

TUKWILA METROPOLITAN PARK DISTRICT
Tukwila Pool Advisory Committee

MINUTES

Tukwila Community Center
Wednesday, July 11, 2012 7:00 AM

Attendance

Commissioners: Jeri Frangello-Anderson, Bryan Nelson, David Puki, Vida Verdier, Vanessa Zaputil
Staff: David Cline, Robert Eaton, Amy Kindell, Rick Still
Board Member: Kathy Hougardy

Call to Order: Bryan Nelson called the meeting to order at 7:00 AM.

Vida Verdier motioned to add an agenda item to discuss the role of TPAC members.
Vanessa Zaputil seconded the motion.

Vanessa Zaputil motioned to amend the order of agenda the following order:

- Update on CIP process/Next steps (grant app)
- Review MPD upcoming proposed agenda items
- Roles –clarification of TPAC member roles
- Meeting Correspondence
- Tree Update
- Fall schedule
- Health & Safety
- Fundraising
- Review Priorities List.

Jeri Frangello-Anderson seconded the motion.

Approval of Minutes: The minutes from the meeting June 13, 2012 were reviewed by the committee and corrections were made. Vida Verdier motioned that the minutes be approved as amended. David Puki seconded the motion. The motion carried 5-0.

7:05AM David Cline joined the meeting.

Business Items

1. Update on CIP process/next steps (grant app) – Committee members requested Rick Still to provide them with an update on the CIP process. Rick Still explained that we are just waiting to hear back about the grant award. Once the grant award is announced, then the ESP can be finalized. Committee Members asked questions of Rick Still about the process of turning in the grant application and what that entailed. Rick explained the process he went through to turn in the grant application and the technical issues that the State computer system was having. Committee members were provided with a copy of the application and Rick Still discussed the contents of the application with committee members.
2. Review MPD upcoming proposed agenda items - Rick Still told the committee that due to the fact that the grant award would not be made before the July 16, 2012 MPD Board meeting, and

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as such the proposed agenda items would not be ready for discussion or action. Bryan Nelson asked Rick Still if there were any items on the next Board Meeting agenda that TPAC should be concerned about. Rick responded that the only new item for the August on the Agenda is the Rental Policy for the Pool but this is not an action item.

7:15 AM Kathy Hougardy joined the meeting.

3. Roles– clarification of TPAC member roles – TPAC members discussed their role and function as a committee. Committee members discussed with staff what the Board was looking for from them in regards to advising.
1. Committee Member David Puki requested to re-visit the Update on CIP process/next steps by asking when we should know if we have been awarded the grant. Rick Still discussed with the committee how news about the grant process is disseminated to applicants, and how applicants learn of their award amount. Additionally, he shared that award recipients may be notified in about 14 days or July 16, 2012. Committee member Vida Verdier then asked how much impact the grant award will have on the CIP project. Rick Still explained there is no risk to our project timeline since the design work has begun on the first 13 projects. A final ESP will be accepted after news of the grant awards is received.

The committee then discussed the 3:1 ratio of funds required to receive the full grant amount of \$500,000, as well as the financing options and application timeframe for those options. Rick Still clarified for the committee the required order of events so that the grant application could be made and the project to stay on track for winter 2012 renovations to occur.

3. The committee then returned to the discussion of their roles as committee members. The committee came to the consensus that their role is to provide recommendations to the MPD Board including items on the MPD Board's upcoming agenda. Amy Kindell expressed that it was also possible, if committee members were interested, for TPAC to partner with staff to work on projects such as fundraising or other special interest items.
4. Meeting Correspondence – Committee members felt they had clarity on this item and it did not require further discussion.
5. Tree Update – Vanessa Zaputil requested information in regards to the plan for taking care of the tree in front of the Pool that was damaged over the winter. Rick Still told the committee that the tree would be removed during the Pool closure.
6. Fall Schedule – Committee member Vanessa Zaputil asked questions about changes in the fall Pool schedule for Water aerobics. She told the committee that she has received 3 comment cards from citizens about evening water aerobics not being offered on Mondays and Wednesdays in the fall and was concerned about the change due to the potential for people to become upset.

Amy Kindell explained that attendance for Monday and Wednesday night water aerobics has been poor for the last year with sometimes only 3-5 participants. The activity requires much of the space in the shallow end of the pool and is not conducive of swimming lessons occurring at

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the same time. Currently the facility only schedules advanced levels during water aerobics. She explained further that one of the big demands during the 6-7 pm time frame is for beginning swimming lessons, since working parents can bring their children at that time. The decision was made not to offer Monday & Wednesday evening water aerobics due to the low attendance over the last year or so on those days of the week; with the knowledge that evening water aerobics will still be offered on Tuesdays & Thursdays. This change in programming will allow the facility to offer a program that has been in demand, during a time that it is in demand and be fiscally responsible by maximizing pool usage.

7. Health & Safety – Committee Member David Puki had questions for staff regarding comments he had heard about horse play and running on the pool deck. He also asked questions of staff regarding facility cleaning schedule, cleaning products used and cleaning procedures. Amy Kindell responded to his questions outlining that the facility locker rooms are sanitized nightly, the step by step process by which the locker rooms are sanitized by staff, and the specific products used.

Vanessa Zaputil asked questions regarding how to educate parents about the need to keep sick children out of the pool. Amy Kindell explained that staff strives to educate the public about matters regarding pool usage and cleanliness. She mentioned that the Tukwila Pool is an exceptionally clean facility. Pool management has not had any reports of illness from the pool in many years. The Pool has passed every health department inspection while being run by the City, and was actually commended by the Health Department inspector during the last inspection for their proactive approach in educating patrons about the risks of swimming if they have been sick. Vanessa Zaputil inquired if there were any further efforts to educate pool users to not swim if they are ill. Amy Kindell mentioned the Crypto warnings posted on all bathroom stalls and reminded committee members they could assist staff by telling patrons that are known to be sick, about the rules regarding pool use when individuals are ill. Vanessa Zaputil requested that the posting be made in color so people read it.

Vanessa Zaputil asked staff about the practice of users entering and exiting the facility via the side door. Amy Kindell responded that the side door is to be locked and only occasionally unlocked for special reasons. Robert Eaton also told the committee that it is standard procedure for the door to remain locked from the outside at all times.

8. Fundraising – David Puki mentioned that he would like to assist with fundraising for the Pool Scholarship Fund at the Tukwila Children’s Festival August 11th, as he did at the Touch-a-Truck event. Vida Verdier said she would also be interested in assisting. Amy Kindell agreed to coordinate with David on the matter.
9. Review Priorities List- This item was forwarded to the next meeting.

Citizen Comments: None

Staff Reports: None

Other: Committee members discussed their next meeting date and agreed to meet August 8, 2012 at 7:00 AM.

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Adjournment: Vanessa Zaputil motioned to adjourn the meeting. Jeri Frangelo-Anderson seconded the motion. The meeting was adjourned at 8:30 AM.

Next Meeting: Wednesday, August 8, 2012 7:00 AM, Tukwila Community Center