

## **TUKWILA POOL METROPOLITAN PARK DISTRICT**

October 10, 2016

6:00 p.m.

Valley View Sewer District Conference Room

### **BOARD OF COMMISSIONERS REGULAR MEETING MINUTES**

#### **CALL TO ORDER**

President of the Board: Vanessa Zaputil called the meeting to order at 6:02 p.m. The Pledge of Allegiance was recited.

#### **TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS**

Present were Commissioners Gengler, Tyson, Frangello-Anderson and Neuffer.

#### **TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES**

Jennafer Price Cargill, Executive Director, and special guest, Beth Tuschhoff.

President Zaputil stated that Mr. Perkins, Aquatics Manager, was ill today and could not attend the meeting; therefore, she called for a motion to table Business Item b, Aquatics Manager contract.

**MOVED BY COMMISSIONER NEUFFER TO TABLE BUSINESS ITEM B,  
SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED  
(5-0).**

#### **AGENDA APPROVAL**

**MOVED BY COMMISSIONER GENGLER TO APPROVE THE AGENDA AS  
AMENDED, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON.  
MOTION CARRIED (5-0).**

#### **SPECIAL PRESENTATION**

President Zaputil introduced Beth Tuschhoff who is a Girl Scout and has chosen the Tukwila Pool Metropolitan Park District as her community service project. This service will enable Ms. Tuschhoff to earn her Gold Award.

Ms. Tuschhoff gave some background on the different awards the Girl Scouts offer and examples of the projects completed to earn those awards. To achieve the Gold Award, the project must have an action and make a long-term impact. Her project is to help increase awareness of the pool by raising money for a sign and painting a mural on one of the exterior walls. She is planning on funding these projects with pool parties. She is also asking for donations from the business community for paints and other supplies needed for the mural. The funding goal is \$1,000 to \$2,000. Her timeline for finishing the project is June, but it could

extend as late as August depending on fund raising and weather. The goal for the sign installation is February or March.

Commissioner Gengler asked Ms. Tuschhoff what made her decide on the pool. Ms. Tuschhoff said that she is a member of a swim team and swims at the pool for meets. She did some research and discovered there were a variety of projects that could be done to make lasting impacts for the Tukwila Pool.

Commissioner Neuffer asked about the cost of the mural and Ms. Tuschhoff stated that the goal is to have all materials donated so there would not be any cost to that project.

President Zaputil said that this project will be going through a vetting process and more details will continue to be presented. There will be many opportunities for everyone to help with this project and the approval process will happen at the later date before any work commences.

Commissioner Neuffer asked about the process Ms. Tuschhoff used to find, design and price the sign. Ms. Tuschhoff stated she expects input from the executive director and the Board as to what type of sign would work best for the pool. Three estimates have come in so far, but the type of sign has not been determined at this time.

President Zaputil said this evening was to introduce Ms. Tuschhoff and her project to the board; however, nothing has been decided yet and there will be plenty of opportunities to add input.

Commissioner Tyson asked if the sign would be one-sided or two-sided. Ms. Price Cargill stated that price will be the factor in that decision; however, the board will have final say.

The board discussed the sign limits as far as what the city will allow and the fund raising for this project which will begin soon. Ms. Tuschhoff is planning fundraising events at this time.

### **STATE OF THE DISTRICT ADDRESS**

President Zaputil read the address into the record.

The Tukwila Pool Metropolitan Park District was created by the citizens of Tukwila in 2011 for maintaining access to aquatics in our community. 2016 has been a year of accomplishments that reflect this desire by showing use and need of the Tukwila Pool continuing to rise.

**Change of Governance:** A big change this year was the Tukwila City Council passing the governance torch on to five newly elected Commissioners. With this change came some bumps in the road, but those were quickly and effectively addressed. The District's Mission, Vision and Values were revised and implemented, as well as other significant policies. (To view, please visit [tukwilapool.org](http://tukwilapool.org))

**Flooring Replacement:** It was identified that our pool was in need of a complete flooring replacement on the deck and lobby due to safety concerns. This project was brought in under budget and completed in just 8 days.

**Volunteers:** The District was founded on volunteers who continue to be essential to the spirit of the District. The Tukwila Pool Advisory Committee recruited several new members and provides valued guidance to the Commission. Our local volunteers, including the Foster Girls Swim Team, bring their enthusiasm to many aspects such as our popular Special Events and Yard Clean-Ups!

**Staffing:** As a result of the Board's commitment to safety as a top priority, Assistant Managers were added to improve supervisory levels at the Pool. The Board also restructured the District, for efficiency, employing an Executive Director as a liaison for all of the Tukwila Pool stakeholders.

**Partnerships:** The District greatly appreciates and depends on partnerships such as The Tukwila School District, the City of Tukwila Parks and Recreation, and the Orcas Swim Club, to increase our community's access to the Tukwila Pool. This year we added a new partner: Aquarobics to enhance our Water Aerobics programming.

**Financial Health:** The District is on solid financial ground and we continue our focus on a sustainable aquatics facility throughout our budget planning. We are forecasted to meet our 2016 operating budget of \$977,501- funded 80% by property taxes and the balance by user fees, rentals and sales of goods. The District is committed to tight fiscal oversight as well as annually allocating funds for expensive and predictable equipment replacement.

**By the Numbers:** The District saw encouraging growth in facility use and program attendance during our busy 2016 summer season. We are also pleased to be able to have awarded over 120 scholarships so far in 2016, helping facilitate more of our community learning to swim. A Programming Committee was formed to look into prospects for further expanding program offerings at the Tukwila Pool in 2017.

May 1st-Aug 31st	2015	2016
Swim Lessons	639 Students	984 Students
General Attendance (Passes/Open Swims)	7,732	8,813

We thank the Tukwila community for their support and the opportunity to provide a welcoming public aquatics facility.

The TPMPD Meets at 6:00pm on every second Monday at 3460 S 148<sup>th</sup>, Tukwila, WA 98168.

### CITIZEN COMMENTS

Robert Neuffer, 13813 132<sup>nd</sup> Ave S., Tukwila WA 98168, is concerned about the lack of a contract between the pool and the school district and feels the programming by the school district should be suspended until a contract is in place. His other concern is with the gender only swims which should be done differently because the public is being denied access to a public pool. He spoke before the previous board and feels his concern was not heard.

President Zaputil thanked Mr. Neuffer for his comments and she will have discussions with operations to ensure open, transparent communication. She will follow up personally regarding this concern.

## **CONSENT AGENDA**

- a. Approve Minutes Tukwila Pool Metropolitan Park District (TPMPD) Board of Commissioners (BOC) Regular Meeting September 12<sup>th</sup> and August 8, 2016.
- b. Approve Voucher(s)

**MOVED BY COMMISSIONER GENGLER TO APPROVE THE MINUTES AS PRESENTED, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. MOTION CARRIED (5-0).**

**MOVED BY COMMISSIONER FRANGELLO-ANDERSON TO APPROVE THE VOUCHERS AS PRESENTED, SECONDED BY COMMISSIONER TYSON. MOTION CARRIED (5-0).**

## **REPORTS**

- a. Commissioners

Commissioner Frangello-Anderson reported that she attended the Marketing Meeting and the Pumpkin Plunge was discussed. The next Marketing Meetings are scheduled for November 5<sup>th</sup> and 19<sup>th</sup> and she hopes to get more ideas for upcoming monthly workshops that were suggested at the Programming Committee. She received 120 pumpkins for the Pumpkin Plunge event.

President Zaputil said she attended the Finance Committee meeting. She also stated that the Safari Event was very well run by staff. She was able to attend the first Foster High School Girls' swim meet and experienced the great team spirit. She and Commissioner Gengler helped out at the Cascade View Elementary Care Night. The display table the pool had was very colorful and they were able to pass out lots of information to families.

- b. Executive Director



Ms. Price Cargill said she had not received a response to the request for an MOU from the Foster High School at this point. The program is ongoing and the conversation with the school district is progressing as Mr. Melton is now the point person at the school district to assist with this process.

Commissioner Gengler asked if there is a timeline for more action.

Ms. Price Cargill stated that Mr. Melton said it could be a couple of weeks yet as he wants to confer with the principals of the schools on how they could best utilize the pool. Ms. Price Cargill has offered to attend these meetings with him.

Commissioner Gengler asked if their conversation was about the MOU or the contract.

Ms. Price Cargill stated that the MOU was only for Foster High School because that is the only school that has a current program. The MOU is a backup until the Interlocal Agreement can be created and signed.

The board discussed the option to bring the school board president in on this issue, the possible liability and having adequate paperwork to continue the use of the facility for the swim classes for Foster High School. An Interlocal Agreement would be the best outcome.

Ms. Price Cargill stated that the MOU is not a contract; it simply states the expectations of both parties.

Commissioner Gengler is concerned about the liability issue without having written documentation.

Ms. Price Cargill stated that the MOU is just a statement about who is providing what to allow the program to happen. The pool is providing the facilities at certain times for the swimming class; the school has been asked to provide a certified lifeguard to work with this class. On the liability issue; as a general rule, anytime a person comes in to the facilities, the pool has the liability.

Commissioner Gengler said that in her understanding the MOU is just for Foster High School and the Interlocal Agreement would be to formalize the expectations between the school district, which would include fees.

Commissioner Neuffer clarified her suggestion that someone should speak to the school board members about getting the ILA in place. She is also concerned about monies, liabilities and contracts. If the pool was audited, would the Foster High School swimming class be an issue?

President Zaputil said this swimming class is very important to the mission of teaching more children to swim; however, both this board and the school district board will need to approve any agreement.

Commissioner Gengler feels the board needs to give direction on what they want to see in the ILA and see if the school board is accepting of that proposal.

Ms. Price Cargill said that the discussion she has been having with Mr. Melton is that there are opportunities for more interaction between the schools and the pool. This is why Mr. Milton is contacting the principals of the schools to assess whether there is more interest in using the pool.

Commissioner Gengler stated that Mr. Milton is the business contact for the school district. Usage of the swimming pool for the schools would fall under teaching and learning, which would not be under Mr. Milton's purview. She suggests the pool write a proposal to give to Mr. Milton to present to the different principals in the school district and obtain feedback from the schools.

President Zaputil said that the pool approached the school district concerning a presentation and the idea was met with a less than enthusiastic response.

Commissioner Tyson felt that having the high school students use the facility without compensating the pool is not fair to the other pool users.

Commissioner Gengler explained that the pool offered this time to the school. This was an effort made to get all parties to agree. The previous board and the volunteers were excited to get the kids swimming.

Commissioner Tyson is very excited about getting children to swim also, but is concerned about doing so with no reimbursement.

President Zaputil feels this subject warrants a work session to be able to give good direction to the staff and be in agreement as to what the executive director should present going forward with this issue. The board agreed and President Zaputil will schedule this workshop as soon as possible.

Commissioner Neuffer would like more information about forming an ILA and what the liabilities are at or before the attending the workshop.

Ms. Price Cargill stated that ILA will go through a legal review before it is presented.

President Zaputil will check with the attorney to get all the pieces that need to be included in an ILA.

Commissioner Gengler asked if the pool has had an ILA with the school district in the past.

President Zaputil stated there is a lease agreement; however, there has not been an ILA between the school district and the pool.

Commissioner Neuffer had a question concerning the loss of the staff accountant and the transition plan to handle that issue.

Ms. Price Cargill presented the options she is considering. One is to continue having the current employee come in a few hours a week to just do accounting work until a replacement is found. Secondly, she has spoken to someone else who would be willing to commit to doing the same thing, just working a few hours a week. The third option is to train one or more of the front desk staff to take over some of the accounting responsibilities leaving the executive director with the major accounting procedures.

Commissioner Gengler expressed her disappointment in the fact that the Free Pass report was not included in the executive director's report as previously requested.

Commissioner Neuffer was concerned about the process that the board went through to hire a bookkeeper and is worried that transitions are taking place without the board's input.

President Zaputil feels this is a valid point; however, the pool did not have an executive director at the time that transpired. Looking at what it actually takes to run this pool, there are different needs for a bookkeeper than what an independent contractor can provide. This position is operation based and operations now understands better the bookkeeper's tasks daily, weekly and monthly.

Commissioner Gengler asked if there is previous information available about past summer's Free Pass reports.

Ms. Price Cargill said she was under the impression that information was being tracked; however, recently found out that was not the case. She has now created a spreadsheet to track the free passes and entered all the information she had available to her. She has also posted a note at the front desk to notate the date when the free passes are used so that future tracking can incorporate that information.

c. Aquatics Manager

Mr. Perkins was not in attendance due to illness.

Commissioner Gengler said she had reviewed the aquatics manager's report and noticed some differences in data between it and the financial report.

Ms. Price Cargill stated that the difference is because of the dates; the financial report includes data from August 2016 and the Aquatics Manager's report shows data for September 2016.

Commissioner Frangello-Anderson asked about difference between last year's facility rentals and this year's.

Ms. Price Cargill stated that last year's rentals were not being recorded correctly and that issue has been resolved now. She then gave the Accounts Payable report which shows White Water owes \$6,791, Bellevue Dive owes \$153, Kennedy High School, whose bill is not due until the end of their season, is at \$5,193 and Alaska Airline owes \$432. Grand total is \$12,569.

Commissioner Gengler suggested that those AP numbers be included in the commissioner's packets each month.

The question was asked about who creates both the free and purchased passes.

Ms. Price Cargill stated the free passes are created in-house and numbered. The passes that are purchased through the Rec 1 system are key cards that are scanned into the computer upon use.

#### d. Financial

Commissioner Gengler asked why the budgeted expense for unemployment was so off from the actual amount spent as shown on page 1 of 4 on the budget versus actuals report?

Ms. Price Cargill stated that the amount budgeted was developed by people who came before her and they did not provide any detail about how they arrived at those figures. She is now using actual numbers to estimate for the 2017 budget.

President Zaputil asked if there were any rate changes that would have affected the payroll tax numbers.

Ms. Price Cargill stated that there were some changes over the course of 2016 that have impacted the Department of Labor & Industries (L&I) tax. Through investigation she learned that we started the year with all of the pool employees classified as "City Employees – All Other", which is where people like road workers are classified and is therefore an expensive rate. Earlier this year Paychex implemented a reclassification that identified all the pool staff as "office workers" which resulted in a much lower rate, however it was inaccurate. Ms. Price Cargill recently put in a request to L & I that they use the category for pool employees and they have agreed to use that code for all pool staff going forward.

President Zaputil wondered if, with the changes in bookkeeping staff, the pool will remain on budget.

Ms. Price Cargill stated that there is enough money in the budget to pay a part-time bookkeeper if necessary.

President Zaputil would like to see the King County Bank account reflect that the money in there is comprised of both the general fund and the CIP funds.

Ms. Price Cargill said this update was input into QuickBooks and it should be reported that way starting from the date of the update.

e. TPAC Report

The TPAC report thanked all of the community for their support. The next meeting is October 15<sup>th</sup> at the Community Center; Commissioners Tyson and Frangello-Anderson are on the list to attend.

f. Finance Committee

Commissioner Gengler reported the meeting went well. Possible increases in expenses were discussed. The proposed ideas included contracting with a landscape company for periodic maintenance instead of having in-house staff for that work. Also discussed was preference for the pay scale to be consistent and annual merit increases for the executive director and aquatics manager should be considered. Signage costs were also discussed.

The next Finance Committee meeting will include a review of Initiative 1433 requiring a raise in the minimum wage effective January of 2017, which is coming up for a vote, and what impact it will have on the pool and its finances.

The last thing the committee focused on was computer replacement funding. The committee discussed creating a fund for that specific need and if the funds not used in a given year, they roll over to the next year.

g. Program Committee

Commissioner Neuffer reported that the committee is working on the brochure that is included in the city's activities guide. The committee would like to add the vision and mission statement to the guide. New programming ideas were discussed such as triathlon training, Special Olympics and what to offer during the winter and spring school breaks. Lifeguard training was also discussed and how to best facilitate that long-term. The noise level is a safety issue as far as lifeguards being able to hear each other and the program schedule can affect that level.

Programming rates were reviewed and the committee came up with some increases that could raise the revenue of the pool. The committee is proposing some winter and spring break intensive swim lessons.

## **BUSINESS ITEMS**

a. Board Self-Evaluation Review (old business)

President Zaputil stated the purpose of this evaluation was to ensure that the district is working to improve the concerns that were brought forward.

Commissioner Neuffer feels the board is progressing and is looking forward to establishing a work plan. In regards to meeting more than once a month, she thinks the tax payers would have to understand why meeting more often is necessary to conduct the business of the pool.

b. Aquatics Manager contract (old business) *Tabled*

c. Draft 2017 Budget – expense increases

Ms. Price Cargill reported on the expenses: creating a computer replacement budget line, possible landscaping services, marketing services, exempt salary increases, signage for the pool, noise abatement and getting all staff certified in water safety instruction. She has researched how the training could be done and found a company called Lifeguard-Pro which gave her a bid on training all the staff at the pool. Also, Mr. Perkins would be trained and would have the equivalent of a WSIT, which is a Water Safety Instructor Trainer Certification. That would allow Mr. Perkins to train new staff as they come on board. Training for Mr. Perkins would be one-time expense. When the job description of Aquatics Manager was written, having this certification was one of the requirements; however, the lesson learned was that no one had this certification. It was very difficult to obtain as the Red Cross no longer provides this training.

Commissioner Gengler asked if it is so difficult to obtain, then is spending this money the smart thing to do since only one person would receive the certification. She stated that the staff is currently certified as lifeguards.

Ms. Price Cargill said that is true; however, this kind of training is not part of the lifeguard training.

Commissioner Gengler wondered if there was another option for this certification. Perhaps the pool could develop its own curriculum around this subject. In her opinion, from the concerns she heard from parents, were less about technique and

more about content and being attentive to the kids in class. She feels the WSIT is not as common as some people believe and spending \$6,000 to train one person seems excessive.

President Zaputil said that fee includes all the staff and then Mr. Perkins receives the certification to train other staff going forward.

Ms. Price Cargill stated that no one can become a trainer until they have been certified.

Commissioner Neuffer wondered if the insurance would go down if the pool had someone on staff with this training.

Ms. Price Cargill said she was unsure, but has not seen anything in the paperwork she has that would indicate a reduction in rates with these certifications. She is meeting with the new insurance representative soon and will forward this question onto them.

Ms. Price Cargill said the idea of creating a curriculum is appealing; the obstacle is finding someone who could do the job and who she would have confidence would create an outstanding curriculum.

Commissioner Gengler feels the noise abatement and door replacement items have been on the list from operations for some time. She felt these items may be considered as CIP projects.

Ms. Price Cargill was under the impression that the operations and the board could choose which items would come under CIP, but has learned that is not the case.

President Zaputil said the CIP allocations are very specific and earmarked. If the board wants to pay things out of the CIP fund that are not on the list, then the board would have to fund those things out of the general fund.

Commissioner Gengler feels the CIP account list needs to be reviewed annually to ensure it is still valid and funded at the correct level for those projects.

President Zaputil said that there is no documentation stating the board can reduce the amount in the CIP fund.

Commissioner Gengler wanted to point out that this budget does not include any impact Initiative 1433 may have to the pool.

President Zaputil said there will be a discussion about Initiative 1433 coming and reminded the board that the budget is still in draft mode at this point.

Commissioner Frangello-Anderson wanted to make sure all the board members have the CIP list of projects.

President Zaputil will send the list out to ensure everyone has a copy. She feels that the replacement computers should be a budgeted item and not on the CIP wish list.

Ms. Price Cargill recently had to replace her personal laptop and was told the lifecycle for laptops no matter their price point is only three to five years.

The board discussed the lifecycle of the computers owned by the pool and when they might need to be replaced.

President Zaputil is hearing from the board is that the computer replacement should be budgeted and needs to be increased.

Commissioner Frangello-Anderson feels there needs to be more funds for the employee training because of the natural attrition of staff.

Ms. Price Cargill noted that Foster High School has lifeguard training in their curriculum.

Commissioner Gengler thinks that training is important, but it must be strategic and smart.

Ms. Price Cargill has researched other options for training, particularly how to get Mr. Perkins established as a Trainer so that he could then train the rest of the staff. The standard WSIT (Water Safety Instruction Trainer) Certification would take the aquatics manager over a year to complete and require many hours away from the pool. The option presented by Lifeguard-Pro would allow Mr. Perkins to get the same amount of training while working with our pool's staff and he would be able to complete the training much faster.

Commissioner Gengler is concerned that investing this kind of money may not be the best way to improve the staff and wonders if this would translate into stronger revenue.

Ms. Price Cargill said that the comments made by Commissioner Gengler are all valid. The feedback she heard in the community is that the reputation for swim lesson is not very good. That will naturally have a negative impact on the revenue. It is her responsibility that if the employees are not teaching well, they need further training. She has been researching better training for employees. She would like to feel confident in the quality of the swimming lessons.

Commissioner Frangello-Anderson said that in her experience, training the trainer was a good model; however, it sends a strong message to everyone that the pool takes



training seriously. She feels having an outside provider come in and teach the staff would be the best solution.

Commissioner Tyson agrees with all of the comments, his biggest issue is training the staff and then they leave. He feels wages are the reasons people leave the employment of the pool.

Ms. Price Cargill said the level of turnover is always an issue and it is the same with all pools. Lifeguard is not a position most people stay in for the long-term.

Commissioner Tyson restated his concern about budgeting before income numbers are known.

President Zaputil showed the levy income as \$845,000 and is reflected on line 5 of the budget.

Ms. Price Cargill stated that next month the levy resolutions will come before the board and recognizes that the district cannot spend more than they have.

Commissioner Gengler referred back to the training issue and she has heard from the community that they were not experiencing good customer service. They had observed situations that were not safe or staff that was inattentive. For instance, lifeguards talking to each other instead of paying attention to the swimmers in the pool. She feels that more training would not necessarily equal good, safe customer service.

Ms. Price Cargill said when an instructor is taught how to be a good instructor, the customer service is part of that, not just about technique of strokes. Group management is also a large part of the curriculum.

Commissioner Neuffer feels it is the uniformity and quality that is the issue. All the teachers should be of the same quality so that no matter which teacher is teaching, everybody gets the same lesson.

President Zaputil summarized that what the board is saying is that uniformity, training and customer service is what needs improving. The board needs to look at costs of further training. She would like to see if training is a priority over other things.

Commissioner Neuffer said that poor teaching is and will have an effect on revenue.

Commissioner Gengler said that more training will not guarantee better swim lessons. The board could spend the \$6,000 and still end up with the same result they have now. It seems to come back to accountability.

Commissioner Neuffer agrees, but sees more training as the only option that has been presented. When the previous board had KJ Designs come in, one of the things they said was that the pool needed to do a better job in training the staff.

President Zaputil feels what she is hearing from the board is better training will improve the quality of the swim instructors which will, in turn, receive positive feedback and an increase in revenue.

Commissioner Tyson made the observation that if there is a great instructor and they train several groups to instruct, and then they in turn teach more groups; however, the instruction may not be as good as the first one. Good instruction does not always filter down.

President Zaputil stated that according to what she has heard tonight, the groups that come into train staff will do so for more than just one person.

Commissioner Tyson feels that the training should wait until a group of staff are ready to train and there is a feeling that they will stay employed with the pool for some time.

Commissioner Neuffer feels the safety portion of the pool is very important; however, she agrees with Commissioner Gengler and is also concerned about spending this kind of money without seeing a return on investment.

Ms. Price Cargill said that the number she gave the board would include every single staff member, so the amount could be less. She is in the process of hiring another assistant manager and would like to get all three managers to have a WSIT Certificate. This is an investment in people and there are no guarantees.

Commissioner Gengler asked that the commissioners look at the increase in marketing services and in signage. Those items could be revenue drivers; however, there is not enough information at this point to make that determination. Signage could be inexpensive for now, just to get some attention while working towards an LED sign to alert more traffic that the pool is here. In her opinion, a lighted sign would be better and could be changed to show what is happening at the pool.

The consensus from the board is that computer replacement, signage and more information for training are all priorities.

Commissioner Neuffer feels noise abatement is also a priority for the pool. There have been many complaints about the noise, people cannot hear instruction, also at community events there have been complaints about the noise. Older customers also have a problem with the excessive noise.

Commissioner Gengler suggested that the Finance Committee take these items under advisement and try to get figures on these projects. Then bring a report back to the board with what can be accomplished within budget.

d. Rate Adjustment Proposal from Program Committee

**MOVED BY COMMISSIONER GENGLER TO APPROVE THE RATE ADJUSTMENTS PROPOSED BY THE PROGRAM COMMITTEE, SECONDED BY COMMISSIONER FRANGELLO-ANDERSON. \***

Commissioner Neuffer stated there are some places where there could be some rate increases. There could be a \$5 increase for private lessons, for semi-private lessons a \$10 increase. Pricing tier for pool rental of over 60 people \$170 for residents and \$210 for non-residents.

Commissioner Tyson is favor of raising the rates for non-residents, but not for residents. He would support the rental pricing tier for parties exceeding 60 people.

Commissioner Gengler has no idea how many people are taking private lessons or semi-private lessons.

Commissioner Tyson said that Commissioner Neuffer did state that these are not big sellers for the pool.

Commissioner Gengler would like to know the numbers of people this rate increase could impact before voting on it.

Commissioner Neuffer gave the rates to the board.

**MOVED BY COMMISSIONER TYSON TO AMEND THE MOTION TO ELIMINATE THE RATE INCREASES FOR RESIDENTS AND ACCEPT THE RATE FOR POOL RENTALS EXCEEDING 60 PEOPLE, SECONDED BY COMMISSIONER GENGLER.**  
\*

Commissioner Gengler is not comfortable raising rates without having the numbers to compare.

Ms. Price Cargill said the impact will be very minimal.

Commissioner Tyson asked for comparisons with other pools' fees.

**\*MOTION FAILED (1-4), WITH COMMISSIONER TYSON VOTING "AYE" AND COMMISSIONERS GENGLER, FRANGELLO-ANDERSON, NEUFFER AND ZAPUTIL VOTING "NAY".**

**\*MOTION TO APPROVE AS WRITTEN CARRIED (3-2) WITH COMMISSIONERS FRANGELLO-ANDERSON, NEUFFER AND ZAPUTIL VOTING "AYE" AND COMMISSIONERS TYSON AND GENGLER VOTING "NAY".**

e. Attorney Memorandum Classification

President Zaputil stated that this memorandum has been brought up to waive confidentially. The attorney has no issues with waiving this privilege.

**MOVED BY COMMISSIONER NEUFFER TO WAIVE CONFIDENTIALITY PRIVILEGE FOR THE NOVEMBER 11, 2013 LEGAL MEMORANDUM REGARDING SINGLE GENDER SWIM PROGRAMMING AT THE TUKWILA POOL, SECONDED BY COMMISSIONER TYSON. MOTION CARRIED (5-0).**

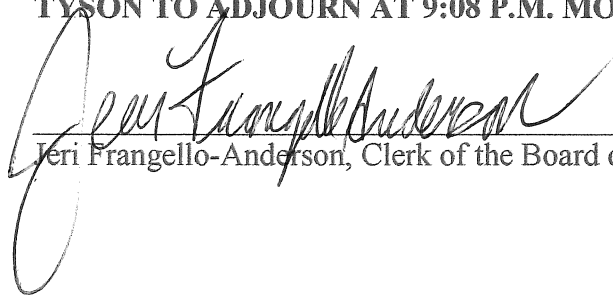
- f. Next TPMPD Board of Commissioners regular meeting is scheduled for Monday, November 14, 2016, 6:00 p.m. at Valley View Sewer District Conference Room located at 3460 S. 148th, Suite 100, Tukwila, WA 98168.

**MISCELLANEOUS**

Commissioner Gengler stated that Foster Girls Swim Team will be using the pool and is looking for volunteers to help with the meets.

**ADJOURNMENT**

**MOVED BY COMMISSIONER GENGLER, SECONDED BY COMMISSIONER TYSON TO ADJOURN AT 9:08 P.M. MOTION CARRIED (5-0).**



\_\_\_\_\_  
Jeri Frangello-Anderson, Clerk of the Board of Commissioners