


INFORMATIONAL MEMORANDUM

Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director 

DATE: October 16, 2013

SUBJECT: Staff Report

ISSUE

Staff update on pool issues

FINANCIAL IMPACT

No Financial Impact

BACKGROUND

This Informational Memorandum is to update the Board on Operations and the 2013 Long-Term Agenda.

DISCUSSION

OPERATIONS

Revenues: September revenue totaled \$13,243.64. September YTD revenue is \$172,667 which is 81% of the annual revenue goal of \$211,000. The closure the first week of September impacted revenues by roughly 25% compared with September 2012.

Swimming Lessons: Lesson registrations were strong in September; over 700 swimming lessons were taught in September.

Partnerships: The partnership between Tukwila School District, Foster High School and the Tukwila Pool continues to be positive. High school swimming classes started in September, students and staff are genuinely enjoying the courses. Staff distributed fall Pool & Swimming Lesson information to all Tukwila Elementary schools students. This partnership also allowed for the distribution of 3rd Grade Swimming Lesson vouchers to Tukwila 3rd graders.

The partnership between Tukwila Pool and McMicken Heights Elementary also allowed for Pool staff to distribute Fall Pool & Swimming Lesson information to all McMicken Elementary school students. This partnership also allowed for the distribution of 3rd Grade Swimming Lesson vouchers to 3rd grader students.

The partnership with Global 2 Local continues to gain momentum with swimming lessons planned for October for the groups that Global 2 Local serves including - Latino/a, Burmese, Somali, Eritrean. Global 2 Local has agreed to assist staff in assessing and addressing translation needs.

Successes:

- HS Boys PE Class participant Swam 20 yards after just 3 weeks of PE Swim Class
- HS Girls PE Class participant overcomes fear of water and learns to blow bubbles underwater while floating
- New program: Aqua Zumba has begun at the Tukwila Pool, Monday and Wednesday nights
- Nationally ranked Seattle Synchronized Swimming Team returns to Tukwila Pool to train
- Tukwila Pool Staff delivers vouchers for a free session of swimming lessons to all Tukwila 3rd Graders
- Tukwila Pool now has swim goggles available for purchase at the front desk
- Tukwila Pool user group Foster High School Girls Swim Team to be featured in October edition of Tukwila Reporter

New stanchions have been installed to aid in separating and directing wet foot traffic and dry or shoe foot traffic on the pool deck. Staff have been working closely with contractors on getting quotes to repair the exhaust fan and replace a couple more interior doors.

ATTACHMENTS

2013 Long-Term Agenda

Tukwila Metropolitan Park District Long-Term Agenda 2013

2013											
January	February	March	April	May	June	July	August	September	October	November	December
1/22/13	2/19/13	3/18/13	4/15/13	5/20/13	6/17/13	7/15/13	8/19/13	9/16/13	10/21/13	11/18/13	12/16/13
Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.	Consent Agenda: Approval of minutes; and vouchers.
Capital Project Update	Capital Project Update	Capital Project Update	Adopt Vision and goals	Adopt vision and goals for MPD	Approve process & timeline for hiring of ED	Authorize Board President to negotiate contract for legal services	Capital Project WA DES Close out	Consultant: KJ Design Pool Operations Presentation 6-10:30p	Policy: 3rd Grade Voucher Program CTG presentation	Appointment of Officers	
2013 Programs & Fees Review	Support Services Review	Capital Project - ILA w/City for long-term general obligation bonds	Approve RFP for legal services	Adopt revised long-term agenda	Annual Review: Rental Policy	Update on E.D. hiring process	2013 TPAC Vacancy #3 & #5, terms to 12-31-14		Public Heary 2014 Budget & Tax Levy Increase (1%)	Consultant Review of Pool Operations	
Mehod to appoint Board President & Clerk	MPD & TSD Collaboration, Dr Matthes	Marketing: Logo, tag line, etc.	Authorize Addendum #4 ILA w/City extend contract to 12/31/13	Policy Review: Budget timeline	Policy Review: Budget timeline	Consultant Review of Pool Operations	Contact: Consultant Operations KJ Design		Adopt 2014 Program Fees	Contract: Support Services Contract	
STP Comparison Report		Scholarship program		Endorsement of Community Transformation Grant, \$48,000 policy to remove barriers to aquatics		Tukwila Pool Operations 101	Contact: Consultant MPD Attorney Snure Law		Proposed 2014 Budget Review	Update: E.D. hiring process	
Capital Project Update		Board Retreat planning & agenda		Quarterly Report Program, Financial & Support Services			Scholarship fund: funding allotment		2013 TPAC Role & Responsibility	Public Hearing - 2014 Budget: 2014 Tax Levy 1% Tax Increase	
Capital Project - TOUR	Re-Grand Opening TBD	2012 Year End Report - Program, Financial & Support Services					Preliminary Budget Direction; Programs & Fees Discussion; & Fee Study		2013 TPAC Vacancy Appointment Process	Resolutions Adopt: 2014 Budget; 2014 Tax Levy	
							Quarterly Report Program, Financial & Support		2013 TPAC Safety & Hygiene	Suggestion Box Policy	
									Brochure Info Due 10-14-13	2013 TPAC Terms Expiration #2 & #4	
									10-1-13 Budget Distribution	Preliminary Long-Term Agenda	
									Budget & 5-year Financial Plan Distribution W/ Policy Issues	Preliminary TPAC Direction	

Color KEY
Consent Agenda
Budget Items
Capital Issues
Policy Issues
Support Services
TPAC Issues
Legal Services Issues
Long-term planning
Reports

Quarterly Report Program, Financial & Support Services

Attorney Contract through 12/2014