

INFORMATIONAL MEMORANDUM

Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director 

DATE: June 11, 2013

SUBJECT: Staff Report

ISSUE

Staff update on pool issues.

FINANCIAL IMPACT

No Financial Impact.

BACKGROUND

This Informational Memorandum is to update the Board on the Capital Project, Operations and Short Term Agenda Review.

DISCUSSION

Capital Improvement Project

McKinstry is currently collecting closeout documents from the design and construction team. The final commissioning report and post-installation Measurement & Verification (M&V) report are expected to be completed by June 21, 2013. All financial documents have been processed and the final invoice (excluding M&V) is expected by the end of the month. There are a few warranty items being worked out which has caused a delay in closing out the project. These should be resolved soon and are at no cost to the MPD since they are warranty items. Given the status of the warranty issues, complete closeout of the project is anticipated in the next couple of months.

Operations

May revenue exceeded all recorded May revenues for the past 10 years and exceeded the 10 year average for the month of May by more than 30%, \$22,393 was the total for the month. May swimming lessons showed an increase in lesson participation of over 50% compared with the same session in 2012 and the number of drop-in swims increased 18% over May 2012.

The Tukwila Turtles participated in the Washington State Special Olympics Aquatics Meet on Saturday, June 1st at the King County Aquatics Center. We had 14 Turtles participate in the meet earning 35 medals and ribbons including – 10 Gold medals, 9 Silver medals, 11 bronze medals and 5 ribbons. The boy's unified 4x25 relay team took first place and the girls 4x25 relay team took second place in the state. Tukwila Resident and inaugural year participant took first place in both his 25 meter Freestyle and 25 meter Breaststroke events. Three Tukwila Turtles athletes qualified to apply to participate in the National Aquatics Meet in New Jersey.

Staff coordinated with Cascade View Elementary School teachers for the second year in a row to provide a 45 minute water safety presentation to each 5th grade class. After the presentation all 85 5th graders participated in a swim at the pool.

Academy Schools completed the 2012-13 year of swimming lessons which included lessons for all of their students. Academy Schools plans to continue their partnership with the Pool for the 2013-14 school year as part of student curriculum.

Staff has partnered with other south sound pools to participate in a summer swim league. This year will be the inaugural year for the Tukwila Tiger Sharks. The Tiger Sharks will be an opportunity for Tukwila youth 6-15 years old to participate in a fun, active organized sport throughout the summer. This summer's course offerings will also include a Springboard Diving course.

Nine local youth, including four Foster High School Students, completed lifeguard training at the Tukwila Pool in May. Staff led a pre-summer in-service training on Friday, June 7th with 20 lifeguards and swim instructors in attendance. In-services are part of the ongoing training program at the Pool and provide an opportunity for lifeguards and swim instructors to practice and refine their lifesaving skills including active victim rescues, spinal rescues, CPR & AED skills, First Aid as well as administrative and customer service training and team building.

On Friday, June 7th the Pool newsletter was delivered to over 900 e-mail recipients. The newsletter included information about summer programming, scholarships, and TPAC vacancies. Flyers with summer swimming lesson and program information were distributed to Tukwila, Thorndyke, Cascade View and McMicken Heights Elementary Schools. Information regarding summer swimming opportunities will also be distributed to Summer School participants in the Tukwila School District.

The Summer Schedule at the Pool begins Monday, June 24th. This will include new offerings such as Open Swim weekdays 3-4 pm and Female Only Swims on Sunday afternoons 3:30-5:30 pm.

On June 18th the Pool will be available for teens to utilize as part of the Teen Summer Kick off Festival from 3-4 pm. The Splash Into Summer event at the pool is scheduled for June 22nd. This special event is a great way to celebrate the start of summer and admittance will only be \$1!

Staff is preparing to teach the Foster High School swimming courses for the 2013-14 school year. Throughout the summer Staff will be developing curriculum for this program.

Announcements for the two Tukwila Pool Advisory Committee (TPAC) positions have been posted on the MPD web site, City web site, at the Pool, at City facilities, in the Hazelnut and in the Tukwila Reporter. The announcement was also featured in the Pool's monthly newsletter and has been posted on the MPD Facebook page as well. Staff has sent e-mail notifications to past applicants informing them of the openings. Applications are currently being accepted and once the applications have been received, President Seal and David Puki (TPAC Chair) will review the applications and make recommendations to the Board.

Short Term Agenda Review (Project Closeout TBD)

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| July 15, 2013 | Nothing scheduled at this time. |
| August 19, 2013 | Preliminary 2014 Programs and Fees Review, 2014 Preliminary Budget Review and Direction, Quarterly Report, Executive Director Selection |
| September 16, 2013 | Executive Director Appointment |
| October 21, 2013 | Adopt 2014 Program Fees, Proposed 2014 Budget, Public Hearing, Preliminary Long-Term Agenda, Support Services Contract |

ATTACHMENTS