

TUKWILA POOL METROPOLITAN PARK DISTRICT  
**MEETING MINUTES of the BOARD of COMMISSIONERS (BoC)**

**Location of Meeting:** Valley View Sewer District  
3460 S. 148<sup>th</sup> Street  
Tukwila, Washington 98168

**Date & Time of Meeting:** October 8, 2018, 6:00 p.m.

**Commissioners:** Ellen Gengler, Board President; Aaron Shipman, Board Clerk;  
Jeri Frangello-Anderson, Christine Neuffer, Vanessa Zaputil

**1. CALL TO ORDER, MISSION & VISION, PLEDGE OF ALLEGIANCE, ROLL CALL**

Commissioners' President Ellen Gengler (CP-EG) called the meeting to order at 6:00 p.m.; read aloud the Mission, Vision and Values of the Tukwila Pool MPD; lead the group in the Pledge of Allegiance; and took Roll Call. Present were Commissioner Aaron Shipman (C-AS) and Commissioner Jeri Frangello-Anderson (C-JFA), Commissioner Christine Neuffer (C-CS), Commissioner Vanessa Zaputil (C-VZ), as well as Director of Aquatic Operations Michelle Simpson (DoAO-MS), Assistant Aquatics Manager Jessica Stiles (AAM-JS), District Administrator Richard J. Rabe (DA-RJR). Attendees from the public were Mr. David Puki (DP).

**2. APPROVE AGENDA – ACTION TAKEN:**

**C-VZ moved to approve agenda, C-CN seconded. Motion carried (5-0).**

**3. RECOGNITION OF EMPLOYEE OF THE MONTH – AAM-JS**

Employee of the month of October 2018 – Olivia Esparza

**4. PUBLIC COMMENT – Dave Puki**

Mr. Puki spoke about his suggestion to post meeting notices back on the front doors, his work on sorting historical records in the basement files, and an incident with a drone flying close to him one evening at the pool.

**5. CONSENT AGENDA**

5.a. Minutes of September 10, 2018

- **C-AS moved to approve the minutes of September 10, 2018, C-VZ seconded. No Discussion. Motion carried (5-0).**

5.b. Approval of Vouchers

- **C-VZ moved to approve the September 2018 vouchers, C-AS seconded. No Discussion. Motion carried (5-0).**

**6. REPORTS**

- - Possible Text Message retention technology solutions needs further research.
- 6.e. Tukwila Pool Advisory Committee – No meeting in September, no report.
- 6.f. Marketing Committee – No meeting in September, no report.
- 6.g. Programming & Outreach Committee – C-CN – Report from the Oct. 3, 2018 meeting. Attendees: Aaron Shipman, Christine Neuffer, Sharon Shipman, Jessica  
*Program Guide* due date is Nov. 6, 2018.

**Programming:**

- Staff will be receiving training on aquatics exercise. This will be train the trainer so knowledge can be passed inside the building. The goal will be to offer in-house cardio/aerobics. Seniors will be targeted.
- Staff is learning the Red Cross program Whales Tales about water safety. The goal will be to bring the water safety program into schools.
- There was some discussion about having earlier lesson times. This was tried, but the classes were empty. This may need further review.
- There are not enough instructors to meet swim lesson demands.
- There was discussion about developing additional programming for graduates of the swimming lessons.

**Outreach:**

- There was participation at Kids' Fest. Suggestion was made for the pool to show up at Harvest Fest on October 25, 2018 from 6:00 to 8:00 PM @ Tukwila Community Center. DoAO-MS agreed to contact the Tukwila Community Center to research this potential opportunity to do Outreach at the Harvest Fest event.
- When an in-house exercise program is ready to go, it will need to be promoted.
- Whales Tales should be limited to a 20- to 30-minute program. Sharon suggested that the PE teacher at Tukwila Elementary may be interested, too.
- Suggested outreach to PTAs about the programs that are offered at the pool.
- Would like to explore when, how often to send out emails to patrons about programming.
- Suggest creating an advertisement that shows the programming paths through the pool over the lifetime so that patrons can be thinking about signing up for the next class.

**Other:**

- The idea was floated of getting small lockers for personal belonging on the pool deck that would hold small items like cell phones, ID, keys, etc.

**Tasks:**

- Propose to marketing that an advertisement be created that shows the programming paths for patrons- We want patrons to think of Tukwila Pool as their' home pool'
- Float idea of pool deck lockers.
- Committee to meet to review the brochure prior to publishing.
- Follow up on when how often to email patrons.