

# TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

## MINUTES

Tukwila Community Center  
Wednesday, October 3, 2012 7:00 AM

### Attendance

Committee: Bryan Nelson, Jeri Frangello-Anderson, David Puki, Vida Verdier, Vanessa Zaputil  
Staff: Robert Eaton, Stephanie Gardner, Amy Kindell, Rick Still  
Board Member: Verna Seal

**Call to Order:** Bryan Nelson called the meeting to order at 7:04 AM.

**Approval of Minutes:** Committee Members reviewed the minutes from the September 12, 2012 meeting and made amendments. Vida Verdier made a motion to approve the minutes as amended. David Puki seconded the motion. The motion carried 5-0.

### Business Items

1. Pre-Construction/Development Status/Project Construction Timeline/Marketing – Robert Eaton provided a brief summary of the status of the project, sharing with the group the project is moving ahead with RFP's going out to sub-contractors next week. He also shared that the definite first day of the closure is November 5, 2012. Committee members asked specific questions about the project timeline. Robert Eaton and Rick Still explained the process has unique characteristics resulting in the specific timeline during construction being somewhat flexible. They assured the committee everything is on schedule.

Amy Kindell shared with the committee regarding upcoming marketing items. Fliers for the upcoming pre-closure Pooch Plunge were passed out to the committee. Amy Kindell discussed details of the event to the committee and shared that posters are up at City offices and fliers would be going out at other locations this week. Additionally, Amy Kindell shared with the committee three fliers that would be available to pool patrons later that day. The fliers provide information for adults, youth and seniors on alternate recreation activities they can participate in while the pool is being re-modeled. Committee members asked questions regarding the options listed in the fliers. Bryan Nelson requested the fliers be made available on the MPD website.

2. Review Preliminary Budget (requested from the 10/1 MPD Special Meeting) – Rick Still shared with the committee that financing options are still being explored and an application for one such option has been submitted. The final details are being worked out and the project is on track.

Committee members asked specific questions regarding how figures in the budget were generated or used. Rick Still answered committee questions around topics such as the use of 2011 proposed budget numbers vs. 2011 approved budget numbers, loan repayment, city valuation, credit card usage rates, employee compensation during the closure, employee retention during the closure and utilities rates. The committee forwarded this item to their next meeting.

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3. Review Governance Outline for Elected Board – not discussed
4. Review of the TPAC Direction from the Board discussed at the last MPD Meeting – Vanessa Zaputil provided the committee with a re-cap of the discussion by the Board of this matter at their meeting September 17, 2012 meeting. Committee members reviewed and discussed the TPAC work plan document that the Board reviewed and discussed at their last meeting. The committee then discussed the intention of the Board in providing TPAC with direction. Vanessa Zaputil shared that she felt the Board had been very supportive of TPAC pursuing items in addition to those in the document. Board Member Seal clarified that the action items listed in the document are items that the Board needs TPAC to attend to. The committee further discussed the tasks outlined in the document and how to respond to the direction from the Board.

The committee discussed how a gap analysis would be done, potential partnerships, and cultural competency.

Bryan Nelson brought up that idea of a community meeting being a possible way to address many of the topics like gap analysis and cultural competency. He shared that he felt the previous visioning meeting was great but mostly geared toward the upcoming improvements and it may be beneficial to do another visioning meeting for programming at the Pool. He suggested such a meeting could potentially happen before or during the upcoming closure. Rick Still explained to the committee that a visioning meeting that would involve all groups within the community would require quite a bit of planning and coordination.

8:18 AM Verna Seal exited the meeting.

The committee suggested a possible March or April visioning meeting. It was then discussed that committee members could build a list of community connections they currently have or would like to see built to support the Pool.

The Committee then briefly discussed their recommendation to the Board regarding a potential fee increase. They discussed the philosophy of how rate increases should be accomplished either in large increases occasionally or in small regular increases. Staff distributed information to the committee that showed the suggested rate increases, compared them with previous rates, compared them with the industry average from the fee study completed by Staff in late 2011, and showed the potential increased revenue from the suggested increase. The committee requested information from staff for their next meeting, on the fee increase habits of the other pools included in the late 2011 fee study as well as information about what pools were included in that study.

Vanessa Zaputil shared with the committee some of her notes from the September 2012 board meeting. The committee agreed to generate a recommendation for the Board on the proposed fee increase at their next meeting.

**Citizen Comments:** None

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**Staff Reports:**

**Other:**

**Adjournment:** Vanessa Zaputil made a motion to adjourn the meeting. Vida Verdier seconded the motion. The meeting was adjourned at 8:36 AM.

**Next Meeting:** Wednesday, November 7, 2012 7:00 AM, Tukwila Community Center

Minutes by ANK