

## **INFORMATIONAL MEMORANDUM**

### **Tukwila Pool Metropolitan Park District**

**TO:** Tukwila Pool MPD Board

**FROM:** Jennafer Price Cargill, TPMPD Executive Director

**DATE:** October 16, 2014

**SUBJECT:** **Executive Director Committee Report**

#### **ISSUE**

Report on the Executive Director Committee meeting

#### **FINANCIAL IMPACT**

None

#### **REPORT**

An Executive Director Committee (EDC) held a meeting on October 2, 2014 and another was held on October 9, 2014.

At the October 2<sup>nd</sup> meeting the main topic of discussion was the employment contract for the Aquatics Manager position. Because this discussion covered sensitive HR topics, it was not open to the public and minutes were not taken. No action was taken.

- The ED presented information on employee contracts for the committee to review
- The Board President provided the committee with a draft copy of the employment contract for the Aquatics Manager.

At the October 9<sup>th</sup> meeting, the usual EDC meeting time was shortened to 30 minutes. No minutes were taken.

- The ED presented draft agenda items for the next MPD meeting for the committee's review and feedback. The item regarding the ED and Park District Attorney's contracts were postponed until November. All other items were accepted.
- No other agenda items were discussed.

#### **ATTACHMENTS**

--Agenda from EDC meeting 10/9/2014



**TPMPD Executive Director Committee**  
**Meeting Agenda**

October 9, 2014

8:30pm – 10:00pm

Hazelnut Conference Room, 6200 Southcenter Blvd.

Attendees: De'Sean Quinn, Kate Kruller, Kathy Hougardy, Jennafer Price Cargill

- I. Opening
  - A. Approval of the agenda
  - B. Approval of last month's minutes
- II. Open Items
  - A. Transition Committees
    - 1. Logistics
    - 2. Budget
    - 3. IT
- III. New Items
  - A. Agenda items for October MPD meeting
    - 1. Resolution on King County as Treasurer
    - 2. Public Hearings on 2015 Budget, Tax Levy & 1% Tax Increase
    - 3. Budget Proposals (2014 transitional budget & preliminary 2015 full budget)
    - 4. Expiring contracts (Snure & Price Cargill)
- IV. Agenda Items for Next Month
- V. Action Items
- VI. Adjournment