



TUKWILA POOL METROPOLITAN PARK DISTRICT

Regular Meeting of the Board of Commissioners

MINUTES

President of the Board: Ellen Gengler

Clerk of the Board: Aaron Shipman

Board Members: Jeri Frangello-Anderson, Christine Neuffer, Vanessa Zaputil

Recording Secretary: Kristine Selleck

Date and Time: **Monday, December 10, 2018, 6:00 p.m.**

Resolution Numbers:

Location: **Valley View Water & Sewer District Conference
Room: 3460 S 148th St., Tukwila, WA 98168**

2018-04

2018-05

01. CALL TO ORDER/MISSION & VISION/PLEDGE OF ALLEGIANCE/ROLL CALL

Ellen Gengler called the meeting to order at 6:00pm, and then read aloud the Mission, Vision, and Values of the Tukwila Pool Metropolitan Park District, lead the group in the Pledge of Allegiance, and took Roll Call:

Present were Commissioner Vanessa Zaputil, Commissioner Ellen Gengler, Commissioner Jeri Frangello-Anderson, Commissioner Christine Neuffer, Commissioner Aaron Shipman, Director of Aquatics Operations Michelle Simpson, and District Administrator Kristine Selleck.

02. APPROVE AGENDA

Vanessa Zaputil made a motion to approve the agenda, Jeri Frangello-Anderson seconded. Discussion:

Christine Neuffer made a motion to amend agenda item 7D (Business Item to appoint officers) to after voucher approval, Vanessa Zaputil seconded. Discussion: Christine has a schedule conflict and must leave early. Motion Passed 5:0 at 6:03pm.

Original motion to approve the agenda with the amendment was voted on. Motion Passed 5:0 at 6:04pm.

03. RECOGNITION OF EMPLOYEE OF THE MONTH

Employee of the Month for November 2018 – Eric Britt, Jr.

04. CITIZEN COMMENTS

None

05. CONSENT AGENDA

a) Approve Minutes of Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BoC) Meetings:

1) Vanessa Zaputil made a motion to approve the Draft Minutes from the October 8, 2018 Regular Meeting, Ellen Gengler seconded. Discussion: None. Motion Passed 5:0 at 6:11pm.

2) Aaron Shipman made a motion to approve the Draft Minutes from the November 12, 2018 Regular Meeting, Christine Neuffer seconded. Discussion: None. Motion Passed 5:0 at 6:12pm.

3) Vanessa Zaputil made a motion to approve the Draft Minutes from the December 1, 2018 Special Meeting, Jeri Frangello-Anderson seconded. Discussion: None. Motion Passed 5:0 at 6:14pm.

b) Approve Vouchers:

1) Vanessa Zaputil made a motion to approve the vouchers signed in November 2018, Aaron Shipman seconded. Discussion: None. Motion Passed 5:0 at 6:15pm.

07. BUSINESS ITEM 7D (moved as per Amended Agenda)

d) Officer Selections began at 6:15pm.

1) Vanessa Zaputil nominated Christine Neuffer as 2019 Board President. Christine Neuffer accepted the nomination, Ellen Gengler seconded. Selection Passed 5:0 at 6:18pm

2) Ellen Gengler nominated Jeri Frangello-Anderson as 2019 Board Clerk. Jeri Frangello-Anderson accepted the nomination, Vanessa Zaputil seconded. Selection Passed 5:0 at 6:21pm.

06. REPORTS

- a) Commissioners: Each Commissioner verbally gave report of their TPMPD activities starting at 6:22pm.
- b) State of the District, Board President: Ellen Gengler read her State of the District at 6:25pm.
- c) Director of Aquatics Operations: Michelle Simpson read her Operations report and included information regarding the Safe Place Program at 6:31pm.

Christine Neuffer was excused from the meeting at 7:02pm.

- d) District Administrator: Kristine Selleck read her report at 7:03pm.
- e) Financial: Vanessa Zaputil gave report of Finance Committee Activity at 7:06pm.
- f) Tukwila Pool Advisory Committee (TPAC): Aaron Shipman gave the TPAC Report- TPAC 2019 Officers are Sharon Shipman, Chair; Diane Myers, Vice Chair; and Ivan Cockrum, Secretary. Future TPAC Meetings must be noticed.
- g) Programming and Marketing and Outreach Reports (missing from Agenda): Programming and Marketing and Outreach report was given by Michelle Simpson, Ellen Gengler, Jeri Frangello-Anderson, Aaron Shipman, and Vanessa Zaputil at 7:18pm.

07. BUSINESS ITEMS:

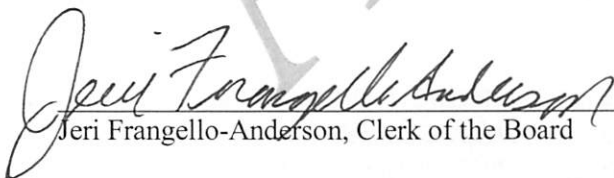
- a) Public Hearing re: 2019 Budget: Ellen Gengler opened the Public Hearing at 7:22pm. Discussion: None. Ellen Gengler closed the Public Hearing at 7:22pm.
- b) 2019 Budget: Resolution 2018-04: Vanessa Zaputil presented the preliminary 2019 budget to the Board. Line 258 needs to have notes amended to say 2018 Security Cameras. **Jeri Frangello-Anderson made a motion to approve Resolution 2018-04 for the 2019 budget, Aaron Shipman seconded. Discussion: None. Motion Passed 4:0 at 7:38pm. Jeri Frangello-Anderson made a motion to approve the 2019 Lifecycle Replacement Schedule version 11/26/2018. Vanessa Zaputil seconded. Discussion: None. Motion Passed 4:0 at 7:39pm.**
- c) TPAC Appointments began at 7:40pm. Vanessa Zaputil made a motion to approve Ivan Cockrum to Position #3 and Sharon Shipman to Position #4 (Two-Year terms expiring 12/31/2020). Discussion: Both are exemplary volunteers who will continue to be assets to our community. Motion Passed 4:0 at 7:42pm.
- d) Officer Selections (moved as per Amended Agenda)
- e) 2019 Meeting Date Schedule: Resolution 2018-05 began at 7:43pm. **Vanessa Zaputil made a motion to approve Resolution 2018-05 setting the meeting schedule for 2019. Discussion: None. Motion Passed 4:0 at 7:47pm.**
- f) Contract Renewals: **Jeri Frangello-Anderson made a motion to approve the GDM Financial Solutions and Snure Law Office Professional Services contracts for 2019, Vanessa Zaputil seconded. Discussion: None. Motion Passed 4:0 at 7:53pm.**
- g) TPMPD Wage Scale Update: **Jeri Frangello-Anderson made a motion to approve the Tukwila Pool Metropolitan Park District 2019 updated draft revised Wage and Salary Schedule 2019 and Appendix A-2 in the Employee Handbook, Ellen Gengler seconded. Motion Passed 4:0 at 8:05pm.**

08. MISCELLANEOUS: none

09. EXECUTIVE SESSION: The TPMPD Board of Commissioners did not recess into Executive Session per RCW 42.30.110.

10. ADJOURNMENT: **Vanessa Zaputil made a motion to adjourn the meeting, Jeri Frangello-Anderson seconded. Discussion: None. Motion Passed 4:0 at 8:07pm.**

ATTEST:


Jeri Frangello-Anderson, Clerk of the Board

1/14/2019
Date: