

**Tukwila Pool Advisory Committee**

**Tukwila Community Center Meeting Room "B"**

**Minutes**

**August 7, 2013**

**FINAL**

Call to Order: 7:05 Dave Puki

Attendance: Verna Seal, Kay Mulliner, Rick Still, Dave Puki, Vanessa Zaputil, Jeri Frangello-Anderson, Kim McCoy.

Approval of July 8, 2013 minutes, Vanessa made motion to accept the July 8, 2013 minutes with no corrections and Dave Puki seconded.

**Business Items:**

1. Follow-up status report on suggestion box implementation: Vanessa provided a status and timeline of events and communications over the last couple of months including TPAC's approved proposal to the board. Vanessa presented her frustration as a volunteer with TPAC with staff disrespecting TPAC's practices and how badly she was treated trying to get the suggestion box installed at the Tukwila Pool. Verna suggested that this procedure needs to go back to the board to assure that this is what the board wants and if this is fact then the board will give direction to the staff. Comments by TPAC members indicated that Commissioner De'Sean Quinn was very involved in the conversations regarding TPAC monitoring the suggestion box and working with staff to set up a mutual agreed time to jointly go through the suggestions provided. Rick noted that he had 2 keys and that 1 key was placed in the safe just in case the keys were misplaced. Further discussion regarding the understanding from the board was that TPAC would work with staff and coordinate timing for reviewing comments. Rick indicated to Verna that this didn't need to go back to the board since the understanding was agreed upon that TPAC would hold the keys and coordinate with staff for reviewing the suggestions cards per the approved procedure.
2. 2014 Programming Presentation – TPAC to review for October Board Recommendation  
Rick indicated that there was no information at this time and that it would be presented to the board for review at the next meeting. There was some confusion since it had been proposed by staff in a memo at the June MPD meeting that the presentation would be given to TPAC for their recommendations to the board. Rick apologized for not having this information available.

3. Discussion on forming a partnership with other Municipal Pools, MPD's and Pool Advisory's: Dave shared the Best Practices Report, item 3 Developing Key Partnerships. Dave asked for TPAC for ideas on how to go about this and to compile a list of pools, MPD's and Advisory groups that we wish to form a partnership with. Verna indicated that the consultant has started their work on suggestions for the pool. Dave Suggested to look at pools with the same geographics as Tukwila and local pools in the area, for example, Kent and Renton and even Des Moines. Dave suggested to look at the seasonal pools and the programs that are being offered. It was also suggested to contact the Seattle SW Advisory Council, Verna indicated that we should also check with Amy on these other groups as she may have the contacts that are needed. Vanessa compiled a list of just King County Pools as a start for contacting and exploring partnerships and to help even explore additional fund raising programs for the Tukwila Pool. Verna indicated that the MPD Scholarship has been a huge success.
4. Pool Health, Safety and Hygiene: Dave made note that the lobby area looked pretty clean. Verna made mention that her daughter who works at the pool indicated that they have a lot of duties that must be performed. Kay indicated that there is a safety concern when they run the floor cleaner during business hours. She also noted that at 1:05 when the pool closes to clean the staff is hustling around with mops to clean. There has been some concern recently with some safety issues at the pool. Suggestion was made that maybe a posting of what is acceptable and common courtesy to patrons in the locker rooms. It was noted that this could improve the customer experience. Suggestion was made to maybe have more staff presence, periodic walk through of the area and staff signature check stations in the restrooms similar to restaurants, hotels, etc. Vanessa also noted that she has received some comments about the side door being left open. Kay made mention that other pools have a roped area that will not allow patrons to enter the pool deck, this might be a good option to help with safety and to avoid people entering the pool deck. Vanessa also suggested that maybe a sign inside and outside indicating this is an emergency entrance only.
5. Discussion of Resolution 8, Board mandated direction and TPAC best practices recommendations: TPAC had asked for direction back at the May meeting, still waiting for direction. Dave read the purpose from resolution 8 what the purpose of the TPAC committee will be, Section 7, #1, #2, #3, #4, #5 and #6. Dave suggested that we think about this purpose and what we want to achieve. Verna talked about getting local businesses involved for sponsorships and the local business will get advertisement. Dave indicated that for sponsors to be able to sponsor, we would need to come up with a policy and procedure for what criteria would be required.
6. Chair Report of TPAC candidate interviews and board selection process timeline: Dave indicated that there were 3 candidates that applied and they have interviewed 2 and the 2 are present at this meeting. Verna indicated that the 3<sup>rd</sup> candidate is very busy and Verna will contact directly to see what his availability will be. The next MPD meeting August 19, 2013, Board will appoint the 2 members Kay and Kim to TPAC and Verna's hope would be that the 3<sup>rd</sup> candidate would be

an alternate. Dave also noted that the TPAC folder hasn't been updated since May. Verna indicated that she will check into this. Dave noted that even though TPAC doesn't have to abide by OPMA it is important that TPAC still have public visibility.

Miscellaneous: Vanessa asked about the slide to Rick on when it will be open, Rick had no additional information to report.

Vanessa made motion to adjourn and Dave seconded.

Next Meeting: September 4<sup>th</sup>, 2013