# TUKWILA POOL METROPOLITAN PARK DISTRICT

## Regular Meeting of the Board of Commissioners

### **MINUTES**

President of the Board:

**Christine Neuffer** 

Clerk of the Board:

Jeri Frangello-Anderson

Board Members:

Ellen Gengler, Aaron Shipman, Vanessa Zaputil

Recording Secretary:

Jeri Frangello-Anderson

Date and Time:

Monday, April 8, 2019, 6:00 p.m.

Resolution Numbers:

Location:

Valley View Water & Sewer District Conference

n/a

Room: 3460 S 148th St., Tukwila, WA 98168

### 01. CALL TO ORDER/MISSION & VISION/PLEDGE OF ALLEGIANCE/ROLL CALL

Christine Neuffer called meeting to order at 6:00pm, the read aloud the Mission, Vision, and Values of the Tukwila Pool Metropolitan Park District, lead the group in the Pledge of Allegiance, and took roll call:

Present: Commissioner Vanessa Zaputil, Commissioner Ellen Gengler, Commissioner Aaron Shipman, Commissioner Jeri Fangello-Anderson, Director of Aquatics Operations Brad Harpin and President Christine Neuffer.

Absent: District Administrator Kristine Selleck

#### 02. APPROVE AGENDA

Ellen Gengler made a motion to approve the Agenda, Aaron Shipman seconded. Discussion None. Motion passed 5.0

#### 03. RECOGNITION OF EMPLOYEE OF THE MONTH

Employee of the Month for March 2019 - Bruk Molla

#### 04. CITIZEN COMMENTS

None

#### 05. CONSENT AGENDA

a) Approve Minutes of Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BoC) Meeting:

Commissioner Vanessa Zaputil made a motion to approve the Draft Minutes from the March 11, 2019 Regular Meeting. Commissioner Ellen Gengler seconded. Discussion; None. Motion Passed 5.0

Commissioner Aaron Shipman made a motion to approve the Draft Minutes from the Special Meeting March 16, 2019. Commissioner Ellen Gengler seconded. Discussion: None. Motion Passed 5.0

b) Approve Vouchers:

Commissioner Ellen Gengler made a motion to approve the vouchers signed March 2019. Commissioner Vanessa Zaputil seconded. Discussion: None. Motion Passed 5.0

#### 06. REPORTS

- a) Commissioners: Each Commissioner verbally gave report of their TPMPD activities starting at 6:07
- b) Director of Aquatics Operations: Brad Harpin read his operations report at 6:00

Brad also updated the Commissioners on the Project Grant and that we are on schedule to submit to the next process.

- c) District Administrator: N/A
- d) Finance Committee: Vanessa Zaputil gave report of Finance Committee Activity. Unclaimed Property Procedure will require an authorization and will require to be an agenda item in July. Next meeting Monday April 22, 2019 at 5:30 at the Tukwila Pool.
- e) Tukwila Pool Advisory Committee (TPAC): Aaron Shipman gave the TPAC report
- f) Programming & Outreach/Marketing: No report. No meeting in March, next meeting April 16 2019

#### 07. BUSINESS ITEMS:

- a) MRSC Rosters Annual Contract Renewal: President Christine Neuffer suggested that this renewal always be on the Agenda going forward. Commissioner Zaputil made a motion to approve and Commissioner Gengler seconded. Motion carries 5:0
- b) Tukwila Pool Facility Emergency Access Procedure: Discussion regarding liability. Director of Aquatics Operations. Brad Harpin to contact WCIA and inquire regarding liability and how would a BOC member, Employee or Volunteer would be insured. Tabled until May meeting.
- c) Policy 560 Mobile Device and Texting: Commissioner Ellen Gengler made a motion to approve and Commissioner Jeri Frangello-Anderson seconded
- d) 2019 Board of Commissioners Retreat Information: Date has been set for May 11, 2019 at the Federal Way Library from 10:00 - 3:00. Commissioner Ellen Gengler to check with the School District if space would be available for the TPMPD to have the retreat at the School District. Tentative Agenda, Long Term Planning, Lunch, Programming.
- e) Election Preparation Activities: Ellen to work on a fact sheet that was previously created to be able to hand out. Director of Aquatics Operations suggested the possibility of putting a banner on the website with election information.
- 08. MISCELLANEOUS: none
- 09. EXECUTIVE SESSION: The TPMPD Board of Commissioners did not recess into Executive Session per RCW 42.30.110.
- 10. ADJOURNMENT: Commissioner Ellen Gengler made a motion to adjourn, Commissioner Jeri Frangello-Anderson seconded. Motion Carries 5:0. Meeting adjourned at 7:42

ATTEST:

eri Frangello-Anderson, Clerk of the Board

5/13/2019 Date: