

# **TUKWILA POOL METROPOLITAN PARK DISTRICT**

March 12, 2018, 6:00 p.m.  
Valley View Sewer District Conference Room  
3460 S. 148<sup>th</sup> Street, Tukwila, WA 98168

## **BOARD OF COMMISSIONERS (BoC) REGULAR MEETING MINUTES**

### **1. CALL TO ORDER**

President of the Board Gengler called the meeting to order at 6:00 p.m.

**TPMPD MISSION, VISION, AND VALUES STATEMENT** was recited by President Gengler.

**THE PLEDGE OF ALLEGIANCE** was recited by the attendees.

### **ROLL CALL**

#### *TUKWILA POOL METROPOLITAN PARK DISTRICT COMMISSIONERS*

Present were: Commissioner Ellen Gengler – Board President, Commissioner Aaron Shipman – Board Clerk, Commissioner Jeri Frangello-Anderson, Commissioner Christine Neuffer, and Commissioner Vanessa Zaputil.

#### *TUKWILA POOL METROPOLITAN PARK DISTRICT REPRESENTATIVES*

Present were: Michelle Simpson, Director of Aquatics Operations, Richard J. Rabe, District Administrator, Kristine Selleck, District Bookkeeper

#### *MEMBERS OF THE TUKWILA COMMUNITY*

Present were: Dave Puki

### **2. AGENDA**

**MOVED BY ZAPUTIL TO AMEND THE AGENDA TO ADD AN “EMPLOYEE RECOGNITION FOR EMPLOYEE OF THE MONTH” ITEM IMMEDIATELY BEFORE THE CITIZEN COMMENTS, AND TO MOVE AGENDA ITEM 6.a. TO ITEM 5.b. SECONDED BY NEUFFER. MOTION CARRIED (5-0).**

**MOVED BY ZAPUTIL TO APPROVE THE AGENDA AS AMENDED, NEUFFER SECONDED. MOTION CARRIED (5-0).**

### **3. EMPLOYEE RECOGNITION – EMPLOYEE OF THE MONTH AWARD**

M. Simpson awarded the Employee of the Month for March 2018 to Helina Molla, for her hard work, dedication, and volunteering to go above and beyond her regular duties.

### **4. CITIZEN COMMENTS**

Dave Puki spoke about the lack of a posted notice for the meeting at hand and asked for clarification about the pool policy regarding renting a lane of the pool for lap swimming. He suggested placing a sign by lanes that have been reserved to inform other pool patrons that the lane is not open at that time.

## 5. CONSENT AGENDA

- a.) Approval of Minutes of the Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BoC) Regular Meeting, February 12, 2018, President Gengler invited discussion.

**MOVED BY ZAPUTIL TO APPROVE THE MINUTES OF FEBRUARY 12, 2018, AS AMENDED. FRANGELLO-ANDERSON SECONDED. MOTION CARRIED (5-0).**

- b.) Approval of Vouchers -- President Gengler invited discussion. There was none.

**MOVED BY FRANGELLO-ANDERSON TO APPROVE THE VOUCHERS. SHIPMAN SECONDED. MOTION CARRIED (5-0).**

## 6. REPORTS

- a.) Commissioners Reports:

Commissioner Zaputil reported that she attended the Finance Committee meeting on February 26<sup>th</sup>; and that the SAO audit is proceeding slower than previously anticipated, due to the search for a replacement auditor by the SAO office; and that she attended the February 17 “Candyland” event at the pool.

Commissioner Frangello-Anderson reported that she attended the Finance Committee meeting on February 26<sup>th</sup>; that she attended the February 17 “Candyland” event at the pool; that she plans to attend the “Egg Hunt” event on March 17<sup>th</sup>; and congratulated M. Simpson for Simpson’s imminent one-year anniversary at the pool.

Commissioner Neuffer reported she attended the Programming Committee meeting on March 25<sup>th</sup>; that she attended the February 17 “Candyland” event at the pool.

Commissioner Shipman reported he attended the TPAC meeting on February 17<sup>th</sup>; that he attended the Marketing Committee meeting on February 17<sup>th</sup>; that he attended the Programming Committee meeting on March 5<sup>th</sup>; and that he stopped by the pool to check on the new lighting improvements.

President Gengler thanked Jeri Frangello-Anderson for attending the Finance Committee meeting; thanked Neuffer for being present on Sunday to answer questions, thanked Shipman. She reported that she attended the “Candyland” event, and that she plans to attend the TPAC and “Egg Hunt” event on March 17<sup>th</sup>.

- b.) Explanation of the Financial Statements Guideline booklet – Kristine Selleck presented a thorough explanation of the booklet she created, which summarizes the various financial statements she produces periodically.
- c.) Finance: Commissioner Zaputil presented the financial reports.
- d.) Director of Aquatic Operations (DoAO) Report: DoAO Simpson made comments in support of her written report, appearing on pages 32 to 37 of the Agenda Packet.

- e.) District Administrator (DA) Report: DA Rabe made comments in support of his written report appearing on pages 38 to 44 of the Agenda Packet. Commissioner Frangello-Anderson mentioned that she will not be able to attend the April BoC meeting.
- f.) TPAC Report: Commissioner presented the TPAC report.

## 7. BUSINESS ITEMS

- a.) Programming Committee – Christine Neuffer said future Programming Committee meetings will be held quarterly, with the next meeting in May 2018.

**Without objection President Gengler appointed Commissioner Shipman to be Chair of the Programming Committee for a term running from April 1, 2018 through March 31, 2019.**

**Without objection President Gengler appointed Commissioner Neuffer to the Programming Committee for a term running from April 1, 2018 through March 31, 2019.**

NEUFFER MOVED TO DISCONTINUE THE MALE-ONLY SWIM PROGRAM. Discussion ensued. THE MOTION WAS NOT SECONDED.

## 8. MISCELLANEOUS

Zaputil said the City of Tukwila staff has identified several properties that could be sold to raise revenue for the capital bond to pay for the new Justice Center, a list that includes the fire station on 144<sup>th</sup> Street. She said the TPMPD might be able to exercise a right of first refusal with the intention of keeping the property as a community asset rather than make it available for commercial development. She said the pool may exercise imminent domain over the property.

Gengler said she would like to add the scheduling of a BoC retreat to the agenda on next month's meeting.

## 9. EXECUTIVE SESSION

As per RCW 42.30.110.g, an Executive Session was conducted from 8:35 to 8:55 p.m.

## 10. ADJOURNMENT

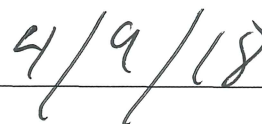
**ZAPUTIL MOVED TO ADJOURN, SECONDED BY NEUFFER. MOTION CARRIED (5-0).**

The meeting concluded at 8:58 p.m.



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Commissioner Aaron Shipman, Clerk of the Board



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Date:

[NOTHING FOLLOWS]

