

MINUTES
Tukwila Pool Advisory Committee
March 20, 2013
Tukwila Community Center, Meeting Room "B"
FINAL

Attendance:

Committee: Vanessa Zaputil, Bryan Nelson, Dave Puki, Jeri Frangello-Anderson

Staff: Stephanie Gardner and David Cline

MPD Commissioner: De'Sean Quinn

CALL TO ORDER: 7:05 am

Approval of March 6, 2013 Minutes:

Stephanie mentioned that the minutes should reflect the other 3 taglines submitted by the Marketing Committee be added under item 3b. To read "De'Sean also suggested that the other taglines that were presented by the Marketing Committee "Splash-Tastic", "Community Wellness Fun" and "Welcoming Water Wellness" would be great for marketing pool programs.

Vanessa Zaputil made motion to accept the minutes as amended and was seconded by Dave Puki

Business Item "2" was moved to number "1" as to be able to spend more time on "STP Pool Comparison and Best Practices"

Item 1: Dunk Tank to be sponsored by the Sustain Tukwila Pool group will be presented at the April 3, 2013 meeting. Stephanie shared the flyers that will be sent out with the Backpack express regarding the Pool Grand Re-Opening. The flyer will include information on swim lessons and the scholarship program.

David Cline entered the meeting at 7:15am

Item 2: STP's Pool Comparison Study and Best Practices for MPD Retreat and Re-Election of new officers. *OPMA Training*

Dave Puki made a motion to postpone reappointment of officers until the May 2013 meeting. Vanessa Zaputil 2nd the motion.

Stephanie Gardner indicated that staff is working on putting together with WISA for staff, boards and commissioners on an OPMA training that will take place late April or the first part of May.

Bryan indicated that an evening session would be best if at all possible.

STP Pool Comparison/Best Practices

Bryan suggested to identify the high level items provided and work through the list and prioritize from high to low. De'Sean indicated that the board would probably prefer this process for going through the list.

Bryan asked Stephanie if there was currently a Policy and Procedures operation handbook. Stephanie indicated that there was a guide she could provide for comparison.

Question was asked if any other pools have done a pool comparison similar to the STP comparison. Dave Puki indicated that there has been quite a bit of interest from the pools listed in the comparison. De'Sean mentioned that the report be very clear about best practices vs governance and that these are two separate entities.

Key points throughout the "Best Practices" discussion

Programming

Patron Survey

Community Partnership – Schools

Pool Time optimization for Public Use

New Ideas and innovation programming

Marketing/Promotions

Maintenance and Cleanliness

Health and Safety

Vision/Image

Capital Investments

Training Programs

Long Term planning

Personnel – Training/incentive programs/ performance recognition

Administration/Operations

Financial

Best practices recommendations to be presented to MPD by Wednesday March 27th for Board Retreat 3/30/13.

Vanessa Zaputil made motion to adjourn, seconded by Jeri Frangello-Anderson

Adjourned - 8:30am

Next Meeting April 3, 2013

Minutes: JFA