

**Tukwila Metropolitan Park District
Tukwila Pool Advisory Committee**

TO: Citizens Pool Advisory Committee
FROM: Bryan Nelson - Chair
DATE: 9/10/12
SUBJECT: Tukwila Pool Advisory Committee Meeting

If you are unable to attend, please notify Bryan at 206-931-1579

AGENDA

September 12, 2012

7:00 AM

Meeting Location: Tukwila Community Center

Call to Order

Approval of Minutes – August 8, 2012

Business Items:

1) 45 min: Developing the TPAC Long-term Agenda/Workplan that is in alignment with TPAC priorities and MPD Long Term Agenda. What are the top 3 items/decisions the MPD Board needs our guidance on (i.e. CIP, 2013 Budget, Reopening)? How can we work with staff on the timing of their reports/recommendations so we have enough time to analyze/discuss and provide recommendations to the Board. Timing of Meetings.

2) 10 min: Update on next steps for CIP/Financing.

3) 10 min: Marketing: Update on marketing plan for closure. Recommend Marketing committee pursue recommendations for MPD Website and logo selection.

4) 5 in: Update on October "communication pow-wow/retreat" Amy is organizing for Board, Staff, TPAC, STP, Community Pool Supporters, etc

5) 5 Min (if not decided under #1): Next Meeting

Committee Reports

Citizen Comments

Staff Report

Other

Next Meeting: TBD

Adjournment

TUKWILA METROPOLITAN PARK DISTRICT
Tukwila Pool Advisory Committee

MINUTES
Tukwila Community Center
Wednesday, September 12, 2012 7:00 AM

Attendance

Committee: Bryan Nelson, David Puki, Vida Verdier, Vanessa Zaputil
Staff: Stephanie Gardner, Amy Kindell, Malcolm Neely, Rick Still
Board Member: Verna Seal

Call to Order: Bryan Nelson called the meeting to order at 7:05 AM.

Approval of Minutes: Committee Members reviewed the minutes from the August 8, 2012 meeting and made amendments. Vida Verdier made a motion to approve the minutes as amended. David Puki seconded the motion. The motion carried 4-0.

Business Items

1. TPAC Long Term Agenda/Work Plan – Bryan Nelson read the TPAC Mission statement with the group and began a discussion on the need for developing a long term TPAC agenda so the committee could fulfill their mission of supporting and assisting the MPD Board and Staff. The committee then discussed how to figure out what topics the Board is looking for participation from TPAC on. It was suggested that a top 3 priorities list from the Board would be helpful for TPAC and provide them with direction in generating a long term work plan.

7:13AM Malcolm Neely joined the meeting.

Bryan Nelson clarified that at the last meeting TPAC recommended to the Board to research what would be entailed in a change of governance and had not made a recommendation to the Board that a change in governance occur. He felt it was important to make the distinction and to clarify TPAC's intent to show support for researching this topic.

7:43 AM David Cline joined the meeting.

Bryan Nelson then shared that while everyone is learning in the process of developing the MPD it is important to direct all concerns that committee members may receive regarding the operation of the Pool to staff before bringing those concerns to the committee or the Board.

The committee discussed with staff the role of the committee and the Board in regard to operations at the Pool. It was clarified that the role of the board is provide guidance on policy or principal level issues and the role of the staff is to execute the operational and administrative functions or the 'how' of meeting the principals directed by the Board.

Bryan Nelson then clarified that TPAC has not specifically discussed a 3rd Party Operator for the Pool and only wishes that the topic be looked at holistically. It was the consensus of the committee that TPAC is completely supportive of the Board's decision not to pursue this at this time and TPAC will not discuss this matter until direction to do so has been given by the Board.

TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

2. CIP/Financing Update – Rick Still shared with the committee that financing options are still being explored and an application for one such option has been submitted. The final details are being worked out and the project is on track.
3. Marketing Update – Amy Kindell shared with the committee, the marketing committee has had an opportunity to meet a few times already and is excited about the upcoming marketing campaign. She shared that a few brain storming sessions have occurred and the committee is on track to begin work at the end of the month on the pre-closure Dog Swim. The plan for project updates during the closure will also be coming together at that time. The committee is also in the process of deciding what the Grand Re-Opening events should involve in addition to a re-opening ceremony. She also shared with the committee if there are any items they are particularly passionate about and would like to see information shared with the community about during project update process to please share them with her. The ideas of Mechanical Room Tours and Before/After photo comparisons were discussed.

Vanessa Zaputil shared with the committee that she was concerned that the budget didn't adequately provide for the ongoing marketing of the Pool, and she hoped to see that considered in the upcoming 2013 Budget. Rick still explained that budgeting is done in the lump sum method and that funds would be available to complete the closure/re-opening marketing.

David Puki shared with the committee that at Kids Festival in August TPAC had a good time handing out Pool Schedules and Lifesavers. He also shared with the committee that it was evident from his interactions at the event, the diversity of the community is being recognized in the kids who are getting into the pool to swim. TPAC plans to continue to attend the Kids Festival in the future.

4. Pow-wow/Retreat update – Bryan Nelson shared with the committee he believed that many of the items that TPAC wished to discuss at such an event had been discussed during the current meeting and that potentially a similar type event could be planned for 2013. David Cline and Verna Seal shared that a retreat type event could be a valuable addition to the 2013 calendar.

Citizen Comments: None

Staff Reports: Rick Still told the committee that the Pool is ready at any time to receive the washer/dryer that was discussed at the Bowl-a-thon.

Rick Still also reminded committee members that the Monday, September 17, 2012 Board Meeting is now scheduled to begin at 7:30 pm, due to the light agenda for the City Council Meeting that day.

Other: Committee members discussed their next meeting date and agreed to meet October 3, 2012 at 7:00 AM. During the discussion of the TPAC Long Term Agenda the committee agreed that any monthly meetings should be held the first Wednesday of the month.

Adjournment: Vida Verdier motioned to adjourn the meeting. David Puki seconded the motion. The meeting was adjourned at 8:28 AM.

Next Meeting: Wednesday, October 3, 2012 7:00 AM, Tukwila Community Center

Minutes by ANK