

# Tukwila Pool Metropolitan Park District

Resolution No. 2017-07

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT, ADOPTING THE ANNUAL BUDGET OF THE TUKWILA POOL METROPOLITAN PARK DISTRICT FOR THE FISCAL YEAR 2018.**

**WHEREAS**, the TPMPD Budget Committee submitted to the Board of Commissioners a budget and estimate of monies required to meet public expenses for the Tukwila Pool Metropolitan Park District for the year 2018; and

**WHEREAS**, a public hearing on the proposed budget was advertised and held on December 11, 2017;

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TUKWILA POOL METROPOLITAN PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:**

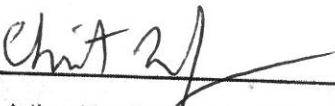
**Section 1.** The Board of Commissioners of the Tukwila Pool Metropolitan Park District hereby adopts the 2018 Tukwila Pool Metropolitan Park District Budget, incorporated by this reference as if fully set forth herein.

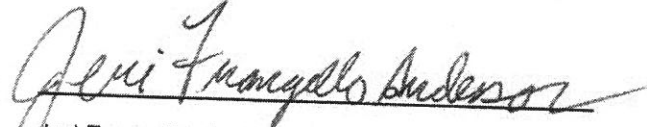
**Section 2.** The total of the estimated revenues and appropriations for the Tukwila Pool Metropolitan Park District is \$1,472,717.

**Section 3.** A complete copy of the final budget for 2018, as adopted, together with a copy of this adopting resolution, shall be transmitted by the Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

PASSED BY THE BOARD OF COMMISSIONERS OF THE TUKWILA POOL METROPOLITAN PARK DISTRICT at a Regular Meeting thereof this 11th day of December, 2017.

ATTEST / AUTHENTICATED:

  
\_\_\_\_\_  
Christine Neuffer, Clerk of the Board

  
\_\_\_\_\_  
Jeri Frangello-Anderson, President,  
Board of Commissioners

Passed by the Commission: 11 DEC 2017

Resolution Number: 2017-07

Attachment: 2018 Tukwila Pool Metropolitan Park District Budget

[ NOTHING FOLLOWS ]

Tukwila Pool Metropolitan Park District - Budget Report

	A	B	C	E	F	G	H	K	L
	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
1									
2	<b>Unrestricted Opening Balance</b>	<b>308.80.00</b>		<b>198,375.00</b>	<b>198,389.00</b>	<b>238,546.00</b>	<b>271,557.67</b>	<b>483,526.59</b>	
3	<b>Revenues</b>								
4	<b>General Property Tax</b>								
5	Real and Personal Property Tax	311.10.00	Based on estimates provided by King County	790,492.00	795,676.52	862,277.00	892,536.85	918,571.00	
6	<b>Total 311 General Property Tax</b>			<b>790,492.00</b>	<b>795,676.52</b>	<b>862,277.00</b>	<b>892,536.85</b>	<b>918,571.00</b>	
7	<b>Local Retail Sales &amp; Use Taxes</b>								
8	Sales Tax Collected	313.11.00	10% of Taxable sales	5,738.00	6,108.63	5,453.00	6,802.18	7,555.00	
9	<b>Total 313 Local Retail Tax</b>			<b>5,738.00</b>	<b>6,108.63</b>	<b>5,453.00</b>	<b>6,802.18</b>	<b>7,555.00</b>	
10	<b>Merchandise</b>								
11	Taxed Merchandise Taxable	341.70.10	Gatorade, goggles, swim caps, shirts, etc	1,700.00	2,390.84	3,000.00	2,537.90	3,000.00	
12	Untaxed Merchandise Non-taxable	341.70.20	all consumable products sold (except Vitamin Water and Gatorade)	700.00	1,332.36	1,900.00	2,804.26	2,000.00	
13	<b>Total 341 Merchandise</b>			<b>2,400.00</b>	<b>3,723.20</b>	<b>4,900.00</b>	<b>5,342.16</b>	<b>5,000.00</b>	
14	<b>Cultural and Recreation</b>								
15	Activity Fees (General Passes) Taxable	347.30.10		20,400.00	23,641.12	22,500.00	18,323.19	24,200.00	
16	Activity Fees (General Admissions) Taxable	347.30.20		31,200.00	29,895.49	27,000.00	34,487.60	38,500.00	
17	Activity Fees (Special Events) Taxable	347.30.30		1,800.00	1,314.61	1,600.00	2,007.46	2,200.00	
18	Program Fees (Swim Classes) Non-taxable	347.60.10	2018 \$10,000 scholarships for Tukwila residents, \$10,000 grant total= \$20,000 scholarship	80,000.00	61,278.50	93,000.00	65,411.18	60,000.00	
19	Program Fees (Exercise Classes) Non-taxable	347.60.20		1,500.00	330.89	800.00	342.00	300.00	
20	Program Fees (Lifeguard Classes) Non-taxable	347.60.30	*2018: 10 patrons at \$125 each	1,000.00	-	1,000.00	880.00	1,250.00	
21	Other Fees (pass through to Red Cross) Non-taxable	347.90.00	Patrons paying for lifeguard class (cert fee included) *2018 estimated 10 patrons x \$35=\$350	200.00	100.00	300.00	105.00	350.00	
22	<b>Total 347 Cultural and Recreation</b>			<b>136,100.00</b>	<b>116,560.61</b>	<b>146,200.00</b>	<b>121,556.43</b>	<b>126,800.00</b>	
23	<b>Interest</b>								
24	Interest Earnings	361.10.00		850.00	2,564.03	2,500.00	4,281.69	4,500.00	
25	<b>Total 361 Interest</b>			<b>850.00</b>	<b>2,564.03</b>	<b>2,500.00</b>	<b>4,281.69</b>	<b>4,500.00</b>	
26	<b>Rents, Leases and Concessions</b>								
27	Rentals (Short-Term, One Time) Taxable	362.40.10	Provide customer information	3,600.00	5,049.92	3,000.00	7,577.75	7,150.00	
28	Equipment and Locker Rentals - Taxable	362.40.20		1,000.00	328.76	1,200.00	985.96	500.00	
29	Rentals (Long-Term/Contracted) Non-taxable	362.40.30	CAAT \$35,917.75; Kennedy \$19,400; Foster \$2100; Synchro \$4200; Alaska \$1000; Tukwila camps \$2900, Kayak \$10,500, Tukwila Parks and Rec \$2,800; Seattle Gospe Union \$500 =\$76,600	42,000.00	54,186.00	50,000.00	88,443.35	83,950.00	
30	<b>Total 362 Rents, Leases and Concessions</b>			<b>46,600.00</b>	<b>59,564.68</b>	<b>54,200.00</b>	<b>97,007.06</b>	<b>91,600.00</b>	
31	<b>Contributions from Private Sources</b>								
32	Cash Donations Non-taxable	367.10.10	Not tax deductible	250.00	190.00	250.00	533.00	200.00	
33	Gifts In-Kind Non-taxable	367.10.20	Not tax deductible		-		-		
34	Grant Revenue Swim Lessons	367.10.30	Funds from Kaiser Grant					10,000.00	
35	Grant Revenue Junior Guard	367.10.40	Funds from Kaiser Grant					5,000.00	
36	Grant Revenue Misc. Overhead	367.10.50	Funds from Kaiser Grant					5,000.00	
37	<b>Total 367 Contributions</b>			<b>250.00</b>	<b>190.00</b>	<b>250.00</b>	<b>533.00</b>	<b>20,200.00</b>	
38	<b>Miscellaneous Revenue</b>								
39	Unapplied Cash Income (Account Credit)	369.00.10	Provide customer information				53.27		
40	Other Miscellaneous Revenue Non-taxable	369.91.00	provide detail if used		(23.84)		(362.43)		
41	Adult Free Passes Applied	369.91.20	20% of those distributed			60.00			
42	Youth Free Passes Applied	369.91.30	20% of those distributed			300.00	9.00		
43	Scholarship Funds Applied	369.91.10	Include name of recipient	10,000.00	10,069.37	10,000.00	6,182.42	10,000.00	
44	Discounts Applied	369.91.40	(added Spring 2017)				(44.00)		
45	Gift Certificates	369.91.50	(added Spring 2017)				322.00		
46	Deposit Over / Short	369.91.90					1.56		
47	<b>Total 369 Miscellaneous Revenue</b>			<b>10,000.00</b>	<b>10,045.53</b>	<b>10,360.00</b>	<b>6,161.82</b>	<b>10,000.00</b>	
48	<b>Sales of Capital Assets</b>								
49	Sales of Capital Assets	395.10.00					272.73		
50	<b>Total 395 Sale of Capital Assets</b>						<b>272.73</b>		
51	<b>Nonrevenue Transfers In</b>								
52	Transfers In from Capital Improvement Func	397.00.10		50,000.00			-		
53	<b>Total 397 Transfers-In</b>			<b>50,000.00</b>					
54	<b>Total Revenue</b>			<b>1,042,430.00</b>	<b>994,433.20</b>	<b>1,086,140.00</b>	<b>1,134,493.92</b>	<b>1,184,226.00</b>	

Tukwila Pool Metropolitan Park District - Budget Report

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1	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
55	<b>Expenditures</b>								
56	<b>Board Expenditures</b>								
57	BOC Stipend	576.20.100.10.00	3 @ \$114 per meeting x 15 meetings	5,000.00	1,605.50	5,130.00	4,788.00	5,130.00	
58	<b>BOC Supplies</b>								
59	BOC Office Supplies	576.20.100.30.10	business cards, etc.	250.00	64.51	100.00	-	100.00	
60	BOC Equipment	576.20.100.30.20	Gavel, nameplates, etc.	200.00	185.19	100.00	18.68	100.00	
61	BOC Meeting Food	576.20.100.30.30	retreat	250.00	120.97	250.00	102.07	250.00	
62	<b>BOC Services</b>								
63	Consultant Fees	576.20.100.40.10		500.00	23.50	500.00		300.00	
64	Transcription Services	576.20.100.40.20	\$360 per meeting (avg.) x 15 meetings	3,200.00	5,634.00	5,400.00	3,238.00	750.00	
65	Meeting Site Rental	576.20.100.40.30		1,000.00	670.00	600.00		600.00	
66	Public Records Request	576.20.100.40.40		1,000.00	16.43	500.00		500.00	
67	BOC Travel (non-development)	576.20.100.40.50	Mileage, ferries, parking, gas, etc	200.00		200.00		100.00	
68	<b>BOC Development</b>								
69	Travel/Transportation	576.20.100.40.61	For development purposes only	200.00	58.45	200.00	43.60	200.00	
70	Tuition/Registration Fees	576.20.100.40.62		650.00	250.00	650.00	-	650.00	
71	BOC Notices/Ads	576.20.100.40.70	For posting legal notices or ED positior	1,000.00	812.73	200.00	135.00	200.00	
72	<b>BOC Intergovernmental Costs</b>								
73	Election Costs	576.20.100.50.10	billed in 2018 for the 2017 election cycle	5,900.00	5,988.43	-	-	6,000.00	
74	<b>Total 576.20.100 Board Expenditures</b>			<b>19,350.00</b>	<b>15,429.71</b>	<b>13,830.00</b>	<b>8,325.35</b>	<b>14,880.00</b>	
75	<b>Executive Expenditures</b>								
76	<b>Executive Salaries &amp; Wages</b>								
77	Wages Executive Director/District Administrator	576.20.200.10.10	(*2016 Actual includes Admin Dir for 2 months)	45,000.00	43,854.09	46,456.00	34,539.19	37,740.00	
78	Other Taxable Compensation (Benefit Stipend)	576.20.200.10.20	(*see note above)	6,750.00	5,343.75	6,968.00	4,949.71	5,661.00	
79	<b>Executive Personnel Benefits</b>								
80	<b>Non-Taxable Benefits</b>								
81	FICA	576.20.200.20.11		3,646.00		4,087.00			
82	Unemployment	576.20.200.20.12	Included in Pool Personnel Benefits	912.00		2,420.00			
83	L & I	576.20.200.20.13		456.00		122.00			
84	<b>Executive Development</b>								
85	Travel/Transportation	576.20.200.40.11	For development purposes only	200.00		70.00	37.85	150.00	
86	Tuition/Registration Fees	576.20.200.40.12		500.00		500.00	380.00	500.00	
87	Travel (non-development)	576.20.200.40.20	Mileage, ferries, parking, gas, etc	650.00	1,296.25	200.00	-	200.00	
88	<b>Total 576.20.200 Executive Expenditures</b>			<b>58,114.00</b>	<b>50,494.09</b>	<b>60,823.00</b>	<b>39,906.75</b>	<b>44,251.00</b>	

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	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
1	<b>Shared Expenditures</b>								
89	<b>Shared Salary &amp; Wages</b>								
91	Wages Bookkeeper	576.20.300.10.10	part time 15 hours/week	12,500.00	1,436.25	7,500.00	9,755.93	12,500.00	
92	<b>Non-Taxable Benefits</b>								
93	FICA	576.20.300.20.11	Included in Pool Personnel Benefits			575.00	-		
94	Unemployment	576.20.300.20.12				450.00	-		
95	L & I	576.20.300.20.13				70.00	-		
96	<b>Shared Supplies/Equipment</b>								
97	<b>Office/Computer Supplies/Equipment (consumable)</b>								
98	Office Supplies (consumables)	576.20.300.30.11	desk supplies, planners, laminating, deposit slips, batteries	1,000.00	852.04	1,000.00	1,067.41	1,500.00	
99	Printing Supplies (consumables)	576.20.300.30.12	Includes ink for small printer, paper, envelopes	900.00	388.96	800.00	511.93	550.00	
100	<b>Office/Computer Supplies/Equipment (non-consumable)</b>								
101	Office Equipment (non-consumables)	576.20.300.30.13	includes sign stands, furniture, staplers, etc	1,000.00	1,005.49	1,000.00	366.03	1,000.00	
102	Computer Equipment (replacement)	576.20.300.30.14	replacement laptop or desktops *2018 Need to replace old laptop \$500, reserving \$1000 for any computer (2) that might go bad			1,000.00	780.91	2,500.00	
103	<b>Shared Services</b>								
104	IT/Computer Service	576.20.300.40.10	Set up computers and other IT Services	3,400.00	444.40	1,000.00	1,961.01	4,000.00	
105	Legal Services	576.20.300.40.20		13,750.00	5,037.00	10,000.00	5,912.00	8,000.00	
106	<b>Communication Services</b>								
107	Telephone	576.20.300.40.31		2,190.00	181.28	-	-	-	
108	Postage	576.20.300.40.32		500.00	103.15	200.00	137.20	200.00	
109	Website & email hosting	576.20.300.40.33	Rackspace & Bluehost	500.00	1,399.83	1,300.00	1,312.88	1,500.00	
110	Internet/VoIP Phones	576.20.300.40.34	Broadview phone & T9 & Comcast public WIFI	7,500.00	8,190.38	7,750.00	6,955.69	7,500.00	
111	Software Programs/Subscriptions (non-financial)	576.20.300.40.35	Office (\$950), Adobe DC (\$200), When to Work (\$360)	720.00	1,504.02	1,500.00	940.17	1,600.00	
112	Advertising/Posting Fees	576.20.300.40.36	For posting DOAO position only		455.00	200.00	329.00	200.00	
113	Printing & Copying Services	576.20.300.40.37	For Ricoh & other non-program printing services	3,000.00	4,854.70	4,700.00	4,935.69	5,500.00	
114	Bank Charges	576.20.300.40.40		1,800.00	801.26	2,300.00	372.53	800.00	
115	Payroll Services	576.20.300.40.50	\$5614.60 year \$60.50 timeclock, \$230/month	2,820.00	5,440.76	5,000.00	4,880.63	6,000.00	
116	Membership Dues	576.20.300.40.60	Annual: Costco \$55, WRPA \$580, MRSC Rosters \$120, Amazon Prime \$110, ARC \$300	960.00	700.00	1,000.00	767.09	1,000.00	
117	Miscellaneous Services	576.20.300.40.70	note how used in detail	1,000.00	0.02	500.00	-	500.00	
118	<b>Risk Management Services</b>								
119	Security & Fire Alarm	576.20.300.40.81	Monitoring \$90/month = \$1080, Yearly Inspection \$320	4,170.00	4,423.71	4,200.00	2,080.10	2,500.00	
120	Pest Control	576.20.300.40.82	Orkin - quarterly \$165.51 total \$662.04	800.00	655.13	700.00	576.55	700.00	
121	Insurance	576.20.300.40.83	WCIA - Travelers	12,420.00	12,148.00	12,612.00	13,170.00	14,000.00	
122	Fingerprinting (WSP)	576.20.300.40.84	*2018- \$52.75 per person x 15 people + \$7.5 average to police department for doing the fingerprinting (\$5 for res, \$10 non res)		62.09	800.00	385.00	900.00	
123	<b>Financial Services</b>								
124	Independent	576.20.300.40.91	Independent		7,098.35		-		
125	CPA Services	576.20.300.40.92	Including assistance with State Audit from CPA 2017 bill may come in 2018 so budgeting for this bill to come then	10,000.00	7,458.50	10,000.00	6,627.50	8,000.00	
126	Software Programs (financial)	576.20.300.40.93	QuickBooks Online Subscription \$75/ quarter = \$300	500.00	262.44	500.00	150.00	500.00	
127	<b>Shared Intergovernmental Services</b>								
128	External Taxes and Operating Assessments	576.20.300.50.10	include description	5,000.00	49.00	1,000.00	-	-	
129	Washington Business License	576.20.300.50.20							
130	Tukwila Business License	576.20.300.50.30							
131	Annual Permits	576.20.300.50.40	King Co Health	800.00	593.00	600.00	593.00	650.00	
132	Interlocal Agreements	576.20.300.50.50							
133	State Audit	576.20.300.50.60	to be conducted in 2017	5,000.00		13,500.00	2,187.14		
134	<b>Total 576.20.300 Shared Expenditures</b>			<b>92,230.00</b>	<b>65,544.76</b>	<b>91,757.00</b>	<b>66,755.39</b>	<b>82,100.00</b>	

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1	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
135	<b>Swimming Pool Expenditures</b>								
136	<b>Swimming Pool Salaries and Wages</b>								
137	Lifeguards	576.20.400.10.10	*see attached worksheet	65,116.00	71,867.59	96,000.00	99,217.76	126,450.00	
138	Instructors	576.20.400.10.20	*see attached worksheet	32,642.00	37,391.80	52,000.00	38,365.66	42,500.00	
139	Head Guards	576.20.400.10.30		43,275.00	36,090.33	-	-	-	
140	Director of Aquatic Operations	576.20.400.10.40		55,000.00	56,705.55	55,000.00	42,294.82	66,734.00	
141	Assistant Aquatics Managers	576.20.400.10.50	2 managers at \$21/hour x 34 weeks = \$57,120; 18 weeks (yearly raise same time for both) x \$22/hour = \$31680 Total = \$88,800 rounded to \$89,000	40,000.00	30,261.64	75,000.00	73,387.57	89,000.00	
142	Front Office	576.20.400.10.60	4,102.05 hours x \$12.20 average salary = \$50,044.40 rounded up to \$50,100 *see worksheet for more details **includes sick leave pay	45,197.00	40,562.32	44,000.00	31,500.79	50,100.00	
143	Overtime	576.20.400.10.70	For Emergency Use: Managers overtime=\$5000/year total for 2 people . Part-time staff overtime=\$2500 Totaling \$7500		1,365.00		13,916.85	7,500.00	
144	Other Taxable Compensation (Benefit Stipend)	576.20.400.10.80	DOAO \$67080, AM \$89,000, 15% x \$156080 = \$23,412	14,520.00	12,652.39	19,500.00	17,623.35	23,500.00	
145	Miscellaneous Payroll (Garnishment, etc.)	576.20.400.10.90			4,185.68		37.34		
146	<b>Swimming Pool Personnel Benefits</b>								
147	<b>Non-Taxable Benefits</b>								
148	FICA	576.20.400.20.11	TPMPD's contribution (6.2%+1.45%)	22,850.00	25,901.58	26,124.00	28,428.61	35,711.35	
149	Unemployment	576.20.400.20.12	TPMPD's contribution (5.5% up to \$44K)	5,712.00	19,213.46	18,178.00	11,904.23	25,674.83	
150	L&I	576.20.400.20.13	TPMPD's contribution	2,856.00	9,105.79	9,500.00	9,696.02	15,000.00	
151	Other Benefits (non-cash)	576.20.400.20.20					-		
152	<b>Swimming Pool Supplies</b>								
153	<b>Program Supplies and Equipment</b>								
154	Exercise Classes	576.20.400.30.11	foam dumbbells	200.00	179.40	200.00	139.80	200.00	
155	Swim Classes/Instruction	576.20.400.30.12	dive toys, Foamies, crates, floatation devices, wall hooks, clipboards, display easels	1,800.00	513.30	1,200.00	412.20	500.00	
156	Special Events	576.20.400.30.13	food, inflatables, games supplies, wristbands	1,400.00	1,003.56	1,400.00	2,353.34	2,400.00	
157	Staff Uniforms	576.20.400.30.14	shirts, swimsuits, hip packs, badges, lanyards, whistles, polo shirts	2,000.00	2,359.00	1,700.00	1,807.39	2,500.00	
158	Safety Supplies Equipment	576.20.400.30.15	life jackets, first aid supplies, biohazard supplies, rescue tubes ** more lifejackets for 2018	2,250.00	1,635.95	1,700.00	3,119.56	2,500.00	
159	Lifeguard Class Supplies and Equipmen	576.20.400.30.16	binders, dividers, etc. for LG classes				156.44	150.00	
160	Drop In/Open Swim Supplies	576.20.400.30.17	kickboards, fins, wristbands				243.22	500.00	
161	<b>Maintenance and Repairs Supplies</b>								
162	Pool Chemicals	576.20.400.30.21	Aquatic Specialty, Airgas, The Pool Guy Plus **adding them degreasing the filters 2 times a year as part of their service	10,634.00	11,802.64	11,000.00	9,865.41	14,000.00	
163	Janitorial Supplies	576.20.400.30.22		4,400.00	6,199.61	6,000.00	8,933.58	8,000.00	
164	Tools and Equipment	576.20.400.30.23	lifeguard chair, vacuum, cords, hoses, locks, drill bits, etc.	600.00	1,392.49	1,500.00	2,020.46	6,000.00	
165	Landscaping Supplies	576.20.400.30.24	ice melt, lawn repair chemicals, equipment rentals, plants bark **yearly mulch \$700, new plants \$1300	500.00	435.83	500.00	812.92	2,000.00	
166	Resale Inventory	576.20.400.30.30		1,200.00	3,032.40	2,600.00	3,279.48	3,500.00	
167	Miscellaneous Supplies	576.20.400.30.40	Include description	200.00	115.94	200.00	283.85	200.00	

Tukwila Pool Metropolitan Park District - Budget Report

	A	B	C	E	F	G	H	K	L
1	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
168	<b>Swimming Pool Services</b>								
169	Transaction Services/Merchant Fees	576.20.400.40.10	Rec 1 Services, Credit Card processing fees	4,800.00	5,221.19	6,500.00	7,251.96	9,000.00	
170	Translation Services	576.20.400.40.20		500.00	766.21	500.00		300.00	
171	Grant Translation	576.20.400.40.21						500.00	
172	<b>Advertising &amp; Promotion</b>								
173	Outreach & Marketing Services	576.20.400.40.35	additional services as needed			4,000.00	600.00	2,000.00	
174	Grant Marketing	576.20.400.40.36						1,700.00	
175	Grant Overhead	576.20.400.40.37						2,800.00	
176	Graphic Design (A&P, Material Development)	576.20.400.40.31	Brochures included 500 for marketing grant	3,000.00	1,532.81	2,000.00	780.00	2,000.00	
177	Printing & Copying	576.20.400.40.32	For brochures, banners, etc. want new signs for swim lessons info inside	4,000.00	3,362.13	4,000.00	2,380.33	4,000.00	
178	Ads/Postings	576.20.400.40.33	Assistant Manager position & program promotion only	600.00	1,020.00	800.00	228.00	800.00	
179	Lifeguard Recruiting	576.20.400.40.38	Lifeguard postings, recruitment					1,000.00	
180	Promotional giveaways	576.20.400.40.34	program promotion only	1,000.00	521.67	800.00	26.03	500.00	
181	<b>Staff Development</b>								
182	Travel/Transportation	576.20.400.40.41	For pool staff only				26.36	400.00	
183	Tuition/Registration Fees	576.20.400.40.42	Lifeguard re-cert (staff only), Management training & WSI or equivalent: 20 staff at \$35/cert=\$700	2,250.00	575.00	4,500.00	1,498.08	2,000.00	
184	<b>Rentals and Leases</b>								
185	Equipment	576.20.400.40.51		1,000.00	452.00	500.00			
186	Facility Ground Lease	576.20.400.40.52	Tukwila School District	11,497.00	11,497.50	11,497.00			
187	<b>Utilities</b>								
188	Electrical	576.20.400.40.61		16,000.00	15,033.65	16,000.00	15,996.92	17,600.00	
189	Gas	576.20.400.40.62		48,000.00	46,044.27	49,000.00	44,518.96	58,000.00	
190	Water	576.20.400.40.63		4,200.00	4,390.41	5,100.00	6,474.42	6,500.00	
191	Sewer	576.20.400.40.64		7,920.00	1,091.96	4,200.00	1,129.46	1,500.00	
192	Garbage Collection	576.20.400.40.65		900.00	-	1,000.00	-	1,000.00	
193	Storm Drain	576.20.400.40.66				-			
194	Other Utilities	576.20.400.40.67				-			
195	<b>Repairs and Maintenance Services</b>								
196	Maintenance/Janitorial Service	576.20.400.40.71							
197	Landscaping/Groundskeeping Services	576.20.400.40.74							
198	Facility Repairs/Maintenance	576.20.400.40.72	Aquatic Specialty Monthly Service in 2017 moved to equipment next line items for equipment service for 2018 budget, McKinstry Preventative Maintenance, plumbing repairs, HVAC repairs	20,000.00	20,533.89	20,000.00	31,799.21	40,000.00	
199	Equipment Repairs/Maintenance	576.20.400.40.73	Aquatic Specialties month service, boiler, surge pit, handrails/ladders, chemicals, pumps, *2018 McKinstry quarterly service fee is \$1631.33 total \$4894/year preventative maintenance service havoc and boiler *2018 Aquatic Spec. \$165/month total \$1980/year for chlorinator service 2018 Change DE filters \$3,100 + \$4500 (if needed) 2018 Drain pool, acid wash, fix joint line, replace some missing tiles, repaint black line on bulk head \$6,000	4,000.00	3,444.26	4,000.00	21,062.84	21,000.00	
200	Travel (non-development)	576.20.400.40.80	Mileage, ferries, parking, gas, etc	200.00	16.62	200.00	21.04	200.00	
201	<b>Miscellaneous Services</b>								
202	Scholarship Fund (Swim Lesson Fees)	576.20.400.40.91		10,000.00	10,069.37	10,000.00	6,182.42	10,000.00	
203	Red Cross	576.20.400.40.92	Certification fees for Lifeguarding classes (non-staff) <b>*2018 10 patrons at \$35 each</b>	200.00	991.00	780.00	350.00	350.00	
204	Aerobics Partner (pass through)	576.20.400.40.93					-		
205	Other Services	576.20.400.40.94	Record all misc. in detail for future budgeting	1,000.00	-	500.00	-		
206	Adult Free Passes	576.20.400.40.95	20% of those distributed			60.00	-		
207	Youth Free Passes	576.20.400.40.96	20% of those distributed			300.00	9.00		
208	Discounts Applied	576.20.400.40.97					-		
209	Gift Certificates	576.20.400.40.98					322.00		
210	<b>Total 576.20.400 Swimming Pool Expenditures</b>			<b>493,419.00</b>	<b>500,537.19</b>	<b>569,539.00</b>	<b>540,457.68</b>	<b>707,770.17</b>	

Tukwila Pool Metropolitan Park District - Budget Report

	A	B	C	E	F	G	H	K	L
	Item Description	GL Code	Notes	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
211	<b>Sales Tax</b>								
212	Sales Tax Paid	586.00.300.00.00		5,738.00	4,776.24	5,453.00	7,508.55	7,555.00	
213	<b>Total 586.00.300 Sales Tax</b>			<b>5,738.00</b>	<b>4,776.24</b>	<b>5,453.00</b>	<b>7,508.55</b>	<b>7,555.00</b>	
214	<b>Debt Service Principle</b>								
215	City Bridge Loan (Principle)	591.76.300.70.10		105,692.00	105,692.32	107,826.00	98,742.73	110,002.05	
216	Loans and Bonds (Principle)	591.76.300.70.20		93,737.00	93,737.30	96,428.00	96,427.85	99,195.63	
217	<b>Total 591.76.300 Debt Service Principle</b>			<b>199,429.00</b>	<b>199,429.62</b>	<b>204,254.00</b>	<b>195,170.58</b>	<b>209,197.68</b>	
218	<b>Debt Service Interest</b>								
219	City Bridge Loan (Interest)	592.76.300.80.10		15,766.00	15,765.44	13,632.00	12,593.55	11,455.71	
220	Loans and Bonds (Interest)	592.76.300.80.20		19,393.00	19,392.70	16,702.00	16,702.15	13,934.37	
221	<b>Total 592.76.300 Debt Service Interest</b>			<b>35,159.00</b>	<b>35,158.14</b>	<b>30,334.00</b>	<b>29,295.70</b>	<b>25,390.08</b>	
222	<b>Park Facility Improvements and New Construction</b>								
223	CIP Supplies	595.76.300.30.00		25,000.00	25,917.53				
224	CIP Services	595.76.300.40.00		25,000.00	23,977.25	15,000.00			
225	<b>Total 595.76.300 Park Facility Improvements (CIP)</b>			<b>50,000.00</b>	<b>49,894.78</b>	<b>15,000.00</b>	<b>-</b>	<b>-</b>	
226	<b>Transfers Out</b>								
227	Transfers Out to Capital Improvement Func	597.00.300.00.10	80K + additional addressed in CIP Budget	80,000.00		85,000.00	35,105.00	80,000.00	
228	<b>Total 597.00.300 Transfers Out</b>			<b>80,000.00</b>	<b>-</b>	<b>85,000.00</b>	<b>35,105.00</b>	<b>80,000.00</b>	
229	<b>Total Expenditures</b>			<b>1,033,439.00</b>	<b>921,264.53</b>	<b>1,075,990.00</b>	<b>922,525.00</b>	<b>1,171,143.93</b>	
230									
231	<b>Opening Balance</b>			<b>198,375.00</b>	<b>198,389.00</b>	<b>238,546.00</b>	<b>271,557.67</b>	<b>483,526.59</b>	
232	<b>Total Revenue</b>			<b>1,042,430.00</b>	<b>994,433.20</b>	<b>1,086,140.00</b>	<b>1,134,493.92</b>	<b>1,184,226.00</b>	
233	<b>Total Expenditures</b>			<b>(1,033,439.00)</b>	<b>(921,264.53)</b>	<b>(1,075,990.00)</b>	<b>(922,525.00)</b>	<b>(1,171,143.93)</b>	
234	<b>Ending Balance</b>			<b>207,366.00</b>	<b>271,557.67</b>	<b>248,696.00</b>	<b>483,526.59</b>	<b>496,608.66</b>	
235	<i>Policy: Balance needs to be a minimum of 3 months of operational and debt service expenditures</i>								
236	3 Months Operational and Debt Service Expenses:			238,359.75	230,316.13	247,747.50	221,855.00	272,785.98	
237	Requirement Met?			NO	YES	YES	YES	YES	

Tukwila Pool Metropolitan Park District  
2018 Capital Improvement Project/Lifetime Replacement Fund Budget

	Notes	2016 Adopted Budget	2016 Actuals	2017 Budget	2017 Actuals: Year to 11/30/2017	2018 Budget	2018 Actuals: Year to MM/2018
239							
240	<b>Unrestricted Opening Balance</b>		<b>220,000.00</b>	<b>220,000.00</b>	<b>250,105.00</b>	<b>220,000.00</b>	<b>255,105.00</b>
241	<b>Revenues</b>						
242		\$80,000.00		\$85,000.00	\$5,000.00	80,000.00	
243	Transfers in from General Fund						
244	*2017 Projection - Balance of 2016 Transfer				\$30,105.00		
245	*2018 Transfer in 2017						
246	<b>Total Revenue</b>		<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$85,000.00</b>	<b>\$35,105.00</b>	<b>\$80,000.00</b>
247	<b>Expenditures</b>						
248	CIP Expenditures	*2018 Proposed: Diving Block Replacement	\$50,000			18,000.00	
249		*2018 Proposed: Lighting Replacement				6,200.00	
250		*2018 Proposed: Slide Maintenance				12,000.00	
251		*2018 Proposed: Pool Covers				12,501.00	
252	<b>Total Expenditures</b>		<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,701.00</b>
253							
254	<b>Opening Balance</b>		<b>220,000.00</b>	<b>220,000.00</b>	<b>250,105.00</b>	<b>220,000.00</b>	<b>255,105.00</b>
255	<b>Total Revenue</b>		<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$85,000.00</b>	<b>\$35,105.00</b>	<b>\$80,000.00</b>
256	<b>Total Expenditures</b>		<b>(50,000.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(48,701.00)</b>
257	<b>Ending Balance</b>		<b>250,000.00</b>	<b>220,000.00</b>	<b>335,105.00</b>	<b>255,105.00</b>	<b>286,404.00</b>