

# TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

## MINUTES

Tukwila Community Center  
Wednesday, August 8, 2012 7:00 AM

### Attendance

Committee: Jeri Frangello-Anderson, Bryan Nelson, David Puki, Vida Verdier, Vanessa Zaputil  
Staff: Robert Eaton, Stephanie Gardner, Amy Kindell  
Board Member: Allan Ekberg

**Call to Order:** Bryan Nelson called the meeting to order at 7:01 AM.

**Approval of Minutes:** Committee Members reviewed the minutes from the July 11, 2012 meeting. Vanessa Zaputil inquired why the three comment cards she provided to Amy Kindell after the last meeting were not included in the minutes from the July 11, 2012 meeting. Amy Kindell explained that since the comment cards were provided to her at the meeting, copies were not provided to everyone at the last meeting, and had not been submitted in the call for agenda items they were not included in the minutes. Vanessa Zaputil then requested that the comment cards be included in the minutes for the August 8, 2012 meeting. Staff agreed to make copies and include them in the August 8, 2012 meeting minutes (Attachment A). Vida Verdier motioned to approve the minutes as amended. Vanessa Zaputil seconded the motion. The motion carried 5-0.

David Puki motioned to amend the order of agenda the following order:

- Sustain Tukwila Pool (STP) Guest Presentation
- CIP List Discussion
- McKinstry Contract
- TPAC Priority List/MPD Long Term Agenda
- MPD Website/Logo Discussion
- Fundraising
- Communication Coordination

Jeri Frangello-Anderson seconded the motion. The motion carried 5-0.

7:14AM Stephanie Gardner joined the meeting.

### Business Items

1. Sustain Tukwila Pool (STP) Guest Presentation – Jacque Carroll, STP member, presented the committee with a letter from the STP group (Attachment B) that had been mailed to the Metropolitan Park District Board requesting the Board authorize the steps necessary for a change in governance. Committee members discussed the nature of the request and the reasoning behind the request. The committee requested Staff make copies for the committee and the letter enter the minutes. Vanessa Zaputil made a motion that TPAC has received and acknowledges the letter from STP and would like to encourage the Board to pursue researching the matter. Jeri Frangello-Anderson seconded the motion. The motion carried 5-0.

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2. CIP List Discussion – The committee expressed happiness with the award of the Department of Commerce Grant. The committee requested Staff make copies of the CIP list given to the Department of Commerce for the grant application for use during the discussion. Stephanie Gardner agreed to make copies for those in attendance of the CIP list (Attachment C), STP letter (Attachment B) and the comment cards (Attachment A) from Vanessa Zaputil.

7:26 AM Stephanie Gardner left the meeting.

Robert Eaton told the committee at this time changes or reductions cannot be made to the scope of the work; specifically nothing can be changed that changes an item related to energy efficiency work.

7:31 AM Stephanie Gardner re-entered the meeting and distributed copies of the CIP list, STP letter, and comment cards to all in attendance.

Committee members asked Robert Eaton questions about the process of moving forward, financing, and specific projects and their costs. Robert Eaton explained that once pricing/bids on projects come in decisions can be made. He used the new roof as an example of how pricing has changed and staff is working with McKinstry to come to a reasonable agreement on pricing and energy savings guarantees. Robert Eaton explained the roof is the only project that has had surprising cost estimates come in and the numbers previously provided are solid numbers as far as he can tell. The committee asked questions regarding funding for the project. Robert Eaton shared the Finance Department is working to research funding mechanisms and will be presenting the options to the Board at the August Board Meeting. Robert Eaton also explained that the Energy Services Proposal (ESP) includes all 24 items that were recommended to the Board for inclusion in the project.

3. McKinstry Contract – Committee members asked questions about the ESP contract being a McKinstry contract. Robert Eaton explained that our contract is not with McKinstry but with Washington State. The State has a list of approved contractors, and McKinstry is one of those contractors. The State will act as the project manager for the project and McKinstry will execute the work or contract the work to a sub-contractor. While the contract is with the State, Robert explained that we work with the State and McKinstry to bring the project to completion.

7:44 AM Vida Verdier exited the meeting.

Vanessa Zaputil shared with the committee that Des Moines was encouraged to negotiate down the 18% fee and request that McKinstry go out to bid for all major components of the project. Robert Eaton responded that once the Board has approved entering into a contract for the work, then negotiations will take place regarding the overhead charges.

Vanessa Zaputil inquired about the McKinstry timeline for construction meetings provided in the draft ESP and requested that once those meeting dates and times have been finalized TPAC be invited to attend.

4. TPAC Priority List/MPD Long Term Agenda – Bryan Nelson asked questions clarify the items on the August MPD Board meeting agenda. Robert Eaton explained that the grant acceptance

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may not occur in August due to the need for a ground disturbance review before the grant can be accepted. Committee members then discussed the MPD Board agenda items for the remainder of 2012. Bryan Nelson requested that Staff share with TPAC an update on the Marketing Plan during their September meeting.

The committee then reviewed the 'Ongoing Priorities List as of April 7, 2012'. The committee crossed off items that had been addressed, revised and added items to the list. It was agreed the updated list (Attachment D) would be reviewed at the September meeting.

5. Fundraising – Stephanie Gardner shared that with so much positive energy in the group that creating a sub-committee to do fundraising maybe helpful in the future.
6. Communication Coordination – Stephanie Gardner encouraged the committee to come together with all the individuals and groups involved and work together to make sure that everyone is communicating the same positive message about the Pool. She suggested a friends group or a team meeting. There was consensus that a community meeting in October before the scheduled closure would be beneficial for communication between all involved groups. Amy Kindell offered to coordinate to make such a meeting occur as part of the short term marketing plan.
7. MPD Website/Logo Discussion – Vanessa Zaputil shared that she would like the swimming lesson schedule posted on the MPD website. The committee moved this item to the September agenda.

**Citizen Comments:** None

**Staff Reports:** None

**Other:** Committee members discussed their next meeting date and agreed to meet September 12, 2012 at 7:00 AM.

**Adjournment:** David Puki motioned to adjourn the meeting. Vanessa Zaputil seconded the motion. The meeting was adjourned at 8:35 AM.

**Next Meeting:** Wednesday, September 12, 2012 7:00 AM, Tukwila Community Center

Minutes by ANK