

TUKWILA POOL METROPOLITAN PARK DISTRICT

November 14, 2016

6:00 p.m.

Valley View Sewer District Conference Room

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

CALL TO ORDER

President of the Board: Vanessa Zaputil called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Present were Commissioners Gengler, Frangello-Anderson, Neuffer, Tyson and Zaputil.

TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES

Jennafer Price Cargill, Executive Director; Dave Perkins, Aquatics Manager and Rob Davis, Assistant Aquatics Manager.

AGENDA APPROVAL

MOVED BY COMMISSIONER GENGLER TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER NEUFFER. MOTION CARRIED (5-0).

CITIZEN COMMENTS

Aaron Shipman, 4623 S. 146th St., Tukwila, WA, 98168 commented on the cost of WSI Certification and offered ideas that would incur less expense. Mr. Shipman also commented on having a Reader Board and the benefits of installing a television in the lobby.

PUBLIC HEARING ON THE 2017 TAX LEVY

President Zaputil opened the floor for Public Comment at 6:08 p.m. There were no comments and the hearing was closed at 6:09 p.m.

PUBLIC HEARING ON THE 2017 BUDGET

President Zaputil opened the floor for Public Comment at 6:09 p.m. There were no comments and the hearing was closed at 6:09 p.m.

CONSENT AGENDA

MOVED BY COMMISSIONER GENGLER TO APPROVE THE MINUTES FOR THE SPECIAL MEETING HELD JANUARY 28, 2016 AS PRESENTED, SECONDED BY

COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED (4-0) WITH COMMISSIONER TYSON ABSTAINING.

MOVED BY COMMISSIONER GENGLER TO APPROVE THE MINUTES FOR THE REGULAR MEETING HELD OCTOBER 10, 2016 AS PRESENTED, SECONDED BY COMMISSIONER NEUFFER.

COMMISSIONER NEUFFER MOTIONED TO AMEND THE LAST PARAGRAPH OF PAGE FIVE TO READ “COMMISSIONER NEUFFER SUGGESTED HAVING A TPMPD REPRESENTATIVE SPEAK TO SCHOOL BOARD MEMBERS”. SECONDED BY COMMISSIONER TYSON. MOTION CARRIED (5-0).

MOTION TO APPROVE THE AMENDED MINUTES FOR THE REGULAR MEETING HELD OCTOBER 10, 2016 CARRIED (5-0).

MOVED BY COMMISSIONER GENGLER TO APPROVE THE VOUCHERS AS PRESENTED, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED (5-0).

REPORTS

(a) Commissioners

Commissioner Frangello-Anderson reported that a Marketing meeting had been held approximately 1½ weeks ago. Turkey Races will be held on Saturday from 1-3 p.m. and marketing has been very good.

Commissioner Neuffer gave a brief report on the Program Committee. At the October 28, 2016 meeting the members discussed rates and the different metrics needed to provide a complete program analysis. The insert for the City’s recreation guide insert was finalized on November 10, 2016. The next meeting will be November 16, 2016 continuing discussions on metrics and program development.

President Zaputil attended two Finance Committee meetings. The Pumpkin event saw a 50% increase in participation over 2015. The Foster Girls Swim Meets were successful.

(b) Executive Director

Ms. Price Cargill reported that Mr. Dave Perkins, Aquatics Manager, had submitted a resignation. The position has been posted on Indeed, the Washington Recreation & Parks Association (WRPA) and National (NRPA) sites and the Tukwila Pool site. The position was also posted on sites for the Association of Pool and Spa Professionals, the NCAA, the National Junior

College Athletics Association, the U.S. Collegiate Athletic Association and others. Other suggestions would be considered. Two applications have been received since November 9, 2016 and the various sites have initially posted on different days. Craig's List had not been considered due to the specific experience needed and low potential for a return on the investment.

Commissioner Gengler stated support for posting the job on Craigslist as the assistant aquatics director had been hired from this source. The rest of the Commissioners concurred and suggested the category and keywords in the title for a search be carefully considered. There is a charge for each category posted under.

The Scholarship Fund has been depleted more quickly than anticipated. The policy calls for 25% of funds to be spent within the first four months of a year, 50% during the next four months of the year, and the final 25% during the remainder of the year.

Input was requested about how the scholarship should be approached philosophically, as far as if the goal should be to supply all need or if a cap should be placed on incoming funds distributed as equitably as possible. There had never been a need for a control in the past.

Commissioner Gengler shared her perspective as a member of the Finance Committee, that unless revenue increased a cap was the only alternative.

President Zaputil explained that TPMPD has a policy that clearly delineates that there is a fund and how it would be applied, and this may need to be re-addressed. Staff is to manage the fund and the fund is first come, first served with the remainder at the discretion of staff. Controls are in the policy for the management of the funds.

Ms. Price Cargill explained that there seemed to be a larger need at the end of the year than anticipated and the percentage of funds and timing of distributions could be part of the discussion.

Commissioner Gengler stated that the scholarship had been in place for years and wondered how new applicants had found it this year. Ms. Price Cargill explained that everyone had done a great job of publicizing the scholarship, but need appears to be higher than the amount of funds allocated. Commissioner Gengler wondered if the policy had been followed correctly and this may need to be revisited. Ms. Price Cargill explained that the policy does grant discretion to staff.

President Zaputil stated that there was a financial and a policy piece to address and these both should be revisited.

Mr. Shipman suggested that customers who were receiving scholarships might be willing to pay for lessons at some point.

Ms. Price Cargill took a moment to circle back to the idea of a television in the lobby. She explained that she and Mr. Perkins had discussed having a marketing television installed for uses similar to the suggestions by Mr. Shipman earlier in the meeting. Comments from staff around being able to watch television at work had tempered her enthusiasm for the idea however.

Commissioner Gengler asked for an update regarding the status of men's locker doors. Mr. Perkins replied that he had ordered them and they are being shipped. More than half of doors in men's locker room need replacing, and this will continue to be a problem as keys break in the lock mechanisms. Commissioner Tyson asked if the doors could be retrofitted or ordered in the future with a different mechanism such as for padlocks, and Mr. Perkins replied in the affirmative and that a bolt cutter could be available to assist lost key situations.

(c) Aquatics Manager

Mr. Perkins introduced Rob Davis, Assistant Aquatics Manager, who had been a Lesson Coordinator at the YMCA and is scheduled Monday through Friday evenings for consistency.

Commissioner Gengler asked about a dollar figure shown for October Swim Instruction. Ms. Price Cargill explained the October 2016 figure was just funds collected and did not include scholarships. Commissioner Gengler asked if it would be possible to add scholarships to the report, and Mr. Perkins confirmed it could. Ms. Price Cargill stated that scholarship information might not be available for the previous year.

Commissioner Gengler commented that reports might be created with to include more monthly figures for comparison. Mr. Perkins agreed and replied that this could be manipulated.

Commissioner Tyson asked about differences in facility rental numbers when comparing 2015 to 2016. Mr. Perkins replied that Short Term and Long Term Rentals had been improperly coded in 2015. Reporting is accurate now going forward.

Commissioner Gengler asked about a possible discrepancy in the Special Events figure. Ms. Price Cargill explained that tax is not added and the formula is correct.

(d) Financial

Ms. Price Cargill reported that in Budget vs. Actuals, a fraudulent \$1,000 charge from Hawaii resulted in an entry under Other Expenses. The charge was reversed by the Credit Card Company immediately, but the amount has not gone through the accounting process yet. The amount should be gone in the November report

Commissioner Tyson asked why the pool doesn't collect for rentals in advance. Ms. Price Cargill replied that rentals for regular customers are paid for after use. Mr. Perkins added that long term customers, such as Kennedy High School, are not charged in advance for use due to various factors such as potential unscheduled closures, but monthly billing could be set up if the Commission desired. Birthday party rentals are the exception with payment in advance. President Zaputil explained that there is a general financial policy in place. Commissioner Tyson asked that the long term and short term rental policies, as well as the collection policy, be examined.

Commissioner Frangello-Anderson asked if lifeguards were over budget and Ms. Price Cargill replied yes, but that the year will be ending under budget in other areas. Commissioner Frangello-Anderson asked about the maintenance tools and equipment figure, and Ms. Price Cargill replied that entries still are not always accurate and that this line is potentially an area that may need to be adjusted.

Commissioner Frangello-Anderson asked about credit card accounts and Ms. Price Cargill explained that the figure referenced represented a summary of two separate credit card accounts.

Commissioner Frangello-Anderson asked how approval prior to purchasing maintenance tools and equipment is processed. President Zaputil explained that purchases follow the current policies. Ms. Price Cargill commented that all receipts are provided for every purchase. Commissioner Frangello-Anderson clarified that the different items purchased might be explained for the benefit of someone unaware and President Zaputil agreed that this policy could be reviewed.

Mr. Shipman asked if the amount spent in 2016 would inform the 2017 budget and Ms. Price Cargill replied in the affirmative. Mr. Shipman asked for clarification and Ms. Price Cargill replied that individual expenses were examined for likely duplication in 2017. The unanticipated purchase in early 2016 of a refrigerator, for example, would not be carried over as a likely expense in 2017.

- (e) Tukwila Pool Advisory Committee (TPAC)

Mr. Shipman asked if there were special offers available to those who attend the special events. President Zaputil noted that this would be a welcome suggestion at the Marketing Club.

Commissioner Gengler complimented those involved in TPAC for their time and effort. President Zaputil also commented that the Advisory Committee is relied on for appreciated input and advice. The next TPAC meeting would be Saturday, November 19, 2016 at the Community Center and President Zaputil and Commissioner Frangello-Anderson will be attending.

BUSINESS ITEMS

(a) Ad Hoc Hiring Committee

Ms. Price Cargill explained the need for the Committee and the desire to have at least one Commissioner and one TPAC representative involved.

MOVED BY COMMISSIONER TYSON TO CREATE AN AD HOC HIRING COMMITTEE, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED (5-0).

Commissioner Frangello-Anderson, Mr. Aaron Shipman and Mrs. Sharon Shipman volunteered to serve on the Committee.

MOVED BY COMMISSIONER GENGLER TO APPOINT COMMISSIONER FRANGELLO-ANDERSON, AARON SHIPMAN AND SHARON SHIPMAN TO JOIN THE EXECUTIVE DIRECTOR'S AD HOC HIRING COMMITTEE, SECONDED BY COMMISSIONER NEUFFER. MOTION CARRIED (5-0).

(b) Employee & Volunteer Background Check Policy

Ms. Price Cargill explained that the WCIA Insurance representative strongly recommended that TPMPD have a written policy for background checks.

MOVED BY COMMISSIONER FRANGELLO-ANDERSON TO ADOPT THE POLICY ON CRIMINAL BACKGROUND CHECKS AS PRESENTED, SECONDED BY COMMISSIONER TYSON.

Commissioner Tyson asked if it were possible for someone to be hired prior to receiving background screening results and Ms. Price Cargill replied yes, per the resolution passed by the Commission, staff are hired conditionally contingent on the screening result.

Commissioner Zaputil asked if allowing the person to work prior to the receipt of screening results was indicated in the RCW and Ms. Price Cargill replied yes and that Washington State Patrol background checks results are available immediately, but FBI checks require more time.

Commissioner Tyson expressed not being able to support this. Ms. Price Cargill replied that the policy being presented only reflects what the passed resolution already states.

President Zaputil asked how this would impact how operations are conducted and how long FBI checks take and Ms. Price Cargill did not have the answer. President Zaputil asked if the policy should be tabled until a firm answer could be obtained next month. A period of 1-2 days versus weeks may be a factor in a decision.

MOTION TO TABLE THE DISCUSSION UNTIL THE DECEMBER MEETING BY COMMISSIONER TYSON, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON.

Commissioner Gengler asked for clarification that FBI checks are not currently conducted by TPMPD and would be added with this policy, and President Zaputil replied yes as this had been recommended by WCIA. Commissioner Gengler asked if the City of Tukwila conducts FBI checks on employees and President Zaputil replied no, the City only conducts WSP checks. Ms. Price Cargill replied that the RCW applies only to Metropolitan Park Districts specifically.

President Zaputil asked if the policy would apply only to new hires. Ms. Price Cargill replied that all staff would be reviewed and if a negative report were returned, the staff member would no longer be able to be employed by TPMPD. FBI checks are best practice and the RCW requires them at Metropolitan Park Districts.

Commissioner Gengler asked if a new aquatics director could not be hired at this point and Ms. Price Cargill replied that a director can be hired because the policy is not in place currently. Once the policy is in place, the FBI check would be conducted. The job description indicates that applicants must be able to pass WSP and FBI checks. Other job descriptions would also have this stipulation after the policy is in place.

Commissioner Gengler asked if there would be a legal issue in releasing a current employee due to an FBI check negative result as the requirement to pass was not included in a previous job description. Ms. Price Cargill replied that the current employees have been notified via the employee handbook.

President Zaputil suggested that the policy could be passed and later amended to afford protection in the interim.

MOTION FAILED (2-2) WITH COMMISSIONERS TYSON AND FRANGELLO-ANDERSON VOTING AYE, COMMISSIONERS GENGLER AND ZUPUTIL VOTING NAY, AND COMMISSIONER NEUFFER ABSTAINING.

President Zaputil stated a plan to propose an amendment to the policy as soon as the FBI check timeline is clear to avoid losing protection in the interim.

Commissioner Tyson expressed that the FBI check timeline was not his concern.

ORIGINAL MOTION TO ADOPT THE POLICY AS PRESENTED FAILED (2-3) WITH COMMISSIONERS ZAPUTIL AND GENGLER VOTING AYE AND COMMISSIONERS TYSON, NEUFFER AND FRANGELLO-ANDERSON VOTING NAY.

(c) Resolutions for the 2017 Tax Levy

Ms. Price Cargill explained that the three resolutions to be presented were required in order to receive income from tax levies. The first resolution was to collect more money than last year, in general, and the figure chosen was the maximum imagined to avoid leaving any funds behind. The second resolution was a technical requirement to ask for an increase in the levy limit so that the figure could be used in county calculations the following year and does not affect how much money the district would receive. The third resolution was the actual annual general tax levy.

Ms. Price Cargill explained that under the Levy Limit Worksheet, numbers in bold did not match district numbers because of a difference in how the county and district calculate the maximum statutory rate.

Commissioner Gengler stated that the actual 2016 levy amount was not known, and Ms. Price Cargill replied that the figure listed was the number that the county believed the levy funding would be and this is a preliminary number. The number does not include new construction or assessments based on property value increases.

MOVED BY COMMISSIONER TYSON TO APPROVE THE TAX LEVY INCREASE RESOLUTION 2016-08, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED (5-0).

MOVED BY COMMISSIONER GENGLER TO APPROVE THE TAX LEVY LIMIT FACTOR INCREASE RESOLUTION 2016-09,

**SECONDED BY COMMISSIONER FRANGELLO-ANDERSON.
MOTION CARRIED (5-0).**

**MOTION BY COMMISSIONER GENGLER TO APPROVE THE 2017
GENERAL TAX LEVY RESOLUTION 2016-10, SECONDED BY
COMMISSIONER TYSON. MOTION CARRIED (5-0).**

(d) Draft Interlocal Agreement with Tukwila School District (TSD)

President Zaputil explained that an Interlocal Agreement is needed to have equitable funds exchanged between entities and it was found that this is currently not the case. The item was an attempt at best practice to indicate responsibilities and benefits specifically.

Ms. Price Cargill stated that the lease had been left out of the previously published memo and distributed a new version of that memo showing the true value of the exchange for the school district and the pool district. The school district was currently reviewing the agreement.

**MOTION BY COMMISSIONER GENGLER TO APPROVE THE
DRAFT INTERLOCAL AGREEMENT WITH THE TUKWILA SCHOOL
DISTRICT, SECONDED BY COMMISSIONER TYSON.**

Commissioner Gengler asked how the 360 hours were arrived at. Ms. Price Cargill explained that there are 180 days in the school year and the schools use the pool two hours per school day, equaling 360 hours.

Commissioner Gengler asked about the discrepancy between pool's value in the two versions. Ms. Price Cargill replied that this was just an error. Commissioner Gengler stated that TPMPD should be cautious as the school district owns the property. The school district received the standard, and not a special, rate for the space actually used. President Zaputil commented that a price needs to be arrived at that is not only equitable but realistic.

Commissioner Gengler commented that some details were not transparent in the agreement. Ms. Price Cargill noted the addendum under Tukwila Pool Services which states that the TPMPD will provide the TSD adequate space, non-exclusive.

Commissioner Gengler is concerned about the request for grounds keeping at the Tukwila Pool provided to the standards of the TSD Administration Building, but that this is a union employee issue and needs to be made very clear. Ms. Price Cargill replied that this does go beyond the current practice of mowing only and landscaping is part of the changes being requested to make the agreement more equitable.

Commissioner Gengler is concerned about how we negotiate the TSD Agreement. Ms. Price Cargill stated that further changes should be on hold until TPMPD finds out how TSD has perceived the draft. Feedback from TSD staff so far has been positive.

Commissioner Gengler asked what next steps would be. President Zaputil stated that first, the draft must be approved by this Board before it can be formally presented.

Commissioner Neuffer suggested adding the cost of advertising and signage to the agreement. Ms. Price Cargill suggested that this could be added to the Fee Compensation Schedule.

Commissioner Gengler stated a belief that the request for distribution of materials should not be included, but Ms. Price Cargill replied that the reason this was included was so that the opportunity would not be lost if the schools change their practices. Commissioner Gengler stated that the schools have a distribution policy that TPMPD fits into. Ms. Price Cargill suggested that the draft was a wish list to TSD, and TSD can return with a denial. Commissioner Gengler expressed that these should be presented as a wish list and not in what could be perceived as demands.

Commissioner Tyson understood the point of Commissioner Gengler, but that there is back and forth in negotiations and that putting in wish list items in addition to agreement items made sense. Commissioner Gengler believed that waiving items, such as base rent and landscaping services, was appropriate, but that the schools cannot be expected to give preferential treatment to one group. The distribution of materials is covered under TSD Policy and cannot be negotiated; however, the wish list items could be mentioned in the conversation.

President Zaputil suggested leaving the language and adding "*in accordance with TSD policies*". Commissioner Gengler stated having no problems with that adjustment or the rate schedule.

President Zaputil stated there was a typo on page #2, Staffing, 2.4 and should read, "*The TSD should compensate the TPMPD*" and not "*compensate the TSD*" as currently shown. President Zaputil would give Ms. Price Cargill specific language to include regarding literature and programming on the TSD Reader Board.

Commissioner Tyson suggested that a limitation as to how long the right to a sign would be held as an incentive be added to acknowledge that the TPMPD intended to obtain a sign itself.

President Zaputil suggested that Appendix A, page one, Annual Scheduling process A.5 include language to default the meeting schedule to the previous year in the absence of the annual signed agreement due to challenges in the past. Exact language would be emailed to Ms. Price Cargill.

Commissioner Tyson expressed specific concern about school district funds being available. President Zaputil replied that the TSD could limit the cost by reducing services exchanged. President Zaputil stated that the important thing was that the agreement be equitable, but also, must work for all parties. If there are other suggestions, that is a part of negotiations, but the discussion must begin at some point.

Mr. Perkins left the meeting after President Zaputil expressed thanks to Mr. Perkins for his service.

MOTION BY PRESIDENT ZAPUTIL TO AMEND SECTION E.2, IV, APPENDIX A ANNUAL SCHEDULING PROCESS A.5, AND FEE/COMPENSATION SCHEDULE A.4, SECONDED BY COMMISSIONER GENGLER. MOTION CARRIED (5-0).

ORIGINAL MOTION TO APPROVE THE DRAFT INTERLOCAL AGREEMENT WITH THE TUKWILA SCHOOL DISTRICT WITH AMENDMENTS CARRIED (5-0).

(e) 2017 Budget Review/Resolution

Ms. Price Cargill reported that the budget was draft number five. The General Fund reserve must be increased to bring it up to the minimum level required by policy. Funding of wish list items were being brought back as the Committee felt this was the responsibility of the Board.

The financial situation is good with an expected surplus at the end of both 2016 and 2017. Money is being managed well and spending is being done thoughtfully.

President Zaputil asked if the budget should be approved now or if only discussion should occur at this time; however, the budget must be approved no later than December.

Commissioner Gengler asked if money had been received and reflected in the budget for October. Ms. Price Cargill drew Commissioner Gengler's attention to page 131 where it shows monies collected. Commissioner Gengler expressed that TPMPD needs to be very conservative particularly when looking at wish list items. Ms. Price Cargill stated that budget estimates were prepared very conservatively.

President Zaputil commented that in regards to Program Fees, the amount should be monitored closely due to the possibility of a net income decrease.

Commissioner Gengler asked if line item 116, 2015 and 2016 Actuals were sans scholarships. Ms. Price Cargill replied in the affirmative and that the number of lesson spaces available had been increased to continue to raise income and still serve as many community members as possible with the scholarship.

President Zaputil commented on a possible error in Sales Tax Collected and Ms. Price Cargill replied that she is correct and that this would be updated.

Commissioner Frangello-Anderson asked why Programming Fees were so high for 2017. Ms. Price Cargill replied that this was due to the planned addition of 33% more instructors in the future.

Commissioner Gengler commented that TPMPD had a great opportunity to increase revenue by reaching markets such as Silver Sneakers.

Commissioner Tyson believed that the budget should be very conservative at this time with a new administration coming into the federal government.

President Zaputil asked the Board to look at the wish list items. Ms. Price Cargill commented that different individuals placed different priority on the various items. President Zaputil explained that if the Board funded all items, there would be an approximately \$30,000 surplus. Commissioner Gengler asked that spending be cautious in the early months of 2017 due to uncertainty around the economy.

Commissioner Gengler expressed a belief that \$300 should be spent to advertise for the new aquatics manager position on Craig's List, and suggested that any further spending be on hold for three months to ascertain the direction of the economy. President Zaputil stated that a Girl Scout was working on a project to raise funds for a sign for the Tukwila Pool. Commissioner Gengler again expressed a desire to wait a few months before making purchases. President Zaputil commented that the budget could be amended later in 2017. President Zaputil stated that having the funds available in the budget was giving permission to spend them.

Ms. Price Cargill understands wanting to be cautious. Commissioner Gengler stated that the wish list items could wait for some more time to pass and that the men's lockers actually sounded to be more of a priority. President Zaputil explained that the lockers were within the bucket of maintenance and not impacted by the wish list.

Commissioner Gengler expressed concern around uncertainty regarding Initiative 1433, raising the minimum wage, and stated the desire, again, to not put a wish list on the budget at this time, but rather let it be added as an amendment later in 2017 if the economy allows. Ms. Price Cargill explained that even when budgeting conservatively, there is a \$58,000 surplus and the entire wish list would only account for \$28,000. There would still be a \$30,000 surplus. Commissioner Gengler cited the possibility of an unforeseen disaster and that even with a surplus of approximately \$60,000, the TPMPD should be as prudent as possible as a part of the funds come from levies from the community. Wish list items should be purchased only with increased revenue.

Ms. Price Cargill, as spokesperson for operations, stated budgeting and spending has been done very conservatively and the TPMPD will end 2016 with a surplus. Commissioner Gengler expressed that while operations contributed to the surplus, President Zaputil and Commissioner Frangello-Anderson spent many hours examining expenses and were also responsible.

Commissioner Gengler stated that when comparing the pool figures now to when the City of Tukwila ran the pool, the City fared better. Commissioner Neuffer commented that the City did not know how much it would cost to run the pool and during the years before TPMPD was formed there was a great deal of uncertainty.

Commissioner Neuffer continued by stating that if wish list items can actually generate revenue or make the pool more attractive to the community, such as staff training leading to greater customer satisfaction, they should be considered an investment; spending money to make money.

Commissioner Neuffer asked to receive the budget in Excel format.

Commissioner Frangello-Anderson asked why the figure for Assistant Aquatics Managers went up in the 2017 budget. Ms. Price Cargill explained that the position was not created until June 2016 and 2017 would be the first full year.

Commissioner Frangello-Anderson asked about Transaction Service Merchant Fees. Ms. Price Cargill replied that this was also being researched to be sure coding is being done correctly and a more conservative, larger amount was used as a placeholder at this time.

President Zaputil asked if the Board was comfortable with the budget being finalized with the comments made for December, but Ms. Price Cargill stated that no specific direction had been given for the Finance Committee between now and December. Commissioner Gengler stated that wage tables going forward considering Initiative 1433 would be looked at by the Finance

Committee and that there needs to be transparency around the philosophy of wages and wage ceilings to avoid a disconnect.

President Zaputil stated that the same budget would be brought to the Board in December as no direction to add specifics had been given. Board members will be able to change numbers to view results on Excel spreadsheets to be distributed. Commissioner Gengler restated that a budget could be passed in December, but amended later.

President Zaputil tabled the 2017 Budget.

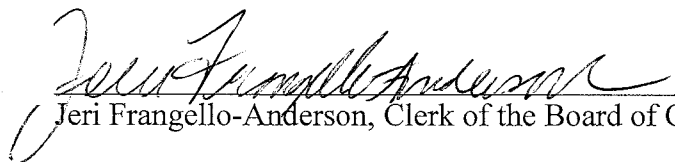
MISCELLANEOUS

Commissioner Gengler asked if there had been any communication with Thorndyke Elementary School. Ms. Price Cargill was not aware of any communication.

President Zaputil stated that December is Officer Election Month. Commissioner Frangello-Anderson has agreed to be nominated for President and was available to discuss the duties of the Clerk of the Board if anyone is interested.

ADJOURNMENT

MOVED BY COMMISSIONER TYSON, SECONDED BY COMMISSIONER GENGLER TO ADJOURN AT 8:42 P.M. MOTION CARRIED (5-0).



Jeri Frangello-Anderson, Clerk of the Board of Commissioners