

Tukwila Pool Advisory Committee

May 3 2014

Tukwila Community Center

Arts Room "B"

Call to order: 8:07 am

ATTENDANCE:

TPAC MEMBERS: Dave Puki, Vanessa Zaputil, Kim McCoy, Kay Mulliner, Jeri Frangello-Anderson

TP MPD Clerk: Kate Kruller

EXECUTIVE DIRECTOR: Jennafer Price Cargill

GUEST: Ellen Gengler, Diane Myers

APPROVAL OF APRIL 5, 2014 MINUTES: Vanessa made motion to accept minutes as presented, Jeri seconded. Unanimous vote.

BUSINESS ITEM 1: Annual Election of Officers

Kay noted that she does plan to attend future meetings, but do to some family issues at this time she will not be able to carry out any further duties at this time. Vanessa made suggestion for Dave Puki to continue as chair and Jeri to continue as secretary. Kim recommended that Vanessa continue as Vice-Chair. Dave did voice concern that he will be unable to attend the MPD meetings. Vanessa indicated that the committee always seems to step in as needed. Kay made motion for Dave to remain Chair, Vanessa as Co-Chair and Jeri as Secretary, Kim seconded. Unanimous vote

Vanessa indicated at the MPD meeting the Commissioners did go with TPAC's #2 suggestion for adding 1 regular member and up to 2 voting student positions. Once this is approved by the board, TPAC Bylaws will need to be revised.

BUSINESS ITEM 2: Creating Planned steps for a BBQ Fundraiser with sponsorship opportunity

Dave distributed Pool Party Community BBQ planning list worksheet to all members to help facilitate questions and planning.

Event Date: Touch a Truck was discussed at the previous meeting, tagging along with this event on July 26th makes sense due to resources and timing. The pool is also offering a \$1.00 swim from 3 – 5 on the same day. Dave asked if the pool was going to offer any specials regarding family passes. There was no additional information. Dave indicated that we will need to check with the Pool Operator to see if they would like to offer a pass special.

Time for the Community BBQ was decided to be 1:30 – 5:30, to allow for overlap from Touch a Truck and the start of the Pool Swim Event. TPAC to have a table out early for advertising to people that there will be an event happening later in the day. Vanessa indicated that we will need to get all the details together and present to the Commissioners at the May MPD meeting. Dave also noted that at the previous MPD meeting that the Commissioners had asked to get copies of the draft TPAC minutes prior to the meeting. Dave indicated that he would be responsible for forwarding the draft minutes.

Dave and Jennafer to with Pool Operator and School District in regards to questions to what the requirements will be for this event, for example Food Service Permit?, Food Handling Requirements? Hand Washing?, Fire Permit?, School Property approval?, chairs and tables?

Food: Keep it simple, Hamburger, hotdogs, corn, chips, cookies, water, pop, water, ice cream, otter pops

Suggestion Donation for Food, sponsorship opportunities to help with funding of food. Jeri asked if maybe there might be somebody from the Touch a Truck event that might be willing to sponsor.

Signage will be needed to help advertise the event, posters, banners etc. Tagging along with the advertisement with Parks and Rec to help promote the Community BBQ would be very helpful.

Vanessa made motion to skip business item 3, Jeri seconded.

Business Item 4: Discussion on having somewhere at the pool to place TPAC agendas and minutes

Kim took pictures at the pool showing possible placement options. Placing above the suggestion box appeared to be a good location for posting TPAC agendas. Discussion around what the Goal is to have TPAC Agendas posted at the pool. Transparency and making TPAC meetings more readily available for patrons to know what is happening.

Vanessa made motion for the following “TPAC recommends that TPAC’s agenda be posted in a prominent location that is ADA accessalble at the TM MPD Pool” Jeri seconded. Unanimous vote.

Business Item 5: Executive Director Update

Retreat will be at the Tukwila Community Center in the Social Hall, 9 – 4 on May 31st. Jennafer also indicated that they have invited the Executive Director from the William Shore Pool to attend.

Vanessa wanted to give gratitude to Jennafer for getting the information up on the website and the volume of work the Jennafer has done and it is very appreciative.

Vanessa made motion to move future TPAC meeting start times to 8:10 to help with getting the meeting to start on time and to help with setting up. Jeri seconded. Unanimous vote

Vanessa made motion to adjourn, Dave seconded.