

## INFORMATIONAL MEMORANDUM

### Tukwila Pool Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director

DATE: June 16, 2014



SUBJECT: City Operations Planning and Reporting

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#### **ISSUE**

Clarify the type of information the MPD Board desires to obtain from the City's maintenance and staffing plans at the pool and the information presented in the monthly reports.

#### **FINANCIAL IMPACT**

No financial impact at this time.

#### **BACKGROUND**

At the April 23, 2014 MPD Board meeting there was significant discussion regarding how the MPD Board would like the City to report more information regarding the maintenance plans and staffing plans. Additionally, there has been discussion regarding the monthly Operator Report and how the MPD Board would like information presented.

#### **DISCUSSION**

The City would like to participate in a discussion that provides clarification from the MPD Board regarding information they would like to see in the Maintenance Plan, Staffing Plan and Operator Report. Staff will be attending the MPD Board meeting to answer questions and seek clarification from the MPD Board to find a resolution to these issues.