



TUKWILA POOL METROPOLITAN PARK DISTRICT

Regular Meeting of the Board of Commissioners

MINUTES

President of the Board: **Christine Neuffer** *Clerk of the Board:* **Jeri Frangello-Anderson**
Board Members: **Ellen Gengler, Aaron Shipman, Vanessa Zaputil**
Recording Secretary: **Kristine Selleck**
Date and Time: **Monday, June 10, 2019, 6:00 p.m.** *Resolution Numbers:*
Location: **Valley View Water & Sewer District Conference** *n/a*
Room: 3460 S 148th St., Tukwila, WA 98168

01. CALL TO ORDER/MISSION & VISION/PLEDGE OF ALLEGIANCE/ROLL CALL

Christine Neuffer called meeting to order at 6:01pm, she read aloud the Mission, Vision, and Values of the Tukwila Pool Metropolitan Park District, led the group in the Pledge of Allegiance, and took roll call:
Present: Commissioner Aaron Shipman, Commissioner Jeri Frangello-Anderson, Commissioner Christine Neuffer, Commissioner Ellen Gengler, Commissioner Vanessa Zaputil, Director of Aquatics Operations Brad Harpin and District Administrator Kristine Selleck

02. APPROVE AGENDA

Vanessa Zaputil made a motion to approve the Agenda, Aaron Shipman seconded. Discussion: None. Motion Passed 5:0 at 6:03pm.

03. RECOGNITION OF EMPLOYEE OF THE MONTH

Employees of the Month for May 2019 – Alyssa Zoll and Anastasiya Shapiro

04. CITIZEN COMMENTS

None

05. CONSENT AGENDA

a) Approve Minutes of Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BoC) Meeting:
Ellen Gengler made a motion to approve the Draft Minutes from the May 13, 2019 Regular Meeting. Vanessa Zaputil seconded. Discussion: None. Motion Passed 5.0 at 6:07pm

b) Approve Vouchers:

Ellen Gengler made a motion to approve the vouchers signed in May 2019. Jeri Frangello-Anderson seconded. Discussion: Ellen Gengler had questions regarding invoices for fingerprinting. Motion Passed 5.0 at 6:08pm.

06. REPORTS

- a) Commissioners: Each Commissioner verbally gave report of their TPMPD activities
- b) Director of Aquatics Operations: Brad Harpin read his operations report
- c) District Administrator: Kristine Selleck read her district report
- d) Finance Committee: Vanessa Zaputil gave report of Finance Committee Activity
- e) Tukwila Pool Advisory Committee (TPAC): Aaron Shipman and Jeri Frangello-Anderson gave verbal reports on TPAC activity. Thank you, TPAC, for all that you do!
- f) Programming & Outreach/Marketing: Ellen Gengler reported no committee activity in May 2019

07. BUSINESS ITEMS:

a) Finance Committee Mission/Purpose draft:

Jeri Frangello-Anderson presented the Finance Committee Mission/Purpose draft.

Vanessa Zaputil made a motion to approve the Finance Committee Mission/Purpose draft as presented. Jeri Frangello-Anderson seconded. Discussion: Ellen Gengler suggested editing the document. Motion withdrawn by Vanessa Zaputil

Ellen Gengler will bring suggested edits to the July 8, 2019 Regular Meeting.

b) Employee Handbook Revision 6.5 Pool Holiday Hours:

Ellen Gengler made a motion to remove the words "of 7:00am – 1:00pm" from section 6.5 of the Employee Handbook. Aaron Shipman seconded. Discussion: There was discussion regarding scheduling procedure. Motion Passed 5:0 at 7:19pm.

c) Formation of Employee Handbook Ad Hoc Committee:

Discussed tracking issues for Employee Handbook changes

d) Consideration of Consent to proceed with pool resurfacing grant (Youth and amateur Sports Grant):

Ellen Gengler made a motion to proceed with the grant. Vanessa Zaputil seconded.

Discussion: Brad Harpin discussed that we need to move forward with the following:

- Program Summary and Scope of Work
- Capital Budget
- Project Design Schematic

Once complete agreement is submitted and approved. King County will release 50% of funds and the remaining 50% will be released at the end of the project. It was further discussed that project schedule must be in tune with the TPMPD Mission and Vision.

Motion withdrawn by Ellen Gengler.

e) Employee Appreciation Draft Policy:

Brad Harpin expressed the need to show appreciation to the team from time to time. Christine Neuffer volunteered to conduct further research.

f) Formation of Strategic Planning Committee:

This business item will be re-addressed in the Fall of 2019 when Brad Harpin, Director of Aquatics Operations, is more acquainted with the community.

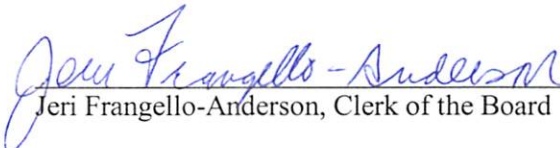
08. MISCELLANEOUS:

09. EXECUTIVE SESSION: The TPMPD Board of Commissioners did not recess into Executive Session per RCW 42.30.110.

10. ADJOURNMENT:

Ellen Gengler made a motion to adjourn, Aaron Shipman seconded. Discussion: None. Motion Passed 5:0 at 8:50pm

ATTEST:


Jeri Frangello-Anderson, Clerk of the Board

7/8/19
Date: