

INFORMATIONAL MEMORANDUM
Tukwila Metropolitan Park District (MPD)

TO: **Tukwila Pool MPD Board Members**
FROM: **Rick Still, Parks and Recreation Director**
DATE: **April 4, 2012**
SUBJECT: **Staff Report**



ISSUE

Staff update on several pool issues.

FINANCIAL IMPACT

No Financial Impact

BACKGROUND

This Informational Memorandum is to update the Board on the Capital Improvement Projects, operational issues and future MPD agendas.

DISCUSSION

Capital Improvement Project Update – ESPC

McKinstry Engineers, our Energy Services Contractor, have reached the 70% work effort for the preliminary Energy Services Plan (ESP). The ESP confirms proposed energy savings capital items with the energy audit; and provides a high level cost estimating for all of the capital needs for the Tukwila Pool. It is planned that a final ESP will be to the Board in May for making a decision to continue with the Energy Services Performance Contracting (ESPC) process and move forward with the project funding.

Operations:

The Chemtrol, computerized chemical feeding system, froze up causing no chlorine to be feed into the pool Sunday. By Monday morning opening at 5:45am there was no more chlorine in the pool. Staff was able to hand feed chlorine into the pool and complete a master reset on the Chemtrol to get it running again. To allow adequate time for the chlorine to get mixed in, the pool remained closed until 7:30am. The Chemtrol is the computer that controls the chlorine pump that was just repaired last week; it is a different component of the same system.

Staff have noticed that since the January ice storm branches on the large cedar tree outside the pool (between the pool lobby and 144th) are continuing to drop on windy days, including a large branch, about 8” diameter. An arborist has been contracted to inspect and report on the condition and longevity of the tree. It is likely that this tree will need to be removed in the near future.

Facility Use Schedule:

There are six lanes in the deep end and typically four quadrants in the shallow end that staff need to consider when programming the pool and it is done on a half hour basis at the pool. The pool is opened 5:45 am to 9:00 pm during the week and 8:00 am to 6:00 pm on the weekends. These hours can vary depending upon the programming and rental needs. Please see the attached Facility Use Schedule – “Typical Weekly View”, to get an overview of what is happening and when it is planned to happen at the pool. This schedule will be posted at the pool and on the website.

Legal Representation at MPD meetings:

At their March 24th special meeting, the CPAC discussed and made a motion to make a recommendation to the MPD Board that cost effectiveness of legal representation at the MPD Board meetings be considered. They understood that legal representation may be needed during the ESPC process but the CPAC wanted this issue to be brought forward for Board consideration in the future.

Meeting of MPDs from around the state:

Staff from the City of Vancouver sent invitations for a meeting of Special Park Districts from around the area and Tukwila hosted this first of a kind event. Agenda items included:

- 1 Recent Success
 - Tukwila’s MPD election; Si View MPD preservation of base funding
 - Aggregate tax limits
 - Pro-rationing order and process,
 - Outside of \$5.90 aggregate limit options
 - Cost Containment Strategies/Opportunities
 - Future Legislative Action
- 2 Municipal Research Services Center (MRSC) presentation – a presentation on what they offer and how their system and website works.
- 3 Roundtable/Environmental Scan – various discussion regarding what staff is dealing with at their MPDs.
- 4 Next Steps – Quarterly meetings were proposed; potential for WRPA Section.

Tukwila volunteered to host the meeting because of the interest in the City regarding the Tukwila MPD; Tukwila is centrally located; and by hosting the meeting it would reduce the time commitment for the meeting by City Staff to 2-hours, and eliminating potential travel time to Vancouver, WA.

Attachment B is a list of attendees from the March 23, 2012 MPD meeting. Attendees were identified after review of the Metropolitan Park Districts list on the MRSC website. It was later determined the list was not all-encompassing because the Tukwila MPD was not included on the list. After discussions with the MRSC Coordinator, Tukwila MPD was added to the MRSC list.

Future MPD Agendas

May 14

- Energy Services Plan (ESP) presentation. Authorization to move forward with approximately \$1,600,000 of construction – including preparing final construction documents, hiring subcontractors and preparation for financing options.
- Quarterly Reports – Financial and Statistical Data

June 11

- Contracted Services Research Preliminary Results

July 9

- City Contracted Services Review
- Budget Direction

ATTACHMENTS

- A. Facility Use Schedule
- B. MPDs in the state – list of attendees

Tukwila Pool
 Facility Use Schedule
Typical Weekly View

	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		
	Deep	Shallow	Deep	Shallow	Deep	Shallow	Deep	Shallow	Deep	Shallow	Deep	Shallow	Deep	Shallow	
5:45 am - 1 pm	Lap Swim/ Vertical Exercise	Water Walking H2OX Lessons Water Walking	Lap Swim/ Vertical Exercise	Water Walking Lessons B&F H2OX Water Walking	Lap Swim Vertical Exercise	Water Walking H2OX Lessons Water Walking	Lap Swim/ Vertical Exercise	Water Walking Lessons B&F H2OX Water Walking	Lap Swim Vertical Exercise	Water Walking	Lap Swim Vertical Exercise	Water Walking	Rentals (8-11am)	Rentals	Rentals
1 - 3 pm	Rentals / Maintenance		Rentals / Maintenance		Rentals / Maintenance		Rentals / Maintenance		Rentals / Maintenance		Open Swim		Open Swim		
3 - 4:30 pm	Swim Team	Swim Team Lessons/ Water Walking	Swim Team	Swim Team Lessons/ Water Walking	Swim Team	Swim Team Lessons/ Water Walking	Swim Team	Swim Team Lessons/ Water Walking	Swim Team	Swim Team	Swim Team	Swim Team	Rentals (3-6pm)	Rentals	
4 - 6:30 pm	Lessons/ Rentals	Lessons Lessons/ H2OX	Lessons/ Rentals	Lessons Lessons/ H2OX	Lessons/ Rentals	Lessons Lessons/ H2OX	Lessons/ Rentals	Lessons Lessons/ H2OX	Lessons/ Rentals	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	
6:30-7:30 pm	Lap/ Rentals	Lessons/ Family Swim	Lap/ Rentals	Lessons/ Family Swim	Lap/ Rentals	Lessons/ Family Swim	Lap/ Rentals	Lessons/ Family Swim	Lap/ Rentals	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	
7:30- 9 pm	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	Rentals/ Maint.	

**MPDs in Washington
1st meeting 3-23-12**

	Name	Agency
1	Joantha Guthrie	Island County Public Works
2	Scott Gallacher	Key Peninsula Parks
3	Wai Petersen	Manson Parks & Recreation District
4	Shon Sylvia	Metro Parks – Tacoma
	Steve Knauer	Metro Parks – Tacoma
	Wayne Williams	Metro Parks – Tacoma
	Margaret McCormick	Metro Parks – Tacoma (Retired)
5	TBA Representative	MRSC (Municipal Research and Services Center)
6	Terry Lee	Peninsula Metropolitan Park District
7	Jessi Richardson	Sammanish Parks & Recreation
8	Mark Ziegler	Shelton Parks & Recreation
9	Travis Stombaugh	Si View Parks & Recreation
10	Terri Arnold	South Whidbey Parks & Recreation District
11	Rick Still	Tukwila Parks & Recreation
12	Peter Mayer	Vancouver-Clark Parks & Recreation
	Jean Akers	Vancouver-Clark Parks & Recreation
	Dave Perlick	Vancouver-Clark Parks & Recreation
	Brian Potter	Vancouver-Clark Parks & Recreation
13	Kelly Sills	Clark County Economic Development
14	Kelly Punteney	City of Vancouver
	Natasha Ramras	City of Vancouver
15	Diann Lock	Washington State Department of Revenue
16	Steve Burke	William Shore Memorial Pool District