TUKWILA POOL METROPOLITAN PARK DISTRICT

Regular Meeting of the Board of Commissioners

MINUTES

President of the Board:	Aaron Shipman	Clerk of the Board:	Vanessa Zaputil
Board Members:	Ellen Gengler, Andrew Stahl, Jeri Frangello-Anderson		
Recording Secretary:	Kristine Selleck		
Date and Time:	Monday, January 13, 2020, 6:00) p.m.	Resolution Numbers:
Location:	Tukwila School District Confer	ence Room:	2020-01
	4640 S. 144th St., Tukwila, WA	98168	

01. CALL TO ORDER/MISSION & VISION/PLEDGE OF ALLEGIANCE/ROLL CALL

President Commissioner Aaron Shipman called meeting to order at 6:01pm, the read aloud the Mission, Vision, and Values of the Tukwila Pool Metropolitan Park District, lead the group in the Pledge of Allegiance, and took roll call:

Present: Commissioner Ellen Gengler, Commissioner Vanessa Zaputil, Commissioner Jeri Frangello-Anderson, Commissioner Andrew Stahl, Commissioner Aaron Shipman, Director of Aquatics Operations Brad Harpin, and District Administrator Kristine Selleck

02. APPROVE AGENDA

<u>Commissioner Ellen Gengler made a motion to approve the Agenda as presented. Commissioner Vanessa Zaputil</u> seconded. Discussion: None. Motion Passed 5:0 at 6:03pm.

03. RECOGNITION OF EMPLOYEE OF THE MONTH

Employee of the Month for December 2019 - Welcome New Staff Members

04. CITIZEN COMMENTS

Commissioner Aaron Shipman addressed a thank you card mailed to Tukwila Pool MPD for our participation in the Spirit of Giving Event

05. CONSENT AGENDA

a) Approve Minutes of Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BoC) Meeting:

Commissioner Ellen Gengler made a motion to approve the Minutes from the December 9, 2019 Regular Meeting. Commissioner Vanessa Zaputil seconded. Discussion: Commissioner Vanessa Zaputil pointed out an error in the Miscellaneous section: the "T" in STP stands for "Tukwila," not "The." Motion Passed 5:0 at 6:09pm.

<u>Commissioner Ellen Gengler made a motion to approve the Minutes from the December 19, 2019 Special</u> <u>Meeting. Commissioner Jeri Frangello-Anderson seconded. Discussion: None. Motion Passed 5:0 at</u> <u>6:10pm.</u>

b) Approve Vouchers:

<u>Commissioner Ellen Gengler made a motion to approve the December Vouchers. Commissioner Vanessa</u> Zaputil seconded. Discussion: None. Motion Passed 5:0 at 6:10pm.

06. REPORTS

- a) Commissioners: Each Commissioner verbally gave report of their TPMPD activities
- b) Director of Aquatics Operations: Brad Harpin read his operations report
- c) District Administrator: Kristine Selleck read her district report and added the following: Records Inventory: 2013 Operations Revenue & Deposits, DAN GS2011-184 Rev. 3 has been destroyed following its 6 year retention period.
- d) Finance Committee: Commissioner Vanessa Zaputil gave report of Finance Committee Activity
- e) Tukwila Pool Advisory Committee (TPAC): Thank you, TPAC!

f) Programming & Outreach/Marketing: Both Finance Committee and Programming & Outreach Committee officer appointments occur in March and need to be added to the annual agenda items schedule

07. BUSINESS ITEMS:

a) 2020 Auditing Officer Delegation: Resolution 2020-01

Commissioner Jeri Frangello-Anderson made a motion to read Resolution 2020-01 by title only. Commissioner Ellen Gengler seconded. Discussion: None. Motion Passed 5:0 at 6:57pm. AUDITING OFFICER DELEGATION RESOLUTION FOR TUKWILA POOL METROPOLITAN PARK DISTRICT #17591 RESOLUTION 2020-01. APPOINTING OF AUDITING OFFICERS FOR THE PURPOSE OF AUTHORIZING THE ISSUANCE OF WARRANTS AND ELECTRONIC TRANSACTIONS PRIOR TO BOARD OF COMMISSIONERS APPROVAL.

Commissioner Vanessa Zaputil made a motion to approve Resolution 2020-01 as presented. Commissioner Jeri Frangello-Anderson seconded. Discussion: None. Motion Passed 5:0 at 6:59pm.

b) 2020 Retreat Discussion

The Commissioners discussed the 2020 Retreat and plan for it to be scheduled for May 30, 2020. The following are possibilities for location:

- Tukwila School District Administration Building
- Tukwila Library
- Sullivan Community Center
- Billy Baroo's at Foster Golf Links

08. MISCELLANEOUS:

Commissioner Vanessa Zaputil commented that the Legislative session begins in January and RCWs can be affected. There is a local park options funding bill that will be included.

Commissioner Jeri Frangello-Anderson commented that the WRPA Aquatics Network meetings have beneficial information regarding the Pool industry.

09. EXECUTIVE SESSION: The TPMPD Board of Commissioners did not recess into Executive Session per RCW 42.30.110

10. ADJOURNMENT:

Commissioner Vanessa Zaputil made a motion to adjourn. Commissioner Jeri Frangello-Anderson seconded. Discussion: None. Motion Passed 5:0 at 7:30pm.

ATTEST

2/10/20 Date:

Vanessa Zaputil, Clerk of the Board