


TUKWILA POOL METROPOLITAN PARK DISTRICT
AUDITING OFFICER DELEGATION RESOLUTION (Revised)
FOR TUKWILA POOL METROPOLITAN PARK DISTRICT #17591

RESOLUTION #~~2016-02~~ 01 

APPOINTING OF AUDITING OFFICERS FOR THE PURPOSE OF AUTHORIZING THE ISSUANCE OF WARRANTS AND ELECTRONIC TRANSACTIONS PRIOR TO BOARD OF COMMISSIONERS APPROVAL AND REPEALING RESOLUTION #2015-15.

WHEREAS there may be circumstances when the Board of Commissioners does not meet prior to a day in which they would need to approve vouchers for the District's warrants and claims;

WHEREAS there is a need by the District to process warrants and electronic payments in a timely and consistent manner;

WHEREAS it would be of financial benefit to appoint Auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners meeting to authorize specific payments;

WHEREAS RCW 42.24.180 authorizes the issuance of warrants before approval of the vouchers by the Board of Commissioners in order to expedite the payment of claims;

WHEREAS this agency shall enact the following policies and procedures pursuant to RCW 42.24.180:

1. All routine operating claims against Tukwila Pool Metropolitan Park District will be pre-audited and signed by any two of the Auditing Officers
2. The Auditing Officers shall be bonded for no less than \$50,000 to assure the faithful discharge of their duties
3. Tukwila Pool Metropolitan Park District #17591 establishes the necessary purchasing and disbursing procedures that implements effective internal control for issuance of warrants and claims
4. The Board of Commissioners shall review and approve the claims paid at its next regularly scheduled public meeting; and
5. If the Board of Commissioners disapproves some claims, the Auditing Officers will recognize these claims as receivables of the District and will pursue collection diligently until the amounts are either collected or the Board of Commissioners approves the claims

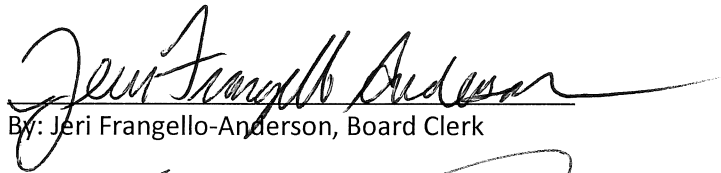
THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Tukwila Pool Metropolitan Park District #17591 does resolve as follows:

Section 1: Authorize the Auditing Officers, to include the Board President Vanessa Zaputil; Board Clerk Jeri Frangello-Anderson; District CPA Alan Dance; and Executive Director Jennafer Price Cargill to submit vouchers for payment and disbursement in accordance with Tukwila Pool Metropolitan Park District #17591 prior to the Board taking action to approve said claims; and

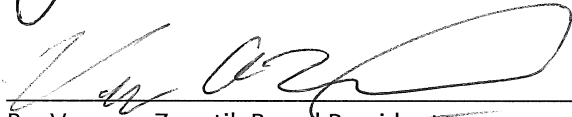
Section 2: Resolution #2015-15 is hereby repealed

ADOPTED by the Board of Commissioners of Tukwila Pool Metropolitan Park District #17591 at a special meeting held on this 3rd day of March, 2016.

ATTEST:



By: Jeri Frangello-Anderson, Board Clerk



By: Vanessa Zaputil, Board President