

07. BUSINESS ITEMS:

a) Director of Aquatics Operations Hiring Status:

Aaron Shipman and Michelle Simpson gave an update on the Hiring Committee activities at 7:24pm. There will possibly be a Board of Commissioners Special Meeting on March 16, 2019 at 9:30am to interview qualified candidates.

b) Finance Committee and Programming & Outreach Committee Appointments for the April 2019 – March 2020 Term:

Discussion began at 7:52pm.

The Finance Committee has two Board Member positions:

1) 2 Year Position (currently held by Jeri-Frangello Anderson) ends on March 31, 2020.

2) 1 Year Position (currently held by Vanessa Zaputil) ends on March 31, 2019

Ellen Gengler made a motion to nominate Vanessa Zaputil for the 1 Year Position (term April 1, 2019 – March 31, 2020). Aaron Shipman seconded. Discussion: Vanessa is happy to serve again. Aaron Shipman is concerned about the process of getting another commissioner in the position. Christine Neuffer stated that we need to discuss the position terms again and recommends we do so in the Fall when we know who will be running for Commissioner positions. Motion Passed 4:0 at 8:00pm.

The Programming and Outreach Committee has two Board Member positions:

1) 1 Year Position (currently held by Aaron Shipman) ends on March 31, 2019.

2) 1 Year Position (currently held by Christine Neuffer) ends on March 31, 2019.

Vanessa Zaputil made a motion to nominate Aaron Shipman for the 1st Position (term April 1, 2019 – March 31, 2020). Ellen Gengler seconded. Discussion: None. Motion Passed 4:0 at 8:02pm.

Vanessa Zaputil made a motion to nominate Ellen Gengler for the 2nd Position (term April 1, 2019 – March 31, 2020). Aaron Shipman seconded. Discussion: None. Motion Passed 4:0 at 8:04pm.

c) 2019 Election Preparation:

Discussion began at 8:07pm regarding informing citizens by way of flyers and TV ad at the Pool, social media posts, and on our website. We need to remind staff that we can only give facts and not endorse any candidate while using public resources (at work).

d) Employee Handbook Update from January 2019 BoC Meeting:

Vanessa Zaputil made a motion to approve the Employee Handbook updates as presented. Ellen Gengler Seconded. Discussion: Michelle Simpson and Ellen Gengler recommended updates to reflect programming schedule and consistency.

Vanessa Zaputil made a motion to amend the motion to delete the last two sentences of the first bullet in Water Exercise Instructor Hours, Wage and Benefits; and to replace all job descriptions language to read "Must pass an FBI and Washington State Patrol background check"; Ellen Gengler seconded. Discussion: None. Motion amendment passed 4:0 and Original Motion passed 4:0 at 8:28pm.

e) 2019 Retreat Update:

Discussion began at 8:28pm. Christine Neuffer recommends postponing retreat due to Director of Aquatics Operations position transition. Vanessa recommends scheduling it in May or early June.

f) City of Tukwila, Tukwila Parks & Recreation, and Tukwila School District Working Relations Discussion:

Discussion began at 8:31pm. Christine Neuffer commented that a City is a better place to live if communication is good among entities. Michelle Simpson gave an update on Camp Tukwilly scheduling. Vanessa Zaputil suggested an annual presentation at City Council and Tukwila School District Board Meetings. Aaron Shipman suggested an open house event to invite officials to see what we have going on. Ellen Gengler will reach out to the Foster High School Swim Team Coach.

g) Tukwila Pool Facility Emergency Access Plan Discussion:

Discussion began at 9:02pm. Vanessa Zaputil gave information from TPAC discussion regarding a need for access. She recommended a spare alarm code and lock-box rather than issue additional keys. Michelle Simpson has created a manual with detailed photos so that she will be able to walk anyone through typical mechanical room issues. Christine Neuffer recommends a training/video on emergency access steps. Vanessa Zaputil will write out Board Emergency Access Procedure and bring back to the Board.

08. MISCELLANEOUS: none

09. EXECUTIVE SESSION: The TPMPD Board of Commissioners did not recess into Executive Session per RCW 42.30.110.

10. ADJOURNMENT: Ellen Gengler made a motion to adjourn the meeting, Vanessa Zaputil seconded. Discussion: None. Motion Passed 4:0 at 9:16pm.

ATTEST:



Jeri Frangello-Anderson, Clerk of the Board

April 8, 2019
Date:

APPROVED