


INFORMATIONAL MEMORANDUM

Tukwila Metropolitan Park District

TO: **Tukwila Pool MPD Board President**

FROM: **Rick Still, Parks and Recreation Director** 

DATE: **May 9, 2012**

SUBJECT: **20-Year Financial Plan - presentation and discussion**

ISSUE

Review the 20-Year Financial Plan.

FINANCIAL IMPACT

No Financial Impact.

BACKGROUND

On November 14th, the MPD Board reviewed a 20-Year Financial Plan to help determine policy and direction prior to adopting the 2012 MPD budget. The Board determined it was not necessary to receive regular updates on the financial plan, i.e. every time the City's Assessed Value is updated. However, the Board is looking at pursuing a large capital investment in the pool and taking a "big picture" view of the financial implications is prudent.

The general assumptions for the 20-Year Financial Plan are the same as before:

1. The Tax collected at \$0.15/1000 Assessed Value is determined based upon the 2012 Assess Value minus 4%; Line 4, Tax Revenue, starting year 2013.
2. The Tax Revenue is projected to increase at 2% per year, 1% allowed and 1% new construction; Line 4, Tax Revenue.
3. User Fee is projected to increase at 1% per year; Line 1, Programs and Line 2, Rentals.
4. Expenditures are projected to increase at 4% per year; Lines 7a to Line 15.
5. A 15% Year End Fund Balance is projected based upon the budgeted expenditures.

Other differences in the current 20-Year Financial Plan from the November presentation are:

- a. City and MPD 2011 revenue and expenditures actuals are shown.
- b. 2012 revenue and expenditures are reduced by two months for construction closure in November and December.
- c. 2013 revenue and expenditures are reduced by one month for construction closure in January.
- d. A new life cycle replacement program has been established based upon the projected scope of work in the capital improvements; Line 9, CIP & Life-Cycle.
- e. The guaranteed utility cost savings is proposed to be \$30,000 not \$40,000 per year; Line 18f, Public Utility Services, starting year 2013.
- f. Repairs and Maintenance was reduced from \$25,000 to \$20,000 anticipating less need for repairs with the improvements being made to the facility; Line 15g Repairs & Maintenance.

DISCUSSION

There are two 20-Year Financial Plans that are very similar. The differences between the two plans are the capital financing; Line 11, Bond Payment, and the impact of the corresponding annual payments to the ending fund balance.

Attachment 1 includes a capital financing program over a 15-year period. The loan amount varies from \$1,200,000 to \$1,000,000 depending upon the financing rate of 1% to 3.5%, respectively. For this example the amount being financed is based upon \$85,000 in annual payments. This is approximately the maximum annual payment that maintains the 15% Fund Balance through the 20-Year period.

Attachment 2 includes financing of \$1,000,000 for 10 years at 2.17% for “equipment” as defined by Local Option Capital Asset Loan (LOCAL) program through the Washington State Treasure. The higher annual payment impacts the 20-Year Plan in two ways: 1) Between 2019 and 2024 the 15% Fund Balance is not maintained, it actually goes negative between 2021 and 2023, 2) Beginning in 2025 the Fund Balance increases significantly and the budget is healthy. For the years that the Fund Balance is low, money could be transferred from the MPD CIP Reserve, Line 10, to meet operational costs as necessary. This transfer could then be paid off starting in 2025.

Policy Direction:

To guide staff as financing alternatives are being pursued policy direction is needed.

Would the Board be comfortable with transferring money from the CIP Reserve to cover projected annual costs as needed until it could be transferred back a few years later?

The CIP Reserve is a \$30,000 annual allocation for potential capital needs at the end of the 20-year land lease. This account will grow to \$390,000 through 2024. To maintain the 15% Fund Balance between 2019 and 2024 approximately \$315,000 of the \$390,000 would be needed. However, by maintaining the 15% Fund Balance with the transfer the 2031 Fund Balance would be approximately \$443,000 which is enough to cover the \$315,000 transfer.

RECOMMENDATION

The Board is being asked to review and provide recommendations regarding the 20-Year Financial Plan and provide policy direction regarding the use of the Capital Reserve fund to balance the 15% Fund Balance during the lean years.

ATTACHMENTS

1. 20-Year Financial Plan, 15-Year Financing
2. 20-Year Financial Plan, 10-Year Financing

