

TUKWILA POOL METROPOLITAN PARK DISTRICT

**February 26, 2015
6:30 p.m.**

Valley View Sewer District Conference Room

BOARD OF COMMISSIONERS MEETING MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Kruller called the Regular Meeting of the Tukwila Metropolitan Park District (MPD) to order at 6:37 p.m. Pledge of Allegiance lead by Commissioner Quinn.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Present were Joe Duffie, Kate Kruller, Verna Seal, De'Sean Quinn.

**MOVED BY SEAL, SECONDED BY DUFFIE TO EXCUSE COMMISSIONERS HOUGARDY AND EKBERG.
MOTION CARRIES 4-0.**

TUKWILA METROPOLITAN PARK DISTRICT OFFICIALS

Brian Snure, Park District Attorney, Steve Burke, Interim Executive Director, Dave Perkins, Aquatics Manager.

CONSENT AGENDA

- A. Approval of Minutes: 1-29-15 (*Special Mtg.*)
- B. Approval of Vouchers:

**MOVED BY DUFFIE, SECONDED BY SEAL TO APPROVE THE MEETING MINUTES FOR 1-29-15 AS
PUBLISHED. MOTION CARRIES 4-0.**

CITIZEN COMMENTS

Christine Neuffer, 13813 37th Ave S., as stated during the previous meeting, would like to see an election for independent commissioners of the MPD in November.

**MOVED BY DUFFIE, SECONDED BY QUINN TO APPROVE THE CONSENT AGENDA AS SUBMITTED.
MOTION CARRIES 5-0.**

REPORTS

C. Commissioners

Board President Kruller reported that she was able to attend the event at the pool that was themed as a Luau. It was very well attended and everyone seemed to enjoy the event.

6:45 Commissioner Hougardy joined the meeting.

D. Executive Director Committee Report

Board President Kruller included this in her report above.

E. Executive Director Report

Mr. Burke stated that he had some additional ideas for fun events one of which is inviting the Coast Guard out with their rescue tent. He feels the kids would get a big kick out of climbing in and out of it. He received the last report from the City and also the energy report. The energy report showed that the pool hit all the marks for saving energy and could be eligible for a rebate from Seattle City Light. He will look into this further.

He also reported that due to a snafu with King County, there is a late payment issue with the WCIA, the insurance carrier, but they will send the issue to their Executive Board to have the fee waived.

F. Aquatics Manager

Mr. Perkins reported that the Luau event at the pool was a hit with the community.

Lessons started with the Academy Swim. White Water Swim Team is doing well. There will be lifeguard training during spring break.

Seattle City Light has informed him there will be numerous power shut downs in the future. He informed Seattle City Light that the pool needs to be shutdown before the outages occur so he must be notified prior to the planned power shutdowns.

The alarm system is secure and functioning normally.

G. Financial Report

Mr. Dance distributed the January financial report to the Commissioners. He explained the Balance Sheet and what it reflects to the Board.

The Board had a general discussion regarding income, sales, pool passes, punch cards and the effects to the revenue generated by renting pool time to various swim teams.

H. Tukwila Pool Advisory Committee (TPAC):

- TPAC Chair Report
- TPAC Minutes (1/3/2015)

Vanessa Zaputil, 15171 52nd Ave S., TPAC Chair, reported on the meeting that was held on February 7, 2015. She distributed a report to the Commissioners of the agenda and items discussed. TPAC unanimously recommended forwarding the presented policies to the TPMPD Executive Director Committee with correction as noted.

ACTION/BUSINESS ITEMS

A. Resolution adopting the District By-Laws and repealing TPMPD Resolution 1 (Resolution 2015-2)

Moved by Seal seconded by Hougardy to read the resolution by title only. Motion carries 5-0.

A Resolution of the Board of Commissioners of the Tukwila Pool Metropolitan Park District to establish and adopt the by-laws relating to provisions for the organization of the district and other matters thereto, and repealing Resolution No. 1 effective February 26, 2015.

Moved by Hougardy seconded by Seal to adopt Resolution 2015-2 as read. Motion carries 5-0.

Moved by Hougardy, seconded by Duffie to rescind Resolution No. 30. Motion carries 5-0.

B. Resolution for selection of District Treasurer (Resolution 2015-3)

Moved by Quinn, seconded by Duffie to read the resolution by title only. Motion carries 5-0.

A Resolution of the Board of Commissioners of the Tukwila Pool Metropolitan Park District to assign the King County Treasurer as the District Treasurer.

Moved by Quinn seconded by Duffie to adopt the Resolution 2015-3 as read. Motion carries 5-0.

C. Resolution for the appointing a District Claims Agent (Resolution 2015-4)

Moved by Duffie, seconded by Quinn to read the resolution by title only. Motion carries 5-0.

Appointment of Agent to receive claims in accordance with Washington Revised Code (RCW) Section 4.96.020.

Moved by Duffie, seconded by Quinn to adopt Resolution 2015-4 as read. Motion carries 5-0.

D. Motion for approval for the Tukwila Pool Advisory Committee By-Laws

Moved by Seal seconded by Quinn to approve the Tukwila Pool Advisory Committee By-Laws. Motion carries 5-0.

E. Motion for approval of administrative policies

201- Mission, Vision and Core Value

205- Purpose, Definitions and General Provisions

220- Board and Admission

240- Public Records
Disclosure 260- ADA
Accommodations
270- Information Technology
Policy 505- District Treasurer
510- Financial Management
Policy 511- Revenue Policy

MOVED BY SEAL, SECONDED BY DUFFIE TO APPROVE THE ADMINISTRATIVE POLICIES AS OUTLINED ON PAGE 1 OF THE PACKET, POLICIES 201 - 511. MOTION CARRIES 5-0.

MISCELLANEOUS

None.

EXECUTIVE SESSION

The TPMPD Board of Commissioners may recess into Executive Session to consider the employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate or other matters per RCW 42.30.110

Board President Kruller called for an Executive Session to last no longer than fifteen minutes at 8:00 p.m. An extension to the meeting time was posted at 8:00 p.m. for thirty minutes. Another extension was posted for twenty minutes at 8:30 p.m. Executive Session ended at 8:50 p.m.

ADJOURNMENT

The TPMPD Board of Commissioners regular meeting immediately adjourned at 8:51 p.m.

Kate Kruller, President, Board of Commissioners

Joe Duffie, Clerk, Board of Commissioners