## Meeting of the Board of Commissioners TUKWILA METROPOLITAN PARK DISTRICT

**Verna Seal,** *President of the Board* **Kathy Hougardy,** *Clerk of the Board* 

Board Members: > Joe Duffie > Dennis Robertson

▶ Allan Ekberg

▶ De'Sean Quinn → Kate Kruller

Monday, May 14, 2012, <u>5:30 PM</u> Tukwila City Hall Council Chambers

**Resolution #12** 

#### **SPECIAL MEETING**

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#### 2. CITIZEN COMMENTS

3.	CONSENT	a. Approval of minutes: 4/9/12	
	AGENDA	b. Approval of vouchers.	
4.	BUSINESS ITEMS	<ul><li>a. Funding alternatives for Capital Improvement Projects.</li><li>b. Review of 20-year Financial Plan.</li></ul>	Pg.1 Pg.3
		<ul><li>c. Energy Services:</li><li>(1) Presentation of draft Energy Services Proposal (ESP).</li><li>(2) Cost estimate for draft ESP.</li></ul>	Pg.9 Pg.13
		<ul> <li>d. Quarterly reports:</li> <li>(1) Finance Department 2012 First Quarter financial summary.</li> <li>(2) Parks &amp; Recreation Department 2012 First Quarter Tukwila Pool statistical report.</li> </ul>	Pg.17 Pg.21
5.	REPORTS	<ul> <li>a. Commissioners</li> <li>b. Staff: <ul> <li>Capital Improvement Program (CIP) status</li> <li>Operational issues</li> <li>Short-term agenda review</li> </ul> </li> </ul>	Pg.27
		c. Tukwila Pool Advisory Committee:	Pg.31
		d. Communication from Citizens and Sustain the Pool Group	Pg.43
		e. Long-term agenda	Pg.53
		f. Next meeting is June 11, 2012	

#### 6. MISCELLANEOUS

#### 7. ADJOURNMENT

#### Tukwila City Hall is wheelchair accessible.

Reasonable accommodations are available at public hearings with advance notice to the City Clerk's Office (206-433-1800 or TukwilaCityClerk@TukwilaWA.gov). This notice is available at <a href="https://www.tukwilawa.gov">www.tukwilawa.gov</a>, and in alternate formats with advance notice for those with disabilities.

Tukwila Metropolitan Park District Board meetings are audio taped.

1TEM NO. 4.A.

#### INFORMATIONAL MEMORANDUM

#### **Tukwila Metropolitan Park District**

TO: Tukwila Pool MPD Board President

FROM: Peggy McCarthy, Finance Director

BY: Craig Zellerhoff, Fiscal Coordinator

DATE: **May 3, 2012** 

SUBJECT: Tukwila Pool Metropolitan Park District Financing Options for Capital

**Projects** 

#### **ISSUE**

Review the District financing options for potential Pool Capital Improvement Projects.

#### FINANCIAL IMPACT

None. Summary information.

#### **BACKGROUND**

The Tukwila Pool MPD has determined the need for capital improvements to sustain operations of the pool for the next 20-30 years. To make the capital improvements a reality, the Tukwila Finance Department has obtained and reviewed potential financing options.

#### **DISCUSSION**

The financing options available to the Tukwila Pool MPD are listed below. Of the options listed only two are viable, bond financing and the state LOCAL program. A third option, tax exempt lease purchase will be considered when the scope of the project has been determined.

Investment Vehicle	Investment Information	Interest Rate	Viable Option
Public Works Trust Fund	The MPD is not eligible for this program as the loans are limited to the following systems:  • Drinking water  • Sanitary sewer  • Storm water  • Solid waste/recycling  • Bridges  • Roadways  • Streets	10 years50% 15 years75% 20 years - 1.00% 25 years - 1.50% 30 years - 2.00%	NO
Seattle Northwest Securities - Long-term General Obligation Bond (LTGO)	Issuing a bond for \$1.35 million using the City bond rating of Aa3 would result in the annual debt payments ranging from \$111,000 to \$115,180 which is dependent on interest rates at time of issuance.	Current interest rates as of 4/25/2012:  15 years - 3.82% = \$111,000 per year  Interest rates plus 50 basis points:	YES
		15 years – 4.32% = 115,180 per year	TA CYCLO TO THE COLUMN TO THE

King County Investment Pool	The MPD is not eligible for funding		NO
,	through the King County Investment Pool per Scott Matheson – Treasury		
	Manager. Scott's reply to the financing		
	inquiry was "Often when a new taxing		
	district is created it starts operating		
	before they are able to levy		
	taxes. In those cases, the county has		
	extended loans until their operating levy		
	kicks in. We've never extended a loan		
	to a district that is funding capital improvements."		
Local Option Capital Asset	The program began in 1989 for state	Real Estate - loans for	YES
Loan program (LOCAL) –	agencies but was expanded in 1998 to	construction projects can be	,
Washington State Treasurer	allow local governments to participate.	financed for 20 years. The	
	Essentially the State Treasurer	interest rate as of 3/29/12	
	aggregates the financing needs of many	was 3.98%, actual rates are	
	local government agencies in order to	determined by competitive	
	reduce borrowing and issuance costs	bids on the date of sale.	
	for all participants. There are two loan	Facilities and John for	
	programs for financing; Real Estate and	Equipment – loans for	
	Equipment. The MPD would qualify for	purchase of equipment can be financed for 10 years.	
	both types of financing due to the nature of the construction project. The	The interest rate as of	
	LOCAL program approves loans twice a	3/29/12 was 2.17%, actual	
	year in late March with first payment	rates are determined by	
	due June 1 and mid/late August with	competitive bids on the date	
	first payment due December 1. Loan	of sale.	
	applications are due January 10 <sup>th</sup> for		
	March funding and June 20 <sup>th</sup> for August		
	funding.		
Tax Exempt Lease Purchase	A TELP is an installment purchase	Cost to finance will be	Possibly
(TELP)	contract used to finance equipment and	determined after review of	
	capital projects at a low interest rate. Interest rates depend on the strength of	feasibility study.	
	collateral, the borrower's credit		
	worthiness, the duration of financing,		
	and market conditions		
Department of Commerce	The Department of Commerce (DOC)	Rick Still to complete	Possibly
grant program	has a grant program (Verna, I talked	review.	
	about this at TPAC) established through		
	the legislation this past session. The		
	grant is limited to \$500,000. The project		
	cannot be under 'construction' when the grant is applied for or possibly awarded		
	- final procedures have not been		
	adopted yet. The criteria is set up		
	perfectly for the project: 1) leverage of		
	money 2:1 or 3:1 is best, 2) energy		
	efficiencies, and 3) ready to construct in		
	2012.		

### RECOMMENDATION For information only.

### ATTACHMENTS None

#### INFORMATIONAL MEMORANDUM

#### **Tukwila Metropolitan Park District**

TO:

Tukwila Pool MPD Board President

FROM:

Rick Still, Parks and Recreation Director

DATE:

May 9, 2012

SUBJECT:

20-Year Financial Plan - presentation and discussion

#### ISSUE

Review the 20-Year Financial Plan.

#### FINANCIAL IMPACT

No Financial Impact.

#### BACKGROUND

On November 14<sup>th</sup>, the MPD Board reviewed a 20-Year Financial Plan to help determine policy and direction prior to adopting the 2012 MPD budget. The Board determined it was not necessary to receive regular updates on the financial plan, i.e. every time the City's Assessed Value is updated. However, the Board is looking at pursuing a large capital investment in the pool and taking a "big picture" view of the financial implications is prudent.

The general assumptions for the 20-Year Financial Plan are the same as before:

- 1. The Tax collected at \$0.15/1000 Assessed Value is determined based upon the 2012 Assess Value minus 4%; Line 4, Tax Revenue, starting year 2013.
- 2. The Tax Revenue is projected to increase at 2% per year, 1% allowed and 1% new construction; Line 4, Tax Revenue.
- 3. User Fee is projected to increase at 1% per year; Line 1, Programs and Line 2, Rentals.
- 4. Expenditures are projected to increase at 4% per year; Lines 7a to Line 15.
- 5. A 15% Year End Fund Balance is projected based upon the budgeted expenditures.

Other differences in the current 20-Year Financial Plan from the November presentation are:

- a. City and MPD 2011 revenue and expenditures actuals are shown.
- b. 2012 revenue and expenditures are reduced by two months for construction closure in November and December.
- c. 2013 revenue and expenditures are reduced by one month for construction closure in January.
- d. A new life cycle replacement program has been established based upon the projected scope of work in the capital improvements; Line 9, CIP & Life-Cycle.
- e. The guaranteed utility cost savings is proposed to be \$30,000 not \$40,000 per year; Line 18f, Public Utility Services, starting year 2013.
- f. Repairs and Maintenance was reduced from \$25,000 to \$20,000 anticipating less need for repairs with the improvements being made to the facility; Line 15g Repairs & Maintenance.

#### DISCUSSION

There are two 20-Year Financial Plans that are very similar. The differences between the two plans are the capital financing; Line 11, Bond Payment, and the impact of the corresponding annual payments to the ending fund balance.

Attachment 1 includes a capital financing program over a 15-year period. The loan amount varies from \$1,200,000 to \$1,000,000 depending upon the financing rate of 1% to 3.5%, respectively. For this example the amount being financed is based upon \$85,000 in annual payments. This is approximately the maximum annual payment that maintains the 15% Fund Balance through the 20-Year period.

Attachment 2 includes financing of \$1,000,000 for 10 years at 2.17% for "equipment" as defined by Local Option Capital Asset Loan (LOCAL) program through the Washington State Treasure. The higher annual payment impacts the 20-Year Plan in two ways: 1) Between 2019 and 2024 the 15% Fund Balance is not maintained, it actually goes negative between 2021 and 2023, 2) Beginning in 2025 the Fund Balance increases significantly and the budget is healthy. For the years that the Fund Balance is low, money could be transferred from the MPD CIP Reserve, Line 10, to meet operational costs as necessary. This transfer could then be paid off starting in 2025.

#### **Policy Direction:**

To guide staff as financing alternatives are being pursued policy direction is needed.

Would the Board be comfortable with transferring money from the CIP Reserve to cover projected annual costs as needed until it could be transferred back a few years later?

The CIP Reserve is a \$30,000 annual allocation for potential capital needs at the end of the 20-year land lease. This account will grow to \$390,000 through 2024. To maintain the 15% Fund Balance between 2019 and 2024 approximately \$315,000 of the \$390,000 would be needed. However, by maintaining the 15% Fund Balance with the transfer the 2031 Fund Balance would be approximately \$443,000 which is enough to cover the \$315,000 transfer.

#### **RECOMMENDATION**

The Board is being asked to review and provide recommendations regarding the 20-Year Financial Plan and provide policy direction regarding the use of the Capital Reserve fund to balance the 15% Fund Balance during the lean years.

#### **ATTACHMENTS**

- 1. 20-Year Financial Plan, 15-Year Financing
- 2. 20-Year Financial Plan, 10-Year Financing

## Attachment 1

# Tukwila Metropolitan Park District

## Revenue and Expenditures - 20-Year Financial Plan 2013 Tax Estimate and \$250K + \$1.35M Capital

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1865   1865		<u> </u>			% increase on		eseri en 1611 udopte	. and form															
1919-100   1914-101   1414-201	OPERATIONS	7011	2011		2012	013	2014	2015	2016	2017	2018	2019	2020	2621	2022	2023	2024	5025	2025	L		-	2031
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	UARRES (I. 4)	172,392	119,673	38,874	110,890	138,391	143,927	149,684	155,671	161,898	168,374	175,109	182,113	189,398	196,974	204,852	213,047	221,568	230,431				
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1,126   1,128   1,12		22.155	74 724	5.031	191.44	10.213	11.022	CAR 1.C	747.00	72 6.46	24 593	35 5.76	26 489	37.663	28.769	29.920	31 117	42.46.9	22,64.6		L	l	
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5.52.9         6.53.9         6.57.9         6.77.9         7.7.9         8.7.10         8.6.2.9         6.9.1         1.0.7.9	INSURANCE FEI	2,848	9,400	3,251	9,818	12,253	12,743	13.253	13,783	14,334	14,908	15,504	16,124	16,769	17,440	18,137	18,863	19,617	20,402			L	
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	DENTAL/LIFE/VISION <sup>(U)</sup>	1,517	1,239	331	5,382	6,716	5,985	7,764	7,555	7,857	8,171	8,498	8,838	9,191	9,559	9,941	10,339	10,753	11,183				08.2 13.50
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	INSURED MED, & DENTAL, OF	35,470	30,079	8,197	22,911	18,593	79,737	30,926	32,163	33,450	34,788	36,179	37,626	39,131	40,697	42,335	44,038	45,778	62,609				
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	CMREL BERREATS	77,965	64,219	20,408	65,673	81,959	85,237	88,647	92,193	95,880	99,716	103,704	107,852	112,167	116,653	121,319	126,172	131,219	136,458				568 186,03d
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	E & OPER, SUPPLIES	3,000	3,980	5,989	7,550	8,230	000'6	09'360	9,734	10,124	10,529	10,950	11,388	11,843	12,317	12,810	13,322	13,855	14,409				153
12.00   13.0	mental par supports	2,000	2,032	25.67	4,257	07.5	2,000	1947	Sup.	3,544	2,049	5500	776,0	616	640	56.6	1007	720,	CANAGO CONTRACTOR	255			202
3.00   3.10   3.24   3.24   3.25   3.55   3.56   3.26   3.26   4.10   4.27   4.44   4.45   4.65   4.65   4.59   5.56   4.50   5.50	DIES	14,468	7,051	7,687	12,167	13,262	14,468	15,047	15,649	16,275	16,926	17,603	18,307	19,639	19,800	20,592	21,416	22,273	23,164				098 28,182
1,000   1,110   1,125   1,12	ESSIONAL SERVICES	368		1,563	750	3000	312	324	337	353	365	380	368	413	427	444	462	480	88	520		362	584
100   104   108   118	MUNICATION	4,000	1,783	815	3,000	3,120	3,245	3,375	3,510	3,650	3,796	3,948	4,186	4,276	व,कदेश	4,618	4,803	4,995	5,195	5,403	DESCRIPTION		077
11, 11, 11, 11, 11, 11, 11, 11, 11, 11	Et. erroue	8	. 30		100	2 5	88	112	117	122	127	132	137	142	148	751	160	167	173	180			203
11/3   11/3	ATING RENTALS & LEASES	3	er.	18.956	2005	220	3	267	8 8	809	633	658	288	717	780	270	861	833	888	900			0 10
15,000   10,000   1	IC UTILITY SERVICES ***	110,000	504,707	79,915	117,333	103,120	107,245	111,535	115,996	170,636	125,451	130,480	135,699	\$41,127	146.772	152,643	158,749	165,098	171,702	_	<u>=</u>	32	15382 (93
2.224   2.131   2.405   2.502   2.225   2.22	885 & MAINTENANCE	25,000	13,840	6,639	15,000	20,000	20,800	21,632	22,497	73,397	24,333	25,306	26,319	27,371	28,466	29,605	30,789	32,021	33,301			L	858
1,000   1,900   1,506   2,135   2,135   2,137   2,135   2,137   2,135   2,137   2,135   2,137   2,135   2,137   2,135   2,137   2,135   2,137   2,135   2,137   2,13	FLLANGOUS	2,224	2,823	E 104	2,224	2,313	2,405	2,502	2,502	2,706	2,814	2,927	3,044	3,165	3,292	3,424	3,563	3,703	3,851	4,005		Ш	505
13,000   13,000   13,000   13,000   13,000   10,000   1	OF CARD CHARGES		2,556	533	1,900	906.3	1,976	2,055	2 232	2,223	2,312	2,404	2,500	2,600	2,704	2,812	2,925	3,042	3,164	1	1		
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#25/82 \$ 182/261	TOTAL EXPENDITURES	\$ 528,169		\$ 177,177	\$ 870,184	\$ 854,418	\$ 882,687	\$ 907,045	932,925	\$ 112,626	1,011,670   5	1,110,165 \$	1,054,300 \$		1,128,248 \$	926,794 \$	943,463 \$	979,518 \$		069,118 \$ 1,1	99,175 \$ 1,139	355 \$ 1,183	223 \$ 1,229
1100120   1111215   1111216   111121	IMMARY		\$ 1,277					440000						0-Year									1974年
\$288946 \$ 382788 \$ 399.001 \$ 385.40 \$ 335.00 \$ 299.71 \$ 100.625 \$ 99.97 \$ 32.385 \$ 195.519 \$ 105.619 \$ 105.619 \$ 83.45 \$ 181.88 \$ 266.28 \$ 399.71 \$ 380.625 \$ 399.71 \$ 2.40.625 \$ 399.71 \$ 195.72 \$ 195.72 \$ 195.72 \$ 119.72 \$ 83.45 \$ 181.88 \$ 266.28 \$ 399.70 \$ 333.87 \$ 139.72	TOTAL REVENUE	\$ 528,169	086,386 2	231012	021 FOLD 5	Table 15	100	1100	(2000)		11.14.14		March 1	SHADE				100.100		116 2008	21.0	1000	100
DRAINTE 0 (0) \$ 53,000 \$ 288,946 \$ 337,778 \$ 339,601 \$ 335,702 \$ 335,702 \$ 339,711 \$ 240,625 \$ 99,957 \$ 32,385 \$ 195,529 \$ 114,513 \$ 335,703 \$ 33,745 \$ 32,473 \$ 339,730 \$ 333,876	OF STATES EXPENDINGE	A. 524 J.C.	S280,496	277,277	5. 820,384	\$ 854,418	\$ 882,687	5 907,045		959,271	1,011,670 \$		www.		1,128,248 5	926,794	843,463	979,518 5		069,118 51,1	09,175 51,139	355 51,18	228 5022
	YEAR END BALANCE		0		\$ 288,946	332,738	339,601	\$ 336,242	\$ 323,000	owww.	240,625 \$	\$ 55,987	32,385 \$	-	(145,613) \$	(32,025) \$	_		mmi.	Ś	v.	s	876 \$ 343,415
15.5.5 20777 C 178 50 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	17 See Fland Balance	gae-	15%	\$ 30,771*	200 000				XCT														A CONTRACTOR OF THE PARTY OF TH

4.C (1)

#### INFORMATIONAL MEMORANDUM

#### **Tukwila Metropolitan Park District**

TO:

Tukwila Pool MPD Board President

FROM:

Rick Still, Parks and Recreation Director

DATE:

May 9, 2012

SUBJECT:

**Draft Energy Services Proposal – presentation and discussion** 

**ISSUE** 

McKinstry will be presenting a draft version of the Energy Services Proposal (ESP).

#### FINANCIAL IMPACT

No financial impact at this time.

#### **BACKGROUND**

On January 12<sup>th</sup>, the MPD Board approved the Energy Service Performance Contracting (ESPC) process, authorized McKinstry Energy Services (McKinstry) as the Energy Services Company (ESCO) and authorized the initiation of the investment grade audit for the Tukwila Pool. At the April 9, 2012 Board meeting the Rough Order of Magnitude (ROM), a 70% preliminary plan, was brought forth as a special item to update the Board on the progress of this project and to seek guidance on a some of the potential additional items to be included in the project scope if additional funding was available. Since then McKinstry has been working on the Energy Services Proposal (ESP) and has a draft version (Attachment 1) of it for tonight's meeting.

#### DISCUSSION

McKinstry will be presenting the Draft ESP and then facilitating discussion and fielding any questions as needed.

#### RECOMMENDATION

No recommendations at this time.

#### **ATTACHMENTS**

Draft ESP

If you would like the
Tukwila Pool – Draft
Energy Services
Proposal, please follow
the link titled the same
name to view/print.

### INFORMATIONAL MEMORANDUM Tukwila Metropolitan Park District

TO:

**Tukwila Pool MPD Board President** 

FROM:

Rick Still, Parks and Recreation Director

DATE:

May 9, 2012

SUBJECT:

**Draft Energy Services Proposal Cost Estimate** 

#### **ISSUE**

Staff summarized the cost estimates from the Energy Services Proposal (ESP) into the attached spreadsheet for continuity and to aid in understanding the pricing of each item in the project list.

#### FINANCIAL IMPACT

No financial impact at this time.

#### **BACKGROUND**

On January 12<sup>th</sup>, the MPD Board approved the Energy Service Performance Contracting (ESPC) process, authorized McKinstry Energy Services (McKinstry) as the Energy Services Company (ESCO) and authorized the initiation of the investment grade audit for the Tukwila Pool. At the April 9, 2012 Board meeting the Rough Order of Magnitude (ROM), a 70% preliminary plan, was brought forth as a special item to update the Board on the progress of this project and to seek guidance on a some of the potential additional items to be included in the project scope if additional funding was available. The Board provided direction for various items and had questions on various parts of the ROM too. These questions should be answered in the Draft ESP that McKinstry will be presenting on.

Since the April 9, 2012 Board Meeting the Legislature initiated a grant program for energy related projects that are happening this year. Staff is still awaiting all the details but what we do know is that the criteria for the grant are 1) owner matching funds 3:1 to grant monies, 2) project needs to be an energy improvement related project, and 3) the project needs to happen this year.

The deadline for applying for the grant is July 2 with the notification of awards happening a few weeks later. Given our project list and matching capacity we can hope for \$416,666.00 in grant money so staff are recommending delaying the project long enough to apply for the grant and see if awarded in July before moving forward with the official approval of the Final ESP. Staff has been in communication with McKinstry in regards to the grant situation and process. McKinstry agrees that it would be beneficial to apply for the grant and they are looking at the trying to absorb this timeline delay in the overall project somewhere in their four month design stage so that this does not delay the construction start of November 5, 2012.

#### **DISCUSSION**

Attachment 1, the Draft ESP Cost Estimate is a reformatted list of the same projects as seen on the 70% ROM list last month that shows the cut-off line on the project list based upon different funding scenarios. It was reformatted to include all items being looked at in this ESP project because it will be a tool included in the application for the grant and potentially other funding options too. This is why the column was added that designates each item as either an "E" for equipment or a "C" for construction. This is important as it relates to the \$1M loan at 2.17% which can only be used for equipment costs and not construction and is due on June 20, 2012.

Items1 – 13 are the items that will be completed by McKinstry and can be afforded based upon a \$1M loan at 2.17% and the \$250,000 in capital cash if no grant money is awarded.

Items 14 – 34 include all additional items in a prioritized order that would be looked at if grant money was awarded. For this section, another column was added "Tukwila Modified Scope" that shows costs comparison if the item was reduced in scope or completed by staff not McKinstry. If an item were to be removed from the Energy Savings Performance Contracting (ESPC) program then staff would have to complete them using typical project processes.

In this section there are two lines showing the cut-off points for either McKinstry completing the work or Staff completing the work. This will be looked at more closely as the project moves forward and the grant outcome becomes evident.

Items 35 – 37 will be completed in-house using the operational budget and CIP lifecycle replacement plan as seen on the 20y year financial model.

Items in the last section are ones that are not being pursued anymore. This is partially due to budget restrictions and/or not a quick enough energy payback.

#### **RECOMMENDATION**

No recommendation at this time.

#### **ATTACHMENTS**

1. Draft ESP Cost Estimate



#### DRAFT 5-9-12

Attachment 1

Table 4.2 - Facility Improvement Measure (FIM) Summary - Preliminary

Project: Tukwila Pool

Date: May 7, 2012 Draft ESP Cost Estimate, Revised by Staff

14-12 em#	4:9:12 Hem #	Fanance Option Clark	Project		la Modified Scope	MŁ	Kinsky Budgal *	Annual Uniny Savings	i,	Potential Incentives ***	Convinents
1	1	c	Post Liner, Water Edge Tite, and Main Grains		- Can Human Communication	\$	279,958	\$	. 5	-	Provide new pool liner, water edge tile, and main drains.
2	2	E	Pool Circuistion Pump VFD Pool Water Plumbing / Valve Replacement Pool Heating Water Pump Replacement			\$	122,586	\$ 2,58	6 \$	8,551	Convert existing poel circulation pumps to variable flow control, replace broken valves.
3	3	E	ADA Pool Chair Lifts			5	22,375	5	. 1		Provide new ADA pool chair lifes
4	4	E	Chemicol Replacement			\$	19,867	\$	. 5	š -	Replace existing pool chemical treatment system.
5	5	E	Nat. HVAC Digital Controls / Dampers Lobby HVAC Digital Controls / Dampers Nat. Fan & Motor Reptacement			s	367,141	\$ 12,04	7 9		Provide DDC controls upgrades, control damper repairs, and restrocommissioning services to the natatorium and locker room franding units. The tan aid motor will be replaced on the Natatorium air handling unit.
ő	6	B	Building Heating Pump & Motor Replacement			\$	4,507	\$ 30	2 9	760	Replace the existing hot water heating pump and motor.
7	7	Æ	Boiler Burner and Controls Replacement Condensing Comestic Water Heater			\$	161,768	<b>\$</b> 25	9 5	<b>s</b>	This measure includes replacing the existing burner and linkage controls. Existing domestic water heaters will be replace with condensing units.
8	10	E	Lighting Conversion			5	107,049	\$ 4,29	8 \$	10,777	Upgrade existing lighting systems.
9	11	C	Remove Natatorium Ceiling Tiles			8	51,186	\$	. 8		Remove existing suspended coiling in nataterium, add sound abatement.
10	14	c	Locker Room Tile (Showers & Walls)			5	48,550	\$	. 8	3	Replace existing locker room tile, including shower and wall tile
11	16	E	HVAC Lobby Supply Motor Replacement			5	1,101	\$ 30	2 \$	780	Replace the existing supply fan motor on the lobby air handling
12	17	E	HVAC Lobby Exhaust Motor Replacement			\$	1,101	\$ 30	2 \$	780	Replace the existing exhaust fan molor on the lobby air handin unit.
13	20	E	Locker Room Plumbing (Showers & Fixtures - (could be madified to \$52,000 no china)			5	83,250	\$ 1.82	2 5		Provide retrofit to or replacement of axisting plumbing features, including favatories, showers, water closets, and urinals (reduce scope?)
			Base Scope of Work for Project Subtotal			\$	1,260,439		S	21,668	
14	28	E	Post Cover / Blanket	\$	20,000	S	37,383	§ 8,57	0 \$	14,000	Provide manual pool covers. Rebate adjusted by staff.
18	9	Æ	Bulkhead Renovation	\$	3,900	\$	4,500				Renovate existing bulkhead
20	39	E	Sewer Deduct Meter	s	4,000	\$	7,554	\$ 1,16	3		Previde deduct and charge meters for pool fill and blow down. Coordinate with local water utilities for rate modifications.
21	22	- 6	Locker Room Painting	\$	15,000	\$	22,500		I		Modily painting for McKinstry's scope of work from \$36K.
15	8	E	DE Filler System - Vacuum DE Romodel	\$	50,700	\$	76,050				Replace existing vacuum DE filter system with new filter type.
16	41	c	New Hoot	8	52,000	\$	78,000				Cost more to replace in 5 years due to potential failure than no with a 20+ year roof.
17	13	ť.	ADA Improvements (Parking Lot)	3	60,000	\$	105,299				Provide parking lot ACA improvements for improved facility ac
19	21	c	GultenDeck Tile	\$	62,000	\$	64,172				Replace existing gutter and tile deck.
				ŧ	756.700	\$	395,458	H \$416,666 G	ran	t and McKin	stry perform scope of work.
22	23	E	New Lockers	\$	26,000	\$	39,000				30 lockers mens and womens each
23	25	¥5	Deep End Guard Chair	\$	4,000	\$	6,000				Replace existing deep end guard chair
24	29		Privacy changing areas (modified - 1 dresing room)	\$	5,000	\$	7,187				Provide ONE new changing room in each locker room.
26	30	6	Locker Rosen Floor Resurfacing	8	27,500	s	92,389	\$ 41,25	0		Resurface locker room flooring.
26	31	· u	Deck Resurfacing	5	54,500	\$	145,718		L		Posurface existing deck and repair deck drains
If \$4	16,666 (	grant and	MPD to Contract and Manage scope of work.	s	373,700	5.	26) 75¢				
27	12	E	Aut Natatorium Sound Abstement (not in \$184 loan @ 2.17%)	\$	80,000	\$	132,588				Add sound abatement to natatenum.
28	32	G.	Enclosure - see architectural concept (\$155K store trout windows)	2	140,000	5	164,734		Т		Cost estimate based upon architect design & estimate
9	33	G	Modify Front Deak Reception (If no Enclosure)	5		5	17,403	**************************************	T		Remodel existing reception area.
10	34	G	Admin Offices Remodel	\$		\$	32,151		1		Remodel administration offices.
11	35	G .	Modify Family Changing Reoms (if no add on)	8	1	5	11,343		T		Modity family changing rooms.
12	36	C	Modify Supply Staff / Break Floors	5							
13	37	C.	Staff Locker Rooms Renovation	s		\$	20,360				Provide renovation of existing staff tocker room, including replanted plumbing and upgrade to high efficiency plumbing fixture.
		С	New Entry - Women's Locker Ricom	\$		\$	14,112				Provide new entry dear into Womens Lacker Room.
14			Perform as monies become available	\$	220,000	ş	392,675				11/4/17/4/4/4/4/4/4/4/4/4/4/4/4/4/4/4/4/
14		ina perlara	ned through Repairs and Maintenance and Life-C	Cycle Pro	gram						TO MAKE T PROPERTY OF THE PROP
	Sei	u.Si borrare		-	*************				T	-	Replace existing interior doors. (11 wood doors)
15	Sei	c	interior Doors Replacement (partial)	I		5	54,342				collegen animal mands andser () a solver andser
************			Interior Doors Replacement (partial) Heat Exchanger (Pool Water Heat)			\$	54,342 45,490	***	t		Provide new pool water heat exchanger, (bundled heat exchan
	16	С							1		

Not Being Pursued

40	Solar Thermal (system only)			\$	216,809	5	1,600			Provide solar thermal preheal system for pool and domests water healing. This massure COES NOT include a new reat for the facility.
27	UV - New tiem, strongly recommended	\$	74,997	\$	74,997	\$	(2,628)	\$		Add UV treatment system to pool.
38	Add Windows in Natatorium			8	36,480	\$	-	\$		Provide new natatorium glazing. Cost estimate is \$100/sqft.
42	Privacy showers & changing areas - see sketch			5	144,203	8	-	\$		Provide new changing rooms and private showers for locker rooms.
49	New Natalerium Supply Air Euchwork			5	96,6\$0	\$	-	Ś	~	Provide new supply air ductwork to improve air flow to natatorium.
44	Vending Machines Power Control			s	1,438	s	51	5		Provide vending power management control for (2) existing rehigerated vending machines.
45	Addition - see sketch	5	900.000			\$	^	\$	4	Cost estimate based upon \$300/sight for approximately 3,000 sigh

- separate designations grame among according to the process and

15

#### **INFORMATIONAL MEMORANDUM**

#### **Tukwila Metropolitan Park District**

TO:

**Tukwila Pool MPD Board President** 

FROM:

**Peggy McCarthy, Finance Director** 

BY:

Craig Zellerhoff, Fiscal Coordinator

DATE:

May 8, 2012

SUBJECT:

2012 1st Quarter Metropolitan Park District Financial Summary and Pool

**Statistics** 

#### **ISSUE**

Review the District financial results for the quarter ending March 31, 2012 per RCW 35.24.540 – quarterly report status.

#### FINANCIAL IMPACT

None. Summary Information.

#### **BACKGROUND**

Review of actual financial results compared to budgeted results is a valuable tool to assess the soundness of the budgeting process and to determine financial trends and status of an organization.

#### DISCUSSION

As of March 31, 2012, the Tukwila Pool Metropolitan Park District realized operating revenues of \$45,617 which are higher than budget at 25.8% and 41.8% for program and rental revenue respectively. Expenditures are within or under budget as shown below:

Expenditures	Percent of Budget
Administration & Overhead	9.1%
Salaries & Wages	24.5%
Personnel Benefits	23.2%
Supplies	19.8%
Other	19.1%

A loan distribution of \$225,000 from the \$1.1 million operating loan was made on 4/15/2012.

#### **RECOMMENDATION**

Information Only

#### **ATTACHMENT**

2012 1<sup>st</sup> Quarter Tukwila Pool MPD, Revenues, Expenditures and Fund Balance. 2012 1<sup>st</sup> Quarter Statistical Report

Percent of year expired

25.00%

			Actual Results			% of
REVENUE	BUDGET	JAN	FEB	MAR	TOTAL	BUDGET
PROGRAMS	\$ 128,570	\$ 7,572	\$ 10,961	\$ 14,596	\$ 33,128	25.8%
RENTALS	29,000	4,292	2,997	4,845	12,134	41.8%
SALE OF MERCHANDISE	-	90	107	138	336	0.0%
DONATIONS	-	8	5	8	21	0.0%
OPERATING LOAN	870,640	-	-		_	0.0%
TOTAL REVENUE	1,028,210	11,961	14,069	19,587	45,617	4,4%
EXPENDITURES						
ADMINISTRATION/OVERHEAD	10.050					0.0%
45 GROUND LEASE	10,950	7.500	7 500	7,500	22,500	25.0%
51 INTERLOCAL CITY FEES	90,000	7,500	7,500	1,371	1,371	27.4%
41 LEGAL FEES	5,000	9 673	-	1,571	8,672	173.4%
49 INSURANCE	5,000	8,672	7 500	8,871	32,543	29.3%
TOTAL ADMINSTRATION	110,950	16,172	7,500	0,0/1	32,543	29.3 /0
CAPITAL & DEBT SERVICE CIP LIFE-CYCLE REPLACMENT	250,000				-	0.0%
CIP RESERVE	30,000				-	0.0%
TOTAL CAPITAL & DEBT SERVICE	280,000	-		•	Na.	0.0%
OPERATIONS						
11 SALARIES	133,068	11,165	11,165	11,165	33,495	25.2%
12 EXTRA LABOR	113,000	7,493	9,156	10,333	26,982	23.9%
13 OVERTIME	500	•	-	-	-	0.0%
SALARIES & WAGES	246,568	18,658	20,321	21,498	60,477	24.5%
21 FICA	19,436	1,420	1,547	1,637	4,604	23.7%
23 PERS	13,638	922	939	949	2,810	20.6%
24 INDUSTRIAL INSURANCE	11,782	773	974	1,056	2,804	23.8%
25 LIFE,OPTICAL	6,458	96	105	103	304	4.7%
25 MEDICAL, DENTAL, LIFE, OPTICAL	27,493	2,578	2,578	2,578	7,735	28.1%
PERSONNEL BENEFITS	78,807	5,789	6,143	6,324	18,256	23.2%
31 OFFICE & OPERATING SUPPLIES	9,360	283	618	1,390	2,291	24.5%
31 CHEMICALS	5,200	-	184	498	682	13.1%
31 CENTRAL SUPPLIES	487	-	-	-	-	0.0%
SUPPLIES	15,047	283	802	1,888	2,973	19.8%
41 PROFESSIONAL SERVICES	300	-	-	-	-	0.0%
42 COMMUNICATION	4,000	134	306	114	554	13.8%
43 TRAVEL	400	-	-	-	-	0.0%
44 ADVERTISING	400	-	-	-	-	0.0%
45 OPERATING RENTALS & LEASES	500	-	-	-	-	0.0%
47 PUBLIC UTILITY SERVICES	128,000	2,289	10,669	10,608	23,566	18.4%
48 REPAIRS & MAINTENANCE	25,000	658	3,626	-	4,284	17.1%
49 MISCELLANEOUS	2,224	645	724	522	1,891	85.0%
49 CREDIT CARD FEES	1,900	133	297	308	738	38.8%
OTHER SERVICES & CHARGES	162,724	3,860	15,621	11,551	31,032	19.1%
TOTAL OPERATIONS	503,146	28,589	42,888	41,261	112,737	22.4%
TOTAL EXPENDITURES	894,096	44,761	50,388	50,131	145,280	16.2%
CHANCE IN EURO DALANCE	¢ 12/11/	¢ (33 000)	¢ (36.340\	¢ /30 E44\	¢ (00.663)	74 20/
CHANGE IN FUND BALANCE	\$ 134,114	\$ (32,800)	\$ (36,319)	\$ (30,544)	\$ (99,663)	-74.3%
BEGINNING FUND BALANCE	* 46444*	59,264	26,464	(9,854)	59,264	0.0%
ENDING FUND BALANCE	\$ 134,114	\$ 26,464	\$ (9,854)	\$ (40,399)	\$ (40,399)	-30.1%

#### Tukwila Metropolitan Parks District Tukwila Pool Fee Revenues

			rter 2012		
	Program	Resident	Non Resident	Total	2011 actual
Row#	Fee Type	#	#	#	actuai #
1	Adult Drop-in	(N)		761	1029
2	Youth Drop-in			664	618
				468	610
3 4 suj-dou	Adult H2OX Drop-in	100 (100 (100 (100 (100 (100 (100 (100		43	44
5	Sr. H2OX Drop-in			22	39
6	Misc. Drop-ins			14	28
7	Subtotal Drop-ins			1,972	2368
	V- 11-1 M-34-D-3	4	2	6	0
8	Youth 1 Month Pass Adult 1 Month Pass	6	6	12	2
9	Sr. 1 Month Pass	1	7	8	17
10	Youth 3 Month Pass	1	1	2	0
11	A policy controlled the control of t	4	1	5	7
12	Adult 3 Month Pass	2	6	8	11
13	Sr. 3 Month Pass		0	0	0
14	Youth 6 Month Pass	0	1	1	2
15	Adult 6 Month Pass	1	0	1	2
16	Sr. 6 Month Pass	The second of the second secon	entry of the control	0	0
17   sales	Youth 12 Month Pass	0	0	18 (19 cm) 1 cm	-
18 ES	Adult 12 Month Pass	2	0	2 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	0 11
19 Ssed	Sr. 12 Month Pass	4	5	200 C C C C C C C C C C C C C C C C C C	-
20	Youth 10 Punch Pass	5	1	6	7
21	Adult 10 Punch Pass	20	20	40	38
22	Senior 10 Punch Pass	13	23	36	29
23	Youth 20 Punch Card	1	0	1	1
24	Adult 20 Punch Card	1	4	5	5
25	Senior 20 Punch Pass	4	9	13	14
26	Adult H2OX 10 visit	2	3	5	4
27	Sr. H2OX 10 visit	3	2	5	5
28	Adult H2OX 20 visit	1	0	1	1
29	Sr. H2OX 20 visit	1	0.	1	2
31	All Pass Scans	1,226	2,222	3,448	3534
32 👱	Swim Lessons	1,131	1,216	2,347	2,281
33 SSOUNT SEE	Private Lessons	0	3	3	0
34	Semi Private Lessons	0	0	0_	6
35	Subtotal Lessons	1,131	1,219	2,350	2287
36	Total Programs	Drop-ins, Pass S	ales & Lessons	7,770	8,189
		#	#	Visits	Visits
37 <u>.s</u>	One Time Rentals	3	9	430	665
38 Rentals	Rentals -Special Int. Grps	0	26	14,956	15620
40 🖺	Lockers	The state of the s		408	588
41	Subtotal Rentals	3	9	12	16,873
45	Estimated Visits			23,156	25,062

4.D (2)

## INFORMATIONAL MEMORANDUM Tukwila Metropolitan Park District

TO:

Tukwila Pool MPD Board President

FROM:

Rick Still. Parks and Recreation Director

DATE:

May 8, 2012

SUBJECT:

2012 First Quarter Report

#### **ISSUE**

2012 First Quarter Review of attendance and related revenue for the Tukwila Pool.

#### FINANCIAL IMPACT

No Financial Impact

#### **BACKGROUND**

The attached 2012 first quarter Tukwila Pool Statistical Report presents a breakdown in pool users by Total Attendance, Pass Sales, one time visits (or Drop-ins) and rental groups uses; a revenue breakdown by major revenue categories as well as a historical perspective regarding revenue. The attached document also compares revenues earned to revenue goals for the quarter, by revenue type.

The information included in the attached document is based on when revenues are earned (when a booking or lesson takes place) not when revenues are received (rung in). As such it is not comparable with revenue reports that reflect revenues received.

#### DISCUSSION

The 2012 first quarter Tukwila Pool Statistical Report is a summary of data collected on a monthly basis, you will see the quarterly report as Attachment A with pages 2 – 4 showing monthly reports containing the information used to generate the quarterly report. The first quarter report demonstrates revenue generated in the first quarter of 2012 is comparable to that of the first quarter of 2011.

#### RECOMMENDATION

For Information Only

#### **ATTACHMENT**

The 2012 first quarter Tukwila Pool Statistical Report.

## Tukwila Metropolitan Parks District Tukwila Pool Fee Revenues 1st Quarter 2012

#### ATTACHMENT A

	Program	Res	sident	Non	Resident	Total		2012 proposed % of 2012	2011 a	ctual
Row #	Fee Type	#	\$	#	\$	#	\$	revenue proposed	#	\$
1	Adult Drop-in					761	\$3,044.00		1029	\$4,116
2	Youth Drop-in	1				664	\$1,992.00		618	\$1,854
3	Ş Sr Drop-in	1				468	\$1,404.00		610	\$1,830
4	Adult H2OX Drop-in	1				43	\$258.00		44	\$264
5	Sr. H2OX Drop-in	1				22	\$110.00		39	\$195
6	Misc. Drop-ins	1				14	\$35.00		28	\$56
7	Subtotal Drop-ins					1,972	\$6,843.00	\$7,200 95%	2368	\$8,315
8	Youth 1 Month Pass	4	\$112	2	\$62	6	\$174		0	\$0
9	Adult 1 Month Pass	6	\$234	6	\$258	12	\$492		2	\$78
10	Sr. 1 Month Pass	1	\$28	7	\$217	8	\$245		17	\$500
11	Youth 3 Month Pass	1	\$66	1	\$73	2	\$139		0	\$0
12	Adult 3 Month Pass	4	\$420	1	\$115	5	\$535		7	\$670
13	Sr. 3 Month Pass	2	\$132	6	\$438	8	\$570		11	\$775
14	Youth 6 Month Pass	0	\$0	0	\$0	0	\$0		0	\$0
15	Adult 6 Month Pass	0	\$0	1	\$206	1	\$206		2	\$374
16	Sr. 6 Month Pass	1	\$121	0	\$0	1	\$121		2	\$254
17	Youth 12 Month Pass	0	\$0	0	\$0	0	\$0		0	\$0
18	Adult 12 Month Pass	2	\$616	. 0	\$0	2	\$616		0	\$0
19	뚫 Sr. 12 Month Pass	2	\$356	5	\$1,025	7	\$1,381	100	11	\$2,165
20	Youth 10 Punch Pass	- 5	\$135	1	\$27	6	\$162		7	\$189
21	Adult 10 Punch Pass	20	\$720	20	\$720	40	\$1,440		38	\$1,368
22	Senior 10 Punch Pass	13	\$351	23	\$621	36	\$972		29	\$783
23	Youth 20 Punch Card	1	\$54	0	\$0	1	\$54		1	\$54
24	Adult 20 Punch Card	1	\$72	4	\$288	5	\$360		5	\$360
25	Senior 20 Punch Pass	4	\$216	9	\$486	13	\$702		14	\$756
26	Adult H2OX 10 visit	2	\$104	3	\$156	5	\$260		4	\$208
27	Sr. H2OX 10 visit	3	\$126	2	\$84	5	\$210		5	\$210
28	Adult H2OX 20 visit	1	\$104	0	\$0	1	\$104		1	\$104
29	Sr, H2OX 20 visit	1	\$84		\$0	1	\$84	67 000 4420¢	2 158	\$168 \$9,016
30	Subtotal Pass Sales	74	\$4,051	91	\$4,776	165	\$8,827	\$7,900 112%	138	39,016
31	All Pass Scans	1,226		2,222		3,448			3534	
32	Swim Lessons	1,131	\$6,421	1,216	\$7,610	2,347	\$14,031		2,281	\$12,799
33	Private Lessons	0	\$0	- 3	\$75	3	\$75		0	\$0
34	Semi Private Lessons	0	\$0	0	\$0	0	\$0		6	\$180
35	Subtotal Lessons	1,131	\$6,421	1,219	\$7,685	2,350	\$14,106	\$17,800 79%	2287	\$12,979
36	Total Programs	Dror	o-ins, Pass!	Sales & I	essons	7,770	\$29,776.00	\$33,040 90%	8,189	\$30,310
30	Total Flograms	#	,	#		Visits	723,770.00	755,010 5070	Visits	400,020
I	One Time Rentals	3	\$330		\$1,231	430	\$1,561		665	\$1,800
37 38	Rentals -Special Int. Grps	0	\$330 \$0	26	\$10,466	14,956	\$10,466		15620	\$9,738
40	Lockers		70	20	910,100	408	\$102		588	\$147
41	Subtotal Rentals	3	\$330	9	\$11,697	12	\$12,129	\$12,600 96%		\$11,685
			<b>7</b>		T T T T T T T T T T T T T T T T T T T				= 7,0 1 0	
42	Vending Donations						\$354	\$300.00 0.66%		\$0
43							\$12.50	\$0.00 0.00%		\$282
44	Subtotal Other						\$366	\$300.00 122%		\$282
45	Estimated Visits					23,156			25,062	
	Total Re	NOR!!	Farnad			\$42.2	271.40	\$45,800 92%	\$42,27	76.42
46	Total Re	venue	Laineu			744,2	. / 1.40	343,000 32%	742,2	0.72

#### Tukwila Metropolitan Parks District Tukwila Pool Fee Revenues January 2012

Attachment A, Page 2

	Program	Re	sident	Non	Resident	Total		2012 proposed	% of 2012	2011	actual
Row#	<u>_</u>	#	\$	#	\$	#	\$	revenue	proposed	#	\$
1	Adult Drop-in					174	\$696.00			301	\$1,204
2	Youth Drop-in					134	\$402.00			149	\$447
3	≨ Sr Drop-in					124	\$372.00			216	\$648
4	Sr Drop-in Adult H2OX Drop-in					5	\$30.00			12	\$72
5	Sr. H2OX Drop-in					5	\$25.00			15	\$75
6	Misc. Drop-ins					3	\$6.00			9	\$18
7	Subtotal Drop-ins					445	\$1,531.00	\$2,200	70%	702	\$2,464
8	Youth 1 Month Pass	0	\$0	1	\$31	1	\$31			0	\$0
9	Adult 1 Month Pass	4	\$156	2	\$86	6	\$242			0	\$0
10	Sr. 1 Month Pass	1	\$28	1	\$31	2	\$59			6	\$177
11	Youth 3 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
12	Adult 3 Month Pass	1	\$105	- 0	\$0	1	\$105	100		2	\$105
13	Sr. 3 Month Pass	0	\$0	2	\$146	2	\$146	100		6	\$417
14	Youth 6 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
15	Adult 6 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
16	Sr. 6 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
17	Youth 12 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
18	ਲੂੱ Adult 12 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
19	紧 Sr. 12 Month Pass	0	\$0	1	\$205	1	\$205			2	\$410
20	Youth 10 Punch Pass	3	\$81	1	\$27	4	\$108			1	\$27
21	Adult 10 Punch Pass	8	\$288	7.	\$252	15	\$540			15	\$540
22	Senior 10 Punch Pass	2	\$54	7	\$189	9	\$243			11	\$297
23	Youth 20 Punch Card	1	\$54	0	\$0	1	\$54			0	\$0
24	Adult 20 Punch Card	1	\$72	2	\$144	3	\$216			2	\$144
25	Senior 20 Punch Pass	2	\$108	4	\$216	6	\$324			4	\$216
26	Adult H2OX 10 visit	0	\$0	1	\$52	1	\$52			1	\$52
27	Sr. H2OX 10 visit	0	\$0	0	\$0	0	\$0			1	\$42
28	Adult H2OX 20 visit	0	\$0	0	\$0	0	\$0			0	\$0 \$168
29	Sr. H2OX 20 visit	0 <b>23</b>	\$0 <b>\$946</b>	0 <b>29</b>	\$0 <b>\$1,379</b>	0 <b>52</b>	\$0 <b>\$2,325</b>	\$2,300	101%	53	\$2,595
30	Subtotal Pass Sales		<b>Ş</b> 940	2.9	Ş1,3/3	34	32,323	32,300	10176	33	\$2,333
31	All Pass Scans	370		640		1,010				1106	
32	្ឋ Swim Lessons	264	\$1,452	280	\$1,680	544	\$3,132			776.00	\$3,735
33	Private Lessons	0	\$0	0	\$0	0	\$0			0	\$0
34	Semi Private Lessons	0	\$0	0	\$0	0	\$0			0	\$0
35	Subtotal Lessons	264	\$1,452	280	\$1,680	544	\$3,132	\$5,300	59%	776	\$3,735
36	Total Programs	Drop	-ins, Pass S	ales &	Lessons	1,999	\$6,988.00	\$9,800	71%	2,584	\$8,794
30		#		#		Visits		ession a margametri		Visits	
37	n One Time Rentals	1	\$110	3	\$355	135	\$465			75	\$330
38	Rentals -Special Int. Grps	0	\$0	7		5,573	\$2,959			6524	\$3,491
40	Lockers		Ψ"		Ψ=,000	0	\$0			0	\$0
41	Subtotal Rentals	1	\$110	3	\$3,314	4	\$3,424	\$4,100	84%	6,599	\$3,821
									0.710/		
42	Vending Donations						\$90.60	\$100.00 \$0.00	0.71%		\$0 \$204
43	ර් <u>Donations</u> Subtotal Other						\$8.00 <b>\$98.60</b>	\$100	99%		\$204
44							350.00	ŽΤΟΟ	55/0		\$ <b>2</b> 04
45	Estimated Visits					7,707				9,183	
46	Total Rev	venue	Earned			\$10	,510.60	\$14,000	75%	\$12,8	18.75

## Tukwila Metropolitan Parks District Tukwila Pool Fee Revenues February 2012

Attachment A, Page 3

	Program		Resident Non Resident				Total	2012 proposed	% of 2012	2011 actual	
Row#	Fee Type	#	\$	#	\$	#	\$	revenue	proposed	#	\$
1	Adult Drop-in					286	\$1,144.00			319	\$1,276
2	Youth Drop-in					243	\$729.00			194	\$582
3	≨ Sr Drop-in					176	\$528.00			165	\$495
4	Sr Drop-in Adult H2OX Drop-in					7	\$42.00			9	\$54
5	Sr. H2OX Drop-in					12	\$60.00			13	\$65
6	Misc. Drop-ins					5	\$15.00			7	\$14
7	Subtotal Drop-ins					729	\$2,518.00	\$1,900	133%	707	\$2,486
8 <b>[</b>	Youth 1 Month Pass	2	\$56	1	\$31	3	\$87			0	\$0
9	Adult 1 Month Pass	2	\$78	1	\$43	3	\$121			1	\$39
10	Sr. 1 Month Pass	o	\$0	3	\$93	3	\$93			5	\$146
11	Youth 3 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
12	Adult 3 Month Pass	1	\$105	1	\$115	2	\$220			5	\$565
13	Sr. 3 Month Pass	2	\$132	1	\$73	3	\$205			1	\$66
14	Youth 6 Month Pass	o	\$0	0	\$0	0	\$0			0	\$0
15	Adult 6 Month Pass	0	\$0	1	\$206	1	\$206			1	\$187
16	Sr. 6 Month Pass	0	\$0	0	\$0	0	\$0			2	\$254
17	Youth 12 Month Pass	0	\$0	0	\$0	0	\$0			0	\$0
18	र्षे Adult 12 Month Pass	1	\$308	0	\$0	1	\$308			0	\$0
19	Sr. 12 Month Pass	2	\$374	2	\$410	4	\$784			4	\$784
20	Youth 10 Punch Pass	1	\$27	0	\$0	1	\$27			1	\$27
21	Adult 10 Punch Pass	5	\$180	6	\$216	11	\$396			11	\$396
22	Senior 10 Punch Pass	5	\$135	7	\$189	12	\$324			10	\$270
23	Youth 20 Punch Card	0	\$0	0	\$0	0	\$0			1	\$54
24	Adult 20 Punch Card	0	\$0	1	\$72	1	\$72			0	\$0
25	Senior 20 Punch Pass	2	\$108	2	\$108	4	\$216			6	\$324
26	Adult H2OX 10 visit	0	\$0	1	\$52	1	\$52			1	\$52
27	Sr. H2OX 10 visit	1	\$42	2	\$84	3	\$126			1	\$42
28	Adult H2OX 20 visit	0	\$0	0	\$0	0	\$0			0	\$0
29	Sr. H2OX 20 visit	0	\$0	0	\$0	0	\$0			0	\$0
30	Subtotal Pass Sales	24	\$1,545	29	\$1,692	53	\$3,237	\$2,400	135%	50	\$3,206
31	All Pass Scans	409		754		1,163				1132	
32	△ Swim Lessons	359	\$1,973	444	\$2,664	803	\$4,637			456	\$2,499
33	Private Lessons	0	\$0	0	\$0	0	\$0			0	\$0
34	Semi Private Lessons	0	\$0	. 0	\$0	0	\$0			0	\$0
35	Subtotal Lessons	359	\$1,973	444	\$2,664	803	\$4,637	\$5,900	79%	456	\$2,499
36	Total Programs	Dron	-ins, Pass S	Sales &	Lessons	2,695	\$10,392.00	\$10,340	101%	2,295	\$8,191
30	Total Flograms	#	5, 7 053 0	#		Visits	710,332.00	y 10,540	101/0	Visits	70,101
37	ທ One Time Rentals	0	\$0	1	\$270	60	\$270			215	\$710
38	Rentals -Special Int. Grps	0	\$0	9	\$4,071	5,507	\$4,071			4584	\$3,131
40	Lockers		, , , , , , , , , , , , , , , , , , ,		¥ ./- · -	400	\$100			4	\$1
41	Subtotal Rentals	0	\$0	1	\$4,341	1	\$4,341	\$4,200	103%	4,803	\$3,842
ve				-			\$114.95	\$100.00			\$0
42 43	Vending  Donations						\$114.95	\$100.00	<del></del>		\$35
*	Subtotal Other						\$119.45		119%		\$35
44							<b>9113.43</b>	\$100	11370		\$33
45	Estimated Visits					8,262				7,094	
46	Total Revenue Earned						,852.45	\$14,500	102%	\$12,0	67.50

## Tukwila Metropolitan Parks District Tukwila Pool Fee Revenues March 2012

Attachment A, Page 4

	Program	Re	sident	Non	Resident	,	Total	2012 proposed	% of 2012	2011	actual
Row #	- I	#	\$	#	\$	#	\$	revenue	proposed	#	\$
1	Adult Drop-in					301	\$1,204.00			409	\$1,636
2	Youth Drop-in					287	\$861.00			275	\$825
3	Sr Drop-in					168	\$504.00			229	\$687
4	Adult H2OX Drop-in					31	\$186.00			23	\$138
5	Sr. H2OX Drop-in					5	\$25.00			11	\$55
6	Misc. Drop-ins					6	\$14.00			12	\$24
7	Subtotal Drop-ins					798	\$2,794.00	\$3,100	90%	959	\$3,365
. 1			Name de la compansion d	112.0	\$0	2	\$56			0	\$0
8	Youth 1 Month Pass	2 0	\$56 \$0	0 3	\$129	3	\$30 \$129			1	\$39
9	Adult 1 Month Pass Sr. 1 Month Pass	0	\$0 \$0	3	\$123	3	\$93	10		6	\$177
10		1	\$66	1	\$33 \$73	2	\$139			0	\$0
11	Youth 3 Month Pass Adult 3 Month Pass	2	\$210	0	\$/3 \$0	2	\$210			0	\$0
12		0	\$210 \$0	3	\$219	3	\$210			4	\$292
13	Sr. 3 Month Pass Youth 6 Month Pass	0	\$0 \$0	0	\$219 \$0	0	\$0			0	\$0
14	Adult 6 Month Pass	0	\$0	0	\$0	0	\$0 \$0			1	\$187
15	Sr. 6 Month Pass	1	\$121	0	\$0 \$0	1	\$121			0	\$0
16	Youth 12 Month Pass	0	\$121	0	\$0 \$0	0	\$0			0	\$0
17	80	1	\$308	0	\$0	1	\$308			0	\$0
18	Sr. 12 Month Pass	0	\$308 \$0	2	\$410	2	\$410			5	\$971
19	Youth 10 Punch Pass	1	\$27	0	\$410	1	\$27			5	\$135
20	Adult 10 Punch Pass	7	\$252	7	\$252	14	\$504			12	\$432
21	Senior 10 Punch Pass	6	\$162	9	\$243	15	\$405			8	\$216
22	Youth 20 Punch Card	0	\$0	0	\$0	0	\$0			0	\$0
23	Adult 20 Punch Card	0	\$0 \$0	1	\$72	1	\$72			3	\$216
24	Senior 20 Punch Pass	0	\$0	3	\$162	3	\$162			4	\$216
25	Adult H2OX 10 visit	2	\$104	1	\$52	3	\$156			2	\$104
26 27	Sr. H2OX 10 visit	2	\$84	0	\$0	2	\$84			3	\$126
28	Adult H2OX 20 visit	1	\$104	0	\$0	1	\$104			1	\$104
29	Sr. H2OX 20 visit	1	\$84	0	\$0	1	\$84			0	\$0
ı	Subtotal Pass Sales	27	\$1,578	33	\$1,705	60	\$3,283	\$3,200	103%	55	\$3,215
30	Subtotal Pass Sales	- 41	71,370	- 33	71,703		72,203	73,200	10370	33	75,215
31	All Pass Scans	447		828		1,275				1,296	
32	န္က Swim Lessons	509	\$2,996	492	\$3,266	1,000	\$6,262			1,049	\$6,565
33	Private Lessons	0	\$0	3	\$75	3	\$75			0	\$0
34	Semi Private Lessons	0	\$0	0	\$0	0	\$0			6	\$180
35	Subtotal Lessons	509	\$2,996	495	\$3,341	1,003	\$6,337	\$6,600	96%	1055	\$6,745
								nersalage retirent			
36	Total Programs	Dro	p-ins, Pass S	Sales & I	essons.	3,076	\$12,414.00	\$12,900	96%	3,310	\$13,325
		#		#		Visits				Visits	
37	One Time Rentals	2	\$220	5	\$606	235	\$826			375	\$760
38	Rentals -Special Int. Grps	0	\$0	10	\$3,436	3,876	\$3,436			4512	\$3,117
40	Lockers					8	\$2			584	\$146
41	Subtotal Rentals	2	\$220	5	\$4,042	7	\$4,264	\$4,300	99%	5,471	\$4,023
42	₺ Vending						\$148.35	\$100.00	0.58%		\$0
43	Vending Donations						\$0.00	\$0.00	0.00%		\$43
44	Subtotal Other						\$148.35	\$100	148%		\$43
							7 - 10.00		2.370		¥.5
45	Estimated Visits					7,187				8,197	
46	Total Rev	venue	Earned			\$16,	,826.35	\$17,300	97%	\$17,3	90.17

## INFORMATIONAL MEMORANDUM Tukwila Metropolitan Park District

TO:

Tukwila Pool MPD Board President

FROM:

Rick Still, Parks and Recreation Director

DATE:

May 9, 2012

SUBJECT:

**Staff Report** 

#### **ISSUE**

Staff update on several pool issues.

#### FINANCIAL IMPACT

No Financial Impact

#### **BACKGROUND**

This Informational Memorandum is to update the Board on the Capital Improvement Projects, operational issues and future MPD agendas.

#### DISCUSSION

#### Capital Improvement Project Update – ESPC

McKinstry engineers, our Energy Services Contractor, have created a Draft Energy Services Plan (ESP). The ESP utilized MPD Board direction as priorities for the project. Due to the timing of potential grants and financing a Final ESP will be prepared for the June meeting. Loan application is due June 20<sup>th</sup> and the Grant is due July 2<sup>nd</sup>. Because our project would not be eligible if we were too far in the process the delay is occurring. Staff observed the manual pool cover being taken off at Mount Rainier Pool at 4:45 on May 7<sup>th</sup>. It took 30 minutes to perform this task. That would add about one hour of staff time to each day the pool cover is taken off for use, approximately 360 days per year.

#### **Operations**

A Chemtrol unit, computerized chemical feeding system, is being rented until we can replace it with the capital project. The HVAC air control system has continued to have overheating issues. Staff is having to manually turn on and off the pumps. Staff had an Architect prepare a drawing, see Attachment A, and cost estimate of the conceptual enclosure. The cost estimate increased from the square foot cost from \$60,000 to \$140,000 with all the additional details, amenities and soft costs.

April Pools day was a great splash. About 350 people attended the great event. The promotions also increased interest in our lesson programs.

#### **Future MPD Agendas**

#### June 11

- Final ESP review and adopt either before or after the grant
- Potential Financing Alternatives Approval Grant and/or loan applications
- Contracted Services Research Preliminary Results

#### INFORMATIONAL MEMO MPD – Staff Report April 4, 2012 Page 2

#### July 9

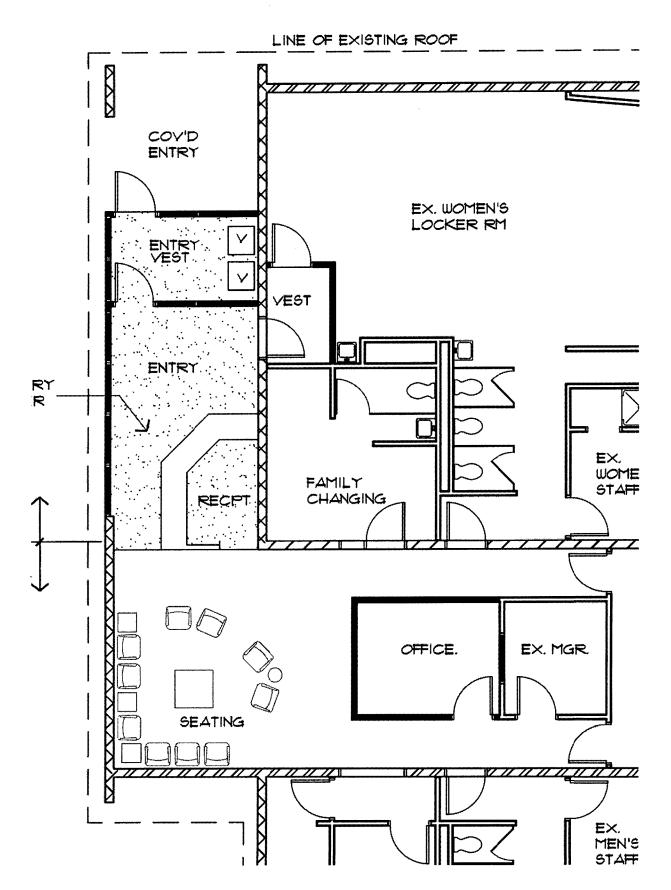
- City Contracted Services Review
- Budget Direction

#### August 13

- Contracted Services Presentation
- Quarterly Reports

#### **ATTACHMENTS**

A. Enclosure: Architectural Concept.



#### **Tukwila Metropolitan Park District Citizens Pool Advisory Committee**

TO:

**Citizens Pool Advisory Committee** 

FROM: Rick Still, Parks and Recreation Director

DATE:

**April 11, 2012** 

SUBJECT:

**Tukwila Pool Advisory Committee Meeting** 

If you are unable to attend, please notify Stephanie at 206-767-2342

#### **AGENDA**

April 14, 2012 8:00 AM Tukwila Community Center - Senior Card Room

#### Call to Order

Approval of Minutes – April 7, 2012

#### **Business Items**

- Meeting Schedule- Bylaws & Calendar
- Accept resignation and appointment of new Co-chair 2.
- Website update 3.
- Priorities List review 4.
- CIP list discussion 5.
- Attorney presence at MPD meetings

#### **Committee Reports**

**Citizen Comments** 

**Staff Report** 

Other

Next Meeting: April 21, 2012

Adjournment

#### TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

#### **MINUTES**

Tukwila Community Center – Senior Card Room Saturday, April 14, 2012 8:00 AM

#### **Attendance**

Commissioners: Jeri Frangello-Anderson, Bryan Nelson, David Puki, Vida Verdier, Vanessa Zaputil

Staff: Amy Kindell

Board Members: Kathy Hogardy

Call to Order: Bryan Nelson called the meeting to order at 8:05 AM.

Approval of Minutes: The minutes from the meeting April 7, 2012 were reviewed by the committee and corrections made. Vida Verdier motioned that the minutes be approved as amended. Jeri Frangello-Anderson seconded the motion. The motion carried 5-0.

#### **Business Items**

David Puki motioned to amend the agenda order of business items to 2, 1,3,6, 5, 4. Vida Verdier seconded the motion. The motion carried 5-o.

- 2. Accept resignation and appointment of new Co-chair David Puki moved to accept Vida's Verdier's resignation from the position of Co-chair and appoint Vanessa Zaputil to the position of Co-chair for the remainder of the current term. Jeri Frangello-Anderson seconded the motion. The motion carried 5-o.
- 1. Meeting Schedule Bylaws & Calendar Committee members discussed the logistics of changing the currently established meeting dates and times.

8:20 AM Board member Kathy Hogardy joined the meeting.

David Puki motioned that the Special Meeting scheduled for Saturday, April 21, 2012, 8-9:30 AM at the Tukwila Community Center be moved to Wednesday, May2, 2012, 7-8:30 AM at the Tukwila Pool. Vanessa Zaputil seconded the motion. The motion carried 5-0.

- 3. Website update Committee members asked questions of staff regarding the progress on the MPD website. Committee members requested that additional domain names be considered for purchase.
- 6. Attorney presence at MPD meetings Committee members discussed how their previous motion for the MPD Board to consider the necessity of legal representation at MPD Board meetings was received. David Puki moved to request the addition of an agenda item to the next MPD Board meeting for discussion of the necessity of legal representation at all MPD Board meetings. Vanessa Zaputil seconded the motion. The motion carried 5-o.

#### TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

#### 5. CIP List Discussion -

8:40 AM Bryan Nelson exited the meeting. 8:41 AM Bryan Nelson returned to the meeting.

Committee Members discussed the Rough Order of Magnitude (ROM) document that was included in the MPD Board Meeting packet, April 9, 2012. Committee members asked clarifying questions of staff and staff indicated that answers to questions would be made available at the next Committee meeting.

4. Priorities List review—Committee members discussed that some of the items coved by this business item had already been discussed as part of Business Item number 5) CIP List Discussion. Committee members requested this Business Item be added to the next Committee Meeting agenda.

Citizen Comments: None

Staff Reports: None

#### Other:

- Vanessa Zaputil reported to the committee that she and Christine Neuffer of Sustain
  Tukwila Pool, STP, attended the Showalter Middle School Parent Meeting Thursday, April 12,
  2012 along with Amy Kindell, Aquatics Specialist. The parents at the meeting were receptive to
  hearing about Pool programs and expressed interest in after school programing at the pool.
- Agenda Items for 5/2/12 meeting
  - o Continued Review of the ROM from April 9, 2012 MPD Board Packet
  - o Priorities List Review

**Adjournment:** Vanessa Zaputil motioned to adjourn the meeting at 9:35 AM, Vida Verdier seconded the motion. The motion carried, 5-o.

Next Meeting: Wednesday May 2, 2012 7:00 AM, Tukwila Pool.

# **Tukwila Metropolitan Park District Citizens Pool Advisory Committee**

TO:

**Citizens Pool Advisory Committee** 

FROM: Rick Still, Parks and Recreation Director

DATE:

April 27, 2012

SUBJECT:

**Tukwila Pool Advisory Committee Meeting** 

If you are unable to attend, please notify Stephanie at 206-767-2342

## **AGENDA**

May 2, 2012 7:00 AM

Meeting Location: Tukwila Pool

Call to Order

Approval of Minutes - April 14, 2012

#### **Business Items**

- o ROM Review, re: April 9, 2012 MPD Board Packet
- o CIP Budget Discussion
- o Priorities List Review
- o April Pool's Day Review
- Summer Events Participation and Opportunities

# **Committee Reports**

**Citizen Comments** 

**Staff Report** 

Other

Next Meeting: Regular Quarterly Meeting: Saturday, July 14, 2012 at 8:00 AM at the Tukwila Community Center unless otherwise determined.

# **Adjournment**

# TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

# MINUTES Tukwila Pool Wednesday, May 2, 2012 7:00 AM

#### Attendance

Commissioners: Jeri Frangello-Anderson, Bryan Nelson, David Puki, Vida Verdier, Vanessa Zaputil

Staff: Rick Still, Amy Kindell Board Members: Verna Seal

Call to Order: Vanessa Zaputil called the meeting to order at 8:05 AM.

**Approval of Minutes:** The minutes from the meeting April 14, 2012 were reviewed by the committee and corrections made. Vida Verdier motioned that the minutes be approved as amended. Jeri Frangello-Anderson seconded the motion. The motion carried 4-0.

8:07 AM Committee Member Bryan Nelson joined the meeting.

#### **Business Items**

Vanessa Zaputil motioned to amend the agenda order of business items to 4, 1, 2, 3, 5. David Puki seconded the motion. The motion carried 5-0.

- 4. April Pool's Day Review Committee Members discussed the April 21, 2012 event and their pleasure with the turn out at the event. Questions were asked of staff about the event and the advertising that went into the event. Staff responded to questions and passed around photos from the event, as well as photos of the Tukwila Turtles Special Olympics Athletes taken at the Special Olympics Regional Aquatics Meet held the same day.
- 1. ROM Review, re: April 9, 2012 MPD Board Packet
- 2. CIP Budget Discussion
- 3. Priorities List Review -

Committee members discussed Business items 1, 2 and 3 at the same time. Committee members shared their thoughts since the last discussion of the ROM at the April 14th Tukwila Pool Advisory Committee (TPAC) Meeting. Committee members asked questions of staff and followed up on the questions that were asked at the April 14<sup>th</sup> meeting. Staff responded to questions and provided clarification on the process for the CIP project.

Vanessa Zaputil provided a re-prioritized list of items on the ROM that she drew up with the Save/Sustain Tukwila Pool group. (Attachment A) The list was discussed by the committee. Members of the committee mentioned that they were in agreement with the priority order of items in the list Vanessa Zaputil provided.

Vanessa Zaputil also provided the committee with a document she generated showing an estimated year end fund balance through 2031. (Attachment B) She discussed her concerns regarding the amount of funding the MPD could afford and how obligations would be met

# TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

based on her calculations and the information currently available. The committee discussed the nature of budgets and budgetary predictions as related to the ROM.

The discussion resulted in the committee making the following recommendations to staff-

- o Roof replacement for the Pool be included in the CIP work
- o UV system not be included as a high priority item in the CIP work
- Have the maximum amount of work/improvements that are possible to be done once a maximum dollar figure has been established for the CIP project.
- 5. Summer Events Participation and Opportunities Committee members discussed with staff their ability to participate as volunteers and special events at the Pool. Staff agreed to let committee members know when opportunities became available and briefly discussed the planning of a Pool special event in conjunction with the Touch-a-Truck event June 23, 2012.

Citizen Comments: None

Staff Reports: None

#### Other:

Agenda Items for 5/18/12 meeting –

o Review of the May 14, 2012 MPD Board Packet

David Puki motioned to hold a Special Meeting 7:00 AM, Friday, May 18, 2012 at the Tukwila Pool in the Party Area. Jeri Frangello-Anderson seconded the motion. The motion carried.

**Adjournment:** David Puki motioned to adjourn the meeting at 8:30 AM, Vida Verdier seconded the motion. The motion carried, 5-0.

Next Meeting: Friday, May 18, 2012, 7:00 AM, Tukwila Pool, Party Area.

#1 Pool liner etc.	\$235841	
#2 Gutter Deck	<b>#3000</b>	
Tile	\$39000	o
#3 Pool circ.	\$99554	
Pump, etc #4 ADA Chair lift	\$18849	
\$	\$11193	
#5 Chemtrol #6 HVAC Digital	\$11193	
controls etc	\$320549	
#7 Boiler Burner	Ψυ <u>ν</u> υνου49	
etc.	\$173854	
#8 Filter remodel	\$124156	<u> </u>
#9 Bulkhead reno.	\$12227	
#10 Lighting	\$72835	
#11 ADA Parking	\$78000	A. A
#11 ADA Parking	Ψ10000	
exchanger pool	\$45500	
#13 Locker	* 17	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
plumbing	\$52000	
		Based on Staff
#14 Pool cover	\$20000	
#15 Sewer Deduct	\$3900	***************************************
		Based on City Est.
		Research 20 year
		roof instead. Not
quantity of the state of the st		viable out of
		operating budget.
		Needs
		replacement within
		5 years. Done in
#16 Doof	ponno.	conjunction with solar thermal
#16 Roof	ΦΟυυυυ	Based on
		Bainbridge Island
#17 Solar Thermal	\$100000	\$75000 budget
#18 Deep End	Ψισσοσο	T. 0000 240900
Chair	\$5850	
#19 Deck Drain,		
etc	\$121348	
£		
Total	\$1614656	
Incentives rebates	-\$18551	
Total after rebates	\$1596105	
	**************************************	Include shower
		curtains for ADA
46 11		shower and for
#20 Modify Family		portion of locker
Change Room	\$6500	room
#21 Locker Room		
Floor	\$76938	
Floor #22 Locker Tile		
Floor #22 Locker Tile #23 Locker Room	\$76938 \$40431	
Floor #22 Locker Tile	\$76938	Donlog
Floor #22 Locker Tile #23 Locker Room	\$76938 \$40431	Replacement
Floor #22 Locker Tile #23 Locker Room Painting	\$76938 \$40431 \$39000	Locks for existing
Floor #22 Locker Tile #23 Locker Room Painting #24 Lockers	\$76938 \$40431	
Floor #22 Locker Tile #23 Locker Room Painting	\$76938 \$40431 \$39000	Locks for existing

#26 Ext doors	\$38474	
#27 Staff Locker		Include low cost
Room	\$10400	security
#28 Modify Front		
Desk	\$6500	Details needed
#29 New Air Ducts		
Pool	\$55000	
#30 Enclosure	\$60000	
#31 Admin offices	\$19500	
	······································	
DELETED ITEMS	**************************************	
DECETED ITEMO		
Building Heat		Not recommended
Pump VFD	\$15000	by McKinstry
HVAC Pool supply		Not recommended
fan VFD	\$15000	by McKinstry
HVAC Lobby	**************************************	Not recommended
Supply VFD	\$10000	by McKinstry
HVAC Lobby		Not recommended
Exhaust VFD	\$10000	by McKinstry
		Replace on as
		need basis from
Interior Doors	\$64650	operating budget
		Issues regarding
UV	\$62455	safety of product
Modify supply/staff		Issues addressed
room	\$10400	
		Cost and energy
Add windows	\$30379	
Addition	\$900000	Cost prohibitive
		Issues addressed
Privacy showers	\$144203	THE PERSON OF TH
		Issues addressed
Privacy changing	\$40465	
Vending power		Require from
management	\$1438	rental company

# Created by Committee Member Vanessa Zaputil

TUKWILA POOL 20 YEAR BASED ON MODIFIED 5 YEAR (1% FEE INCREASE, 2% TAX INCREASE)

THIS IS AN APPROXIMATE ONLY AND INCLUDES CITY SCHEDULE FOR CIP LIFECYCLE REPLACEMENTS

# YEAR END BALANCE

2012	<b>\$164,88</b> 5	
2013	\$302,466	
2014	\$298,925	
2015	\$286,678	
2016	\$264,492	
2017	\$231,739	
2018	<b>\$</b> 187 <b>,</b> 648	
2019	\$131,413	
2020	<b>\$</b> 62,188	
2021	-\$ 20,911	
2022	-\$118,815	(last year of bridge loan repayment)
2023		
2024	-\$ 78,055	(\$18,000 CIP lifecycle)
2025	-\$ 75 <b>,</b> 165	
2026	-\$155,022	(\$64,000 CIP lifecycle)
2027	-\$191,023	
2028	-\$248,834	(last year of bond repayment)
2029	-\$324,347	(\$115,500 CIP lifecycle)
2030	-\$308,342	
2031	-\$317,719	

# CIP LIFECYCLE

# City budget is \$197,500

		\$347,699
2027	Guard chairs, heat exchanger (15 years)	\$ 70,199 
2024	Boiler burner and pool cover (12 years)	\$193,854
2022	Pumps (10 years)	\$ 99,554
2016	Roof	\$ 80,000

Difference \$347,699 - \$197,500 = \$150,199

Other major CIP not absorbed in operating budget? (Exterior painting)

April 16, 2012

Laura L. Snyder 16829 Ambaum Blvd. S. Burien, WA 98148 (206) 246-9103 dragonfli7@msn.com

Tukwila Metropolitan Parks District Board 6300 Southcenter Blvd. Tukwila, WA 98188

Dear Parks Board members,

Although I am not presently a resident of the city of Tukwila, I graduated from Showalter and Foster High School and have been a resident of Tukwila as an adult. I have depended on the Tukwila pool since it was built for my bi-weekly exercise.

I have strong feelings about the coming remodel and would like to express my opinions and observations from over the years of use at the pool.

## 1. Locker rooms

There does not need to be extensive change to the locker room.

We do not need additional privacy areas made, the existing family bathroom works fine for young children that are too old for the locker room or if an alternate sex needs to help their child that is too young to go safely into the locker-room untended. Swimming locker rooms areas have traditionally been like other locker rooms where personal same sex modesty needs to be "stretched."

- a. Lockers—we have done without working lockers for too many years as it is—can't we just continue to bring our own locks? Do we even need them?
  - b. Handicapped shower—we only need one handicapped shower.
- c. Shower water temperature regulation- The showers temps are either too hot or changes dramatically with the flushing of toilets.
  - d. Locker room floor—for older members we need a safer floor surface.

## \*\*\*\*\*2. Water Stairway Ladder\*\*\*\*

a. We must have a stairway like the one in the shallow end for the deep end. Bad knees and age cannot navigate the vertical stairways in the deep end. I have not been able to swim in the deep end for years because of bad knees, I have had to water walk because I cannot get into or out of the deep end.

### 3. Disability crank chair

There only needs to be one, but it must work easily and have a wide chair and high weight limit for obese swimmers for whom swimming is one of the only exercises in which they can participate.

4. Additional window in the pool area.

The existing window is sufficient. All of us enjoy watching the weather outside while we swim or water walk, but an additional window if not needed.

5. Heating of pool.

The boiler is antiquated and breaks down often and the flux of pool water temperatures needs to be addressed. Please remember that health issues and aging issues are involved. Some days, people with heart problems and MS go home if the water is too cold.

### 6. Wheel chair access

The wheelchairs and walker access needs to be closer to the entrance, not at the far end of the parking lot.

7. Roof slant causing flooding problems

Every heavy rain there is the problem with flooding at the entry. I have watched through the years much digging but no resolution to the problem. Can't there be a way to moderate the rate of water in the gutters, or larger gutters and/or a cistern or maybe just go with the problem and make a dry garden feature with a rock "creek bed?" Surely, there is other grant money available for this ecological idea. Rain gardens are hot right now!

#### 8. Check in area

I don't think this needs to be fiddled with, it seems too work just fine. The Lobby seems large enough too.

9. Having an independent pool management company take over for the existing staff No, no, no a thousand times NO!!

Tukwila pool is not about making money by getting more swim teams to use the facility, restricting hours of use by regular swimmers.

Tukwila pool has always been about the local community and the neighboring communities having a place to go for exercise. **Tukwila Pool is about HEALTH and COMMUNTY**. It is a place for people of all ages and disabilities, and health issues to gather.

The management under Malcolm through the years has been wonderful! He has hired staff that interacts with the swimmers and supports classes that support the wishes and physical needs of the swimmers. (like the Balance class for people with MS and balance issues.) People come from miles away from Tukwila (from as far as Monroe and Ravensdale) because of the wide band of open hours for adults. **People say that** 

the reason they come is because the big band of open swim hours gives them the flexibility they need that no other pool offers. The wonderful staff and the hours are what set Tukwila Pool apart!

Time and time again, when one of those independent management companies comes in the community loses out and is **not served!** 

Finally, we do not need fancy; we only need safety in the pool. Please keep Tukwila Pool open for seniors and lap swimmers. You have a faithful following. Thank you for working for us!

Please call me if you want any clarification to this letter (206) 2469103.

These opinions are not just ones held by me, many people have these same opinions. Thank you for considering these points.

Sincerely,

Laura L. Snyder

16829 Ambaum Blvd. S.

Burien, WA 98148

Tukwila Metropolitan Parks Dist. Board 6300 Southcenter Blvd.
Tukwila WA 98188

#### Gentlemen:

As a long time swimming pool user and participant of the visioning process I should like to add my thoughts to the future of the pool.

Of course, facility modernization and code compliance have to come first.

As a senior I would like to stress my appreciation of both the staff and management's attitude toward seniors. I tout the Tukwila pool as "kind to seniors" and believe me that is not true of many places in the area. Because there are so many seniors who's use of the pool is a vital part of remaining mobile and active and be able to participate in society there are a few changes that would help. Better handicap access from the parking lot to the pool, easier opening doors and an additional shower bench and perhaps wider benches in the changing room.

I have seen several plans for the renovation of the pool and all have some very good ideas, however from my personal point of view I like the pool as it is with the mentioned upgrades and any additions that help staff and management do even better jobs than they do now.

Thank you for all the time and effort you have put in to making our pool even better. Your hard work is truly appreciated.

Lea Alea all europe and effort you have put in to making our pool even better. Your hard work is truly appreciated.

Lora Lea Akerlund

425-255-5497

5/9/12

To: Tukwila MPD Commissioners

It is our understanding that the commission will, as part of the CIP process, be asked to approve the priority of Capital Improvement Projects. <u>If and when</u> the commission determines that funding CIP is appropriate, we would like to submit, for consideration, a priority list upon which our group has agreed.

We have listened carefully over the past eight months as the city of Tukwila staff have presented various CIP options and we have provided to them additional community requests and input. We believe that energy conservation projects are important to both financial solvency and reducing the carbon footprint of the pool. Our group also felt that improvements in security and customer comfort projects would preserve and increase revenue as well as provide a safe workplace. As a result, the list we have compiled puts immediate, necessary repairs first, followed by energy saving projects, next community comfort items and finally non-essential operating items. We deleted items off the April 2012 ROM list for a variety of reasons as illustrated, including cost and consolidations.

We are happy to inform you, that most members of TPAC have also agreed with the priority order of this list.

We have spent a great deal of time fine tuning this list and hope it provides you guidance.

Finally, we ask you slow down, take your time and allow due diligence by all parties in these important decisions.

Sincerely,

Sustain Tukwila Pool

Attachment: Sustain Tukwila Pool CIP Priority List 4/28/12

McKinstry 4/3/12 ROM Reference #	STP Priority List 4/28/12		V. V
			THE RESIDENCE OF THE PROPERTY
#1	#1 Pool liner etc.	\$235841	\$1,000 to 1000
	#2 Gutter Deck		
#21	Tile	\$39000	
	#3 Pool circ.		
#2	Pump, etc	\$99554	
#3	#4 ADA Chair lift	\$18849	
#4	#5 Chemtrol	\$11193	
	#6 HVAC Digital		
#5	controls etc	\$320549	
	#7 Boiler Burner		
#6	etc.	\$173854	
#8	#8 Filter remodel	\$124156	
#9	#9 Bulkhead reno.	\$12227	
#10	#10 Lighting	\$72835	
#13	#11 ADA Parking	\$78000	
# 10	#12 Heat	Ψ10000	
#19	exchanger pool	\$45500	
T 13	#13 Locker		
#20	plumbing	\$52000	
<i>WZ</i> 0	Piditionia		Based on Staff
#29	#14 Pool cover	\$20000	<u> </u>
#30	#15 Sewer Deduct	\$3900	
Not included			Based on City Est. Research 20 year roof instead. Not viable out of operating budget. Needs replacement within 5 years. Done in conjunction with
separately	#16 Roof	\$80000	solar thermal
#39	#17 Solar Thermal	\$100000	Based on Bainbridge Island \$75000 budget
<b>#05</b>	#18 Deep End	<b>#</b> 5050	
#25	Chair #10 Dools	\$5850	
<b>#</b> 20	#19 Deck	6404040	
#28	Resurfacing, etc.	\$121348	
		410110	
	Total	\$1614656	
A	Incentives rebates	-\$18551	Marin (1940)
	Total after rebates	\$1596105	
	#20 Modify Family		Include shower curtains for ADA shower and for portion of locker
#33	Change Room	\$6500	room
400	#21 Locker Room	#70000	
#26	Floor	\$76938	
#14	#22 Locker Tile	\$40431	***************************************
<b>#22</b>	#23 Locker Room	*****	
#22 #23	Painting #24 Lockers	\$39000 Need estimate	Replacement Locks for existing lockers

	#25 Sound	Control of the Contro	
#11 & #12	Abatement	Need estimate	Repair existing
#24	#26 Ext doors	\$38474	
#35	#27 Staff Locker Room	\$10400	Include low cost security
	#28 Modify Front	•	
#31	Desk	\$6500	Details needed
#42	#29 New Air Ducts Pool	\$55000	
#37	#30 Enclosure	\$60000	
#32	#31 Admin offices	\$19500	
	DELETED ITEMS		And the second s
#6	Building Heat Pump VFD	\$15000	Not recommended by McKinstry
#0	HVAC Pool supply	Ψ10000	Not recommended
#15	fan VFD	\$15000	by McKinstry
#16	HVAC Lobby Supply VFD	and the second s	Not recommended by McKinstry
# 10	HVAC Lobby		Not recommended
#17	Exhaust VFD	\$10000	by McKinstry
#18	Interior Doors	garran o o o o desenver a construit del de la manda del del manda del	Replace on as need basis from operating budget
#27	UV	\$62455	Issues regarding safety of product
#34	Modify supply/staff room	\$10400	Issues addressed in #27
#36	Add windows	\$30379	Cost and energy loss
#38	Addition	·	Cost prohibitive
#40	Privacy showers	\$144203	Issues addressed
777 U	1 IIVacy SIIOWEIS	<b>3.00.00</b> (20.00.00) (1.1.00.00)	Issues addressed
#41	Privacy changing	\$40465	
442	Vending power	<b>64 42</b> 0	Require from
#43	management	\$1438	rental company

# 5.E.

# Tukwila Metropolitan Park District 2012 Long-Term Agenda

# January 9

Overview ESPC Program/Sign Interagency Agreement (IAA) with DES (memo) Approve McKinstry as ESCO (memo) Authorize ESPC program to proceed with IGA (memo)

18<sup>th</sup> – 25<sup>th</sup> CPAC Application Review / Interviews (who and when?)

## February 13

CPAC member appointment/confirmation and "charge" by Board 2011 Operations Statistical Review 2011 Budget Review

#### March 12

2011 Pool program presentation 2011 CAFR presentation

#### April 9

Pre-Final Analysis Presentation – Energy Service Plan (ESP) Rental policy review and discussion

#### May 14

Present Energy Service Plan (ESP) to Board (get authorization to move ahead with construction) and financing options
1/4ly Operations Statistical Review
1/4ly Budget Review

#### June 11

Contracted Services Research

#### July 9

City Services Contract review Budget Direction

#### August 13

Contracted Services Presentation 1/4ly Operations Statistical Review 1/4ly Budget Review

#### September 10

Preliminary 2013 Program and Fees Review

## October 8

Pre-Construction/Development Status/Projected Construction Timeline Preliminary Budget

## November 13

2013 Program and Fees Review Construction Status Update/Project Timeline 1/4ly Operations Statistical Review 1/4ly Budget Review

#### December 10

Adopt 2013 Budget Construction Status Update/Project Timeline

OTHER: Build relation w/ TSD, Marketing