

312 - Facility Use and Rental Policy

The Tukwila Pool Metropolitan Park District (TPMPD) operates a public pool serving the citizens of Tukwila. In order to fully serve its citizens, the TPMPD makes the pool facility available for rental to individuals and groups consistent with the requirements of this Policy.

Definitions:

Partial Pool Rental - The pool rental includes the use of the locker rooms and designated areas of the facility pool. The rate is based upon lanes used per hour or upon a flat rate depending on the portions of the Pool that are rented.

Full Facility Rental. Full facility rental includes exclusive use of the pool and locker rooms during the rental period.

Locker Rentals - Day use lockers are available for daily use. The day use lockers are not to be used past closing time.

Rental Requirements:

1. All rental requests should be submitted on a facility rental form and approved by the TPMPD Aquatics Manager in the form attached hereto as **Appendix A**. Applications must be completed in full, including all required documentation, in order for a rental application to be considered.
2. The TPMPD reserves the right to require additional information and to impose specific conditions or restrictions on a rental when appropriate.
3. Rentals will depend on availability of staff and compliance with all rental requirements.
4. No reservations will be confirmed until the rental fee is paid in full. The TPMPD may make alternative payment arrangements for groups with ongoing rentals.
5. Requests for reservation cancellation refunds will be granted if made seven or more working days before scheduled reservation.
6. All renters and guests shall comply with the pool and facility use rules as set forth in TPMPD Policy 350.
7. No person shall (a) conduct or engage in any private instruction, lesson, class, or similar activity or undertaking or (b) engage in any retail or commercial use at or in any District Facility at any time except as previously approved by the TPMPD Executive Director or Designee. Only TPMPD employees are allowed to use the Tukwila Pool facility to instruct individuals and groups. Coaches of teams that have a current rental agreement with the TPMPD may use rental space for private instruction.
8. Pool rentals may be canceled or cut short without warning if the pool closes for weather or health reasons.
9. All individuals and groups renting Partial Pool or the Full Facility Rental are required to comply with TPMPD Policy 330 regarding Non-Discrimination and Gender Equity including compliance with the Fair Play in Community Sports Act

Rental Fees:

Rental fees shall be determined by the Board of Commissioners and shall be made available to the public at the pool and on the TPMPD website.

Rental fees shall be reviewed periodically by the Board and are subject to change from time to time.

The TPMPD may impose additional charges as necessary. Such additional charges may include, but not be limited to, charges for utilities, set-up/clean-up, required security and/or supervision, and equipment rental. The rates for additional charges are established by the TPMPD.

The TPMPD may require security deposits.

Insurance.

The TPMPD may require renters to provide commercial general liability insurance during the rental period with policy limits of not less than \$1,000,000 per occurrence and naming the TPMPD, its officers and employees as additional insureds.

When insurance is required, a certificate of insurance must be provided at least two business days prior to the use of the pool. Failure to provide and maintain the required insurance may result in the cancellation of the rental.