

TUKWILA POOL METROPOLITAN PARK DISTRICT

Meeting of the Board of Commissioners

Kate Kruller, President of the Board
Joe Duffie, Clerk of the Board

Board Members: ▶ **Allan Ekberg** ▶ **Kathy Hougardy**
▶ **Verna Seal** ▶ **De'Sean Quinn**

Thursday, July 23, 2014, 6:30 PM

RES. # 2015-9

VALLEY VIEW SEWER DISTRICT CONFERENCE ROOM AT 3460 S 148TH SUITE 100, TUKWILA, WA.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL		
2. APPROVE AGENDA		
3. CITIZEN COMMENTS <i>(limited to 4 minutes)</i>		
4. CONSENT AGENDA	a. Approve past meeting minutes: 6/25/2015 b. Approve Voucher(s) 07-09-2015, 07-14-2015, 07-22-2015	Pg. 5 Pg. 10
5. REPORTS	a. Commissioners b. Executive Committee c. Administrative Director d. Aquatics Manager e. Financial Support Services – GDM Financial Solutions (1) June 30, 2015 Balance Sheet (2) 2015 Real Estate Tax Proceeds - Budget (3) 2015 Jan-June Budget vs. Actuals (4) Update on audit by State Auditor’s Office f. Tukwila Pool Advisory Committee (TPAC): (1) TPAC Chair report	Pg. 19 Pg. 20 Pg. 22 Pg. 23 Pg. 30
6. BUSINESS ITEMS	a. Appendix B: Adopt Revised TPMPD General Operating Policies 1. A motion of the Board of Commissioners of the Tukwila Pool Metropolitan Park District amending General Operating Policies. Why amended; Recommendation to adopt (Appendix A) TPMPD 312 - Facility Use and Rental Policy TPMPD 335 - Head Injury, Concussions and Sudden Cardiac Arrest TPMPD 350 - Facility Use Rules TPMPD 355 - Sex Offenders TPMPD 360 - Pool Contamination Guidelines b. TPMPD Governance Change – Appointment of Pro/Con Committee Members	A-1 A-2 A-4 A-9 A-13 A-16 Pg. 31

	<p>1. Letter from King County Department of Elections: Request for Special Election, Acknowledgement of Receipt Pg. 32</p> <p>2. Applications for Pro/Con Committees Pg. 33</p> <p>3. Recommendations, deadlines</p> <p style="padding-left: 40px;">a. August 4: Select 'Pro' group, report back to King Country Elections using Pro/Con committee appointment form</p> <p style="padding-left: 40px;">b. Submit additional statements per the letter</p> <p>c. Insurance Matters - Travelers for Boiler Room Policy Name Correction Pg. 34</p> <p>d. WCIA 2015 COMPACT Audit and Annual Review, Supplemental Insurance Pg. 35</p> <p>TPMPD Reference Release Form [Exhibit A] Pg. 43</p> <p>e. Maintenance and CIP TPMPD Board of Commissioners are asked to review and prioritize the following activities and projects:</p> <p style="padding-left: 40px;">1. Flooring Pg. 44</p> <p style="padding-left: 40px;">2. Natatorium Lighting Replacement Pg. 44</p> <p style="padding-left: 40px;">3. Natatorium Noise Abatement – Material quote Pg. 45</p> <p style="padding-left: 40px;">4. UV water treatment Pg. 45</p> <p style="padding-left: 40px;">Supporting documentation Pg. 47</p> <p>f. Tukwila School District replaced back of facility paving – photos before / after [Exhibit B] Pg. 55 – recommend: Thank you letter to school district</p> <p>g. Marketing for August Special Event (1) [Exhibit C] August Event – Circus – August 15 Pg. 56</p> <p>h. Next TPMPD Executive Director Committee meeting is Thursday, August 13, 2015 at 5:30 p.m. at the Tukwila Pool facility located at 4414 S 144th, Tukwila, WA 98168</p> <p>i. Next TPMPD Board of Commissioners meeting is Thursday, August 27, 2015 at 6:30 p.m. at Valley View Sewer District Conference Room located at 3460 S. 148th Suite 100, Tukwila, WA 98168</p>	
7. MISCELLANEOUS		
8. EXECUTIVE SESSION		

The TPMPD Board of Commissioners may recess into Executive Session to consider the employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate or other matters per RCW 42.30.110

9. ADJOURNMENT

Tukwila Metropolitan Park District Mission, Vision, Core Values and Goals

Mission Statement

The mission of the Tukwila Pool Metropolitan Park District is to provide the best run municipal aquatics program in the state.

Vision Statement

Our vision is to provide a sustainable and efficient pool that exceeds the community's needs.

Core Values

- **Programming** – Offer programming and public use times that are responsive to the demands of the community and contribute to the overall health and wellness of the community.
- **Education** – Offer an aquatic education program to teach the lifelong skill of swimming and promote safe behaviors in, on and around the water to individuals of all abilities.
- **Dependability/Sustainability** – Conduct business in a manner that ensures the community can come to depend on aquatics as an available service they can enjoy for generations to come.
- **Atmosphere** – We will create an inviting, supportive, and caring atmosphere that community members have ownership of and want to be a part of.
- **Partnership** – Foster a spirit of collaboration and creativity in order to be prepared to work with other community service providers to enhance the services available for community members.
- **Fun** – Work at providing fun and enjoyable activities for all ages and abilities

Goals:

- A. To operate a financial self-sustaining aquatics program.
 - a. Develop long term plan
 - b. Ensure efficient operations
 - c. Capitalize on grants/funding opportunities
 - d. Develop business partnerships

- B. To provide a pool that is a safe haven.
 - a. Maintain and provide continued training to ensure qualified lifeguards and staff
 - b. Ensure a safe and healthy place to recreate and learn
 - c. Protect kids
 - d. Coordinate water safety education

- C. To be welcoming and inclusive to all.
 - a. Create an inviting facility
 - b. Address transportation needs
 - c. Maintain high performance employees
 - d. Eliminate barriers

- D. To maintain and support community involvement in the pool.
 - a. Address transportation for kids
 - b. Promote swimming within school district(s) physical education programs
 - c. Develop regional partnerships
 - d. Growing investments

- E. To provide creative and relevant programs
 - a. Provide long-term aquatic operations
 - b. Deliver swim opportunities to all in the District
 - c. Have the best swim team in the state
 - d. Offer free open swim – community swim

- F. To provide annual performance reporting to the community.

- G. Continue to review governance.

TUKWILA METROPOLITAN PARK DISTRICT

June 25, 2015 6:30 p.m.
VALLEY VIEW SEWER DISTRICT CONFERENCE ROOM

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

CALL TO ORDER

Board President Kruller called the Regular Meeting of the Tukwila Metropolitan Park District (MPD) to order at 6:37 p.m.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Joe Duffie, Verna Seal, Allan Ekberg, Kathy Hougardy, De'Sean Quinn, Kate Kruller.

**MOVED BY SEAL, SECONDED BY EKBERG TO EXCUSE QUINN, HOUGARDY AND DUFFIE.
MOTION CARRIED 3-0.**

Pledge of Allegiance was recited.

TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES

Dave Perkins, Aquatics Manager, Kim McCoy Administrative Director, Brian Snure, Attorney.

CONSENT AGENDA

**MOVED BY SEAL, SECONDED BY EKBERG TO CHANGE THE ORDER OF THE AGENDA AND
HEAR THE FINANCIAL REPORT AS ITEM 5 A IN THE CONSENT AGENDA. MOTION CARRIED 3-0.**

CITIZEN COMMENTS (Limited to 4 minutes)

There were no citizen comments

Board President Kruller recognized Jon Mah, the newest member of the TPAC Committee, was in the audience tonight.

Commissioner Duffie joined the meeting at 6:49 p.m.

CONSENT AGENDA

- a. Approval of Minutes: 4/30/2015
- b. Approval of Vouchers: 5-11-2015, 5-14-2015, 5-22-2015

**MOVED BY SEAL, SECONDED BY DUFFIE TO APPROVE THE CONSENT AGENDA AS WRITTEN.
MOTION CARRIED 4-0.**

REPORTS

- a. Financial support Services

Alan Dance touched on some of the highlights of his report in the packet. He went over the monetary situation and accounts. On page 20, item 4, he pointed out the revenue from taxes has peaked. Payroll is the greatest expense, but it is within budget. The TPMPD owns the pool, but leases the land from the school district and this is an expense accounted for in the summary of expenses. Overall, the financial health of the pool is good.

b. Commissioner Report-

Commissioner Seal reported that pool is operating well and that she and her friends are once again enjoying the pool.

Board President Kruller along with Mr. Dance and Mr. McCoy attended the State Washington Audit Office's Entrance Conference for an audit that was underway with the pool. No audit had been done since the beginning of the Pool Park District, so the auditors wanted to go back four years. Alan Dance will be overseeing and is the point man for audits from here forward.

c. Executive Committee Meeting-

Commissioners Duffie and Ekberg attended the meeting where regulation and policies were discussed.

d. Administrative Director-

Mr. McCoy reported that the pump has been repaired and the air ducts cleaned which has helped the HVAC. The fire alarm is in the queue, should be up and working within 30 days. Also, he is looking at more sound abatement at the pool to quiet the noise. The lighting at the pool is aging and will need replacing. He is looking at Seattle City Light's rebate programs to see if there are some good deals for replacement. He also attended several classes throughout the month on records management.

Mr. McCoy also met with WICA for the Human Resource Audit. Staff is receiving training on how to use Rec1.

e. Aquatics Manager-

Mr. Perkins reported that things are going well. There are 140 children registered for swim lessons and he is hopeful for additional sign ups as the summer goes on. More staff is being hired as needed. He is working on the fall preview for insertion in the Park and Recreation Guide. Also, he is looking into selling items, i.e., beverages and snacks, at the pool. The School District will be doing the mowing and edging of the lawn at no charge to the pool. Mr. Perkins is assisting with research on noise abatement.

f. Tukwila Pool Advisory Committee (TPAC):

- Agenda and minutes
- Chairperson report-

Sheri Barr, Co-Chair of TPAC reported that the last meeting was a working meeting. The Pirates of the Pool event was very successful, as was the Dive On event. The next event is July 18th, Cardboard Boat Building and more volunteers are needed.

BUSINESS ITEMS

- a. A motion of the Board of Commissioners of the Tukwila Pool Metropolitan Park District adopting General Operating Policies.

- TPMPD 312 - Facility Use Rental TPMPD Form Rental Application
- TPMPD 330 - Non-Discrimination
- TPMPD 335 - Head Injury, Concussions and Sudden Cardiac Arrest
- TPMPD 350 - Facility Use Rules
- TPMPD 355 - Sex Offenders

**MOVED BY SEAL, SECONDED BY DUFFIE TO APPROVE THE GENERAL OPERATING POLICIES.
MOTION CARRIED 4-0.**

b. Tukwila Pool Metropolitan Park District Governance Change

1. Resolution Concerning Governance Change
2. Ballot Issue Explanatory Statement
3. Pro/Con Statements Advertisement
4. King County Elections Cost Estimates for Nov. 2015 and Feb. 2016

The Board agrees that the vote should be put on the ballot in November. The explanatory statement for the ballot is limited to 250 words.

Mr. Snure encouraged advertising the openings for the Pro and Con Committees in the newspaper, through the website, at the pool or any other means of attracting the public to volunteer their time in this effort.

Commissioner Seal read into the record Commissioner Quinn's statement on the Change of Governance:

"I am sorry I am unable to attend tonight's meeting to provide my input on this very important decision that is before us. Before us is discussion and consideration of a resolution to place a proposition on the November ballot to authorize a change of governance of the Tukwila Pool Metropolitan Park District. In 2011, the City Council was faced with making budget decisions that impacted the operations of the Tukwila Pool, we were 2 years into a down economy and this was one of the significant decisions before us. I had only been on the City Council for three years when the recommendation was brought before us to close the pool. However, as one council member, I have worked with Metropolitan Parks Districts in the region in the past in my work for King County and I knew that other jurisdictions preserved forward thrust pools in the past by forming a Metropolitan Park District and I thought we, as a council, had more options than to simply close the pool. Forming a Park District made sense as a viable option. Key members of the community stepped up to work very hard to inform the voters that the pool is a great community asset.

I thank them unequivocally for that work. I also thank the voters who successfully passed the measure as they are the ultimate decision makers. Exercising democracy by the willingness to evaluate both sides of the issue and making a decision based on the information available. Today's deliberation offers that same opportunity for the voters and it is why I support passing this resolution. I know my commitment to the success of the pool and the value of always focusing on ensuring the pool remains community pool. I understand the responsibility and am prepared to continue to serve in our current capacity. However, I understand my responsibility also includes placing this before the voters of the City of Tukwila 4 years after the original formation to allow the community to express its choice." De'Sean Quinn

Board President Kruller read into the record Commissioner Hougardy's letter on the Change of Governance:

"Fellow Commissioners,

I am writing to express support regarding the change of governance for the Tukwila Pool Metropolitan Park District from City Council Members serving in an ex officio capacity, to an elected board of five commissioners. I am also in support of both the change of governance and the election of officers to be on the November 2015 ballot. If I were able to be at the TPMPD meeting on Thursday, June 25th, I would vote 'yes' for both items. Please read my comments into the minutes at the meeting this week. Sincerely, Kathy Hougardy, TPMPD Board Member"

Commissioner Seal is in favor of the change, but would like to ensure the gender only swims continue.

Commissioner Duffie feels this change is a good idea, but hopes citizens will get behind the pool and serve it well.

Commissioner Ekberg stated “that as a Metropolitan Park District Board Member when the issue of governance came before us from the very beginning, I considered it a noble cause to pursue in order to fulfill one of the strategic objectives of the City of Tukwila and to empower our citizens. That being said, I recognized it from the beginning, before the Metropolitan Park District, citizens were engaged in bringing the vote occur [sic] that got the Metropolitan Park District enabled and started. I consider that democracy in action. What we’re taking tonight is another step towards democracy in action in establishing an independent governing body for the Metropolitan Park District. I too have spoken here this evening and have written notes and have championed this pool remaining a community pool. It serves the citizens of Tukwila first and citizens who visit Tukwila second, in my thinking and I think that’s what we’re doing at this point in time. With that comment, I would like to say that I support the change in governance and I would vote in favor of this motion.”

Board President Kruller said that she is a supporter of the pool and it gives her joy to have the pool for all citizens. Citizen involvement has been great all along and it is common sense to move to a self-managed pool by the citizens. She is in support of this ballot.

MOVED BY SEAL, SECONDED BY DUFFIE TO HAVE RESOLUTION 2015-8 READ BY TITLE ONLY. MOTION CARRIED 4-0.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF TUKWILA POOL METROPOLITAN PARK DISTRICT, PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT THE GENERAL ELECTION TO BE HELD WITHIN THE DISTRICT ON NOVEMBER 3, 2015, OF A PROPOSITION AUTHORIZING A CHANGE IN THE COMPOSITIONS OF THE GOVERNING BOARD, CALLING FOR A SPECIAL FILING PERIOD AND CREATING FIVE COMMISSIONER POSITIONS.

MOVED BY DUFFIE, SECONDED BY SEAL TO APPROVE THE RESOLUTION AS READ. MOTION CARRIED 4-0.

MOVED BY SEAL, SECONDED BY EKBERG TO APPROVE THE BALLOT ISSUE EXPLANATORY STATEMENT FOUND IN THE PACKET. MOTION CARRIED 4-0.

Commissioner Ekberg stated that in the last line of the statement it reads “that if approved by voters, it goes on through November 2015 election” and end the sentence there to avoid being redundant.

The Board agreed to a change in the statement to read “that is approved by voters it goes on through November 2015.” The Tukwila City Council Members would be replaced by this independent governing board.

Proposition 1 in the packet for the election needs a contact person and Board President Kruller volunteered to be that contact and her phone number is 206-853-9330.

Commissioner Seal volunteered to be the contact for citizens who choose to be on the Pro or Con Statement Committees with the date of July 17th as the deadline to apply. She will provide her email and phone number.

Mr. McCoy will handle the advertising of the openings of the Pro and Con Committees for the ballot notices. He will put notices on the website, at the pool and in the paper.

- c. For informational purposes:
 - (1) Travelers EnergyMax 21 Equipment Insurance

Mr. McCoy said the insurance is self explanatory with the information in the packet. He will see that the entity name it contains is spelled correctly to read Tukwila Pool Metropolitan Park District.

d. Marketing for July Special Event

(1) July Cardboard Duct Tape Races

e. Next TPMPD Executive Committee meeting is Thursday, July 9, 2015 at 5:30 p.m. at the Tukwila Pool facility located at 4414 S 144th, Tukwila, WA 98168

f. Next TPMPD Board of Commissioners meeting is Thursday, July 23, 2015 at 6:30 p.m. at Valley View Sewer District, Conference Room located at 3460 S. 148th Suite 100, Tukwila, WA 981688.

MISCELLANEOUS

None

EXECUTIVE SESSION

The TPMPD Board of Commissioners may recess into Executive Session to consider the employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate or other matters per RCW 42.30.110.1g

Board President Kruller called the executive session at 8:14 p.m. to last until 8:30 p.m. There was a time extension of an additional 10 minutes.

Board President Kruller reconvened the meeting at 8:40 p.m.

Item 5g. was added to the agenda regarding a conversion of pay model from hourly to salary and also in regard to an extension of Mr. McCoy's term of employment and putting him on salary rather than an hourly wage.

MOVED BY SEAL, SECONDED BY DUFFIE TO EXTEND THE CONTRACT FOR KIM MCCOY TO DECEMBER 31, 2015 WITH THE TERMS REMAINING THE SAME WITH THE EXCEPTION THAT COMPENSATION WILL BE ON A SALARY BASIS RATE RATHER THAN AN HOURLY WITH THE BENEFITS TO REMAIN THE SAME. MOTION CARRIED 4-0.

Mr. Perkins would like to hire an assistant manager. Board President Kruller stated that by consensus of the Board, he has approval to hire an assistant manager provided this falls within his budget for the pool.

ADJOURNMENT

8:43 p.m. MOVED BY DUFFIE, SECONDED BY SEAL THAT THE TUKWILA METROPOLITAN PARK DISTRICT MEETING BE ADJOURNED. MOTION CARRIED 5-0.

Kate Kruller, President, Board of Commissioners

Aquatic Manager Report

Dave Perkins

July 23, 2015

1. We have 203 students in lessons for this session.
2. We are averaging 13 kinds from Camp Tukwilly per week.
3. We are hiring 4 new staff at the pool to fill holes in the schedule due to staff going on vacations.
4. Also with this increase we will be expanding the amount of lessons we will be offering in the mornings, evenings and weekends.
5. Evening aerobic classes are continuing to rise. We are averaging about 10 per class now.
6. Cardboard races went well. We had 11 boats plus the lifeguard boat that sunk immediately.
7. We have had 3 times to close the pool for a few hours due to contaminations this week.



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/09/2015
Total Amount: \$21,189.93
Control Total: 12
Payment Method: WARRANT

District Name: Tukwilla Pool Metropolitan Park District
File Name: AP_TUKPLMPD_APSUPINV_20150707140036.csv
Fund #: 175910010

CONTACT INFORMATION

Preparer's Name: Alan R Dance


Email Address: TPMPD@forprivateclients.com

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)):

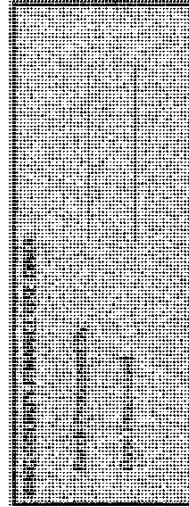
 Alan R Dance
Date: 7-7-2015

Authorized District Signature
Authorized District Signature
Authorized District Signature

Date
Date
Date

SUBMIT SIGNED DOCUMENT TO:
King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767



Tukwila Pool Metropolitan Park District Transaction Report All Dates

Date	Num	Name	Memo/Description	Split	Amount
06/22/2015	5882	Abacus Electric Co. LLC	Install dedicated outlet for FA Panel	41.6 Operational Expenditures:Services:Professional Services:Security Services	766.21
06/26/2015	974771	Alarm Center, Inc.	Fire inspection & Service/ AES Radio 1065F-39667	41.6 Operational Expenditures:Services:Professional Services:Security Services	870.53
06/26/2015	974772	Alarm Center, Inc.	Permit Fee 1065F-39667	41.6 Operational Expenditures:Services:Professional Services:Security Services	104.40
06/26/2015	974773	Alarm Center, Inc.	Permit 1065F-39667	41.6 Operational Expenditures:Services:Professional Services:Security Services	109.50
06/25/2015	MB-01876	City of Tukwila	July Startup Loan Principal and Interest Payment	-Split-	10,121.48
06/19/2015	1206815	McKinstry Co LLC	Remove and replace failed fan pillow block bearings	47.1 Operational Expenditures:Services:Repairs and Maintenance:Facility Repairs/Maintenance	2,649.90
06/19/2015	1206715	McKinstry Co LLC	Clean hot water coils	47.1 Operational Expenditures:Services:Repairs and Maintenance:Facility Repairs/Maintenance	871.62
06/22/2015	20150622	Orkin Pest Control	June Pest Control Bill Payment	48.4 Operational Expenditures:Services:Miscellaneous:Misc. Services	78.13
06/23/2015	20150623	Puget Sound Energy	June Gas Charges	48.2 Operational Expenditures:Services:Utility, Gas	3,698.93
04/30/2015	20150430	Registrar.com	Domain Name Renewal paid by City of Tukwila	41.1 Operational Expenditures:Services:Professional Services:IT/Computer Service	38.00
06/24/2015	20150624	Seattle City Light	June Electricity Bill Payment	46.1 Operational Expenditures:Services:Utility, Electrical	1,207.23
06/25/2015	5699G4196	Travelers	Boiler & Machinery	45.1 Operational Expenditures:Services:Insurance:Liability Insurance	654.00
			TOTAL		\$ 21,189.93



Special District Voucher Approval Document

KC.V2.0

District Name: Tukwilla Pool Metropolitan Park District

File Name: AP_TUKPLMPD_APSUPINV_20150707140036.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ABACUS ELECTRIC CO. LLC			5882	06/22/2015	\$786.21	
ALARM CENTER, INC.			974771	06/26/2015	\$870.53	
ALARM CENTER, INC.			974772	06/26/2015	\$104.40	
ALARM CENTER, INC.			974773	06/26/2015	\$109.50	
CITY OF TUKWILA			MB-01876	06/25/2015	\$10,121.48	
CITY OF TUKWILA			MB-01881	06/29/2015	\$38.00	
MCKINSTRY CO LLC			1206615	06/19/2015	\$2,649.90	
MCKINSTRY CO LLC			1206715	06/19/2015	\$871.62	
ORKIN PEST CONTROL			20150622-01	06/22/2015	\$78.13	
PUGET SOUND ENERGY			20150623-01	06/23/2015	\$3,698.93	
SEATTLE CITY LIGHT			20150624-01	06/24/2015	\$1,207.23	
TRAVELERS			5699G4196	06/25/2015	\$654.00	



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/14/2015
Total Amount: \$3,743.15
Control Total: 2
Payment Method: WARRANT

District Name: Tukwilla Pool Metropolitan Park District
File Name: AP_TUKPLMPD_APSUPINV_20150710160453.csv
Fund #: 175910010

CONTACT INFORMATION

Preparer's Name: Alan R Dance

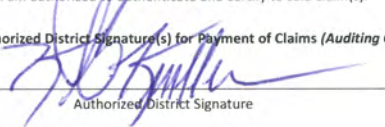
Email Address: TPMPD@forprivateclients.com

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):

 7-13-2015

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____

**Tukwila Pool Metropolitan Park District
Transaction Report
All Dates**

Date	Num	Name	Memo/Description	Split	Amount
06/28/2015	2015-06-28	Comcast	June High Speed Internet charge	41.4 Operational Expenditures:Services:Professional Services:Translation Services	157.15
07/01/2015	20150701	Snure Law Office, PSC	16.3 hours of Attorney services	41.3 Operational Expenditures:Services:Professional Services:Legal Services	3,586.00
TOTAL \$					3,743.15



Special District Voucher Approval Document

KC v2.0

District Name: Tukwilla Pool Metropolitan Park District

File Name: AP_TUKPLMPD_APSUPINV_20150710160453.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
COMCAST			20150628	06/28/2015	\$157.15	
SNURE LAW OFFICE, PSC			20150701	07/01/2015	\$3,586.00	

Printed On Friday, July 10, 2015 at 04:11:17 PM

Page 2 of 2



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/22/2015
Total Amount: \$14,281.43
Control Total: 13
Payment Method: WARRANT

District Name: Tukwilla Pool Metropolitan Park District
File Name: AP_TUKPLMPD_APSUPINV_20150720140027.csv
Fund #: 175910010

CONTACT INFORMATION	
Preparer's Name: <u>Alan R Dance</u>	Email Address: <u>TPMPD@forprivateclients.com</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)):		
<u>[Signature]</u>	<u>7-20-2014</u>	
Authorized District Signature	Date	Authorized District Signature
Authorized District Signature	Date	Authorized District Signature
Authorized District Signature	Date	Authorized District Signature

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____

Printed On Monday, July 20, 2015 at 02:13:33 PM

Page 1 of 2

**Tukwila Pool Metropolitan Park District
Transaction Report
All Dates**

Date	Num	Name	Memo/Description	Split	Amount
07/07/2015	32282858	Airgas National Carbonation	CO2 Data Batch	33.2 Operational Expenditures:Supplies Maintenance and Repairs Supplies Pool Chemicals	138.08
06/00/2015	32271366	Airgas National Carbonation	Carbon Dioxide Liquidator I.	33.2 Operational Expenditures:Supplies Maintenance and Repairs Supplies Pool Chemicals	72.28
07/06/2015	975081	Alarm Center, Inc.	Fire Inspection	41.6 Operational Expenditures Services Professional Services Security Services	235.43
07/14/2015	9131	Aquatic Specialty Services, Inc.	Pulsar Briquettes 100lbs	33.2 Operational Expenditures Supplies Maintenance and Repairs Supplies Pool Chemicals	512.46
07/14/2015	9128	Aquatic Specialty Services, Inc.	Recover of Customer Filter Grid	47.2 Operational Expenditures Services Repairs and Maintenance Equipment Repairs/Maintenance	3,814.01
07/09/2015	18135858	Broadview Networks	Monthly Line charges	42.1 Operational Expenditures Services Communications Telephone	445.65
07/03/2015	13111259	Electric Lightwave	Monthly Service charge	42.1 Operational Expenditures Services Communications Telephone	101.28
07/14/2015	5326	GDM Private Financial Solutions	June 2015 Accounting Services/ State Tax Audit Services/ Mailing Services & Postage	-Split-	1,811.66
07/06/2015	1321915	Mckinstry Co LLC	July Preventive Maintenance Service billing per contract	47.1 Operational Expenditures Services Repairs and Maintenance Facility Repairs/Maintenance	1,275.13
07/03/2015	95009278	Ricoh USA, Inc.	Coper & Printer Monthly Rent	31.3 Operational Expenditures Supplies Office Supplies Printing and Copying Supplies	236.70
07/13/2015	L109547	State Auditor's Office	49.0 Hours of Audit Services	514.20 Non-Operational Expenditures Accounting, Audits and Election State Auditor	4,389.70
5/20/2015	10161	Evans, Mavencck C	Re-issue of lost payroll check from 05/20/15 Payroll		410.11
5/20/2015	10166	Johnson, Annalise M	Re-issue of lost payroll check from 05/20/15 Payroll		838.94
TOTAL \$					14,281.43



Special District Voucher Approval Document

KC v2.0

District Name: Tukwilla Pool Metropolitan Park District

File Name: AP_TUKPLMPD_APSUPINV_20150720140027.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AIRGAS NATIONAL CARBONATION			32282858	07/07/2015	\$138.08	
AIRGAS NATIONAL CARBONATION			32271366	06/30/2015	\$72.28	
ALARM CENTER, INC.			985081	07/06/2015	\$235.43	
ANNALISE M JOHNSON			10166	05/20/2015	\$838.94	
AQUATIC SPECIALTY SERVICES, INC			9131	07/14/2015	\$512.46	
AQUATIC SPECIALTY SERVICES, INC			9128	07/14/2015	\$3,814.01	
BROADVIEW NETWORKS			16135858	07/09/2015	\$445.65	
ELECTRIC LIGHTWAVE			13111259	07/03/2015	\$101.28	
GDM PRIVATE FINANCIAL SOLUTIONS			53226	07/05/2015	\$1,811.66	
MAVERICK C EVANS			10161	05/20/2015	\$410.11	
MCKINSTRY CO LLC			1321915	07/06/2015	\$1,275.13	
RICOH USA, INC.			95009278	07/03/2015	\$236.70	
STATE AUDITOR'S			L109547	07/13/2015	\$4,389.70	

Tukwila Pool Metropolitan Park District

BALANCE SHEET As of June 30, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
US Bank (King County) - 2969	193,499.27
US Bank Deposit Acct - 8744	96,090.48
US Bank Payroll - 5669	23,901.32
US Bank Sweep Acct - 7414	0.00
Total Bank Accounts	\$313,491.07
Other current assets	
Change Fund	150.00
City of Tukwila Receivable	0.00
Credit Card Clearing	-6,196.15
IRS Tax Refund Receivable	0.00
Prepaid Expenses	0.00
TPMPD Scholarship Fund (US Bank 8744)	10,000.00
Total Other current assets	\$3,953.85
Total Current Assets	\$317,444.92
Fixed Assets	
Accumulated Depreciation	-243,350.33
Building & Improvements - Bond	0.00
Building & Improvements - Bridge Loan	0.00
Tukwila City Pool - Non Building	30,264.37
Tukwila City Pool Building	2,032,757.62
Total Fixed Assets	\$1,819,671.66
Other Assets	
CIP Reserve (US Bank 8744)	140,000.00
Total Other Assets	\$140,000.00
TOTAL ASSETS	\$2,277,116.58
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	21,347.08
Total Accounts Payable	\$21,347.08
Credit Cards	
US Bank Dave CC - 2990	337.46
Total Credit Cards	\$337.46
Other Current Liabilities	
Deferred Revenue	0.00
Payroll Liabilities	
Employee Withholdings	

① Paid off in early Jun

② Rec'd from the IRS

③ There has been some use of this fund but the accounting has not been caught up

④ These temporary asset accounts have been replaced by actual numbers from the 'transfer of asset' clarification in June

1

Federal Tax	0.00
FICA	0.00
L&I	418.39
Total Employee Withholdings	418.39
L&I Payable	258.18
Total Payroll Liabilities	676.57
Uncashed Payroll Checks	1,846.64
Unearned Revenue	1,089.06
Total Other Current Liabilities	\$3,612.27
Total Current Liabilities	\$25,296.81
Long-Term Liabilities	
Bond Payable	753,684.31
Bridge Loan Payable	879,958.33
Total Long-Term Liabilities	\$1,633,642.64
Total Liabilities	\$1,658,939.45
Equity	
Additional Funds from City	185,843.71
Bond Principle Paid By Tukwila	196,778.87
Bridge Loan Principle Paid By Tukwila	159,859.37
King County Fund Opening Balance	8,742.92
Net Book Value of Asset Transfer	-36,978.01
Opening Balance Equity	200,079.74
Retained Earnings	-216,311.39
Net Income	120,161.92
Total Equity	\$618,177.13
TOTAL LIABILITIES AND EQUITY	\$2,277,116.58

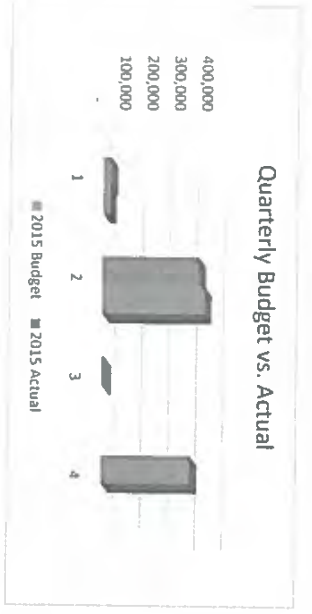
⑤ Dave and Alan are going to replace lost payroll checks

Friday, Jul 17, 2015 03:49:03 PM PDT GMT-7 - Accrual Basis

2015 Real Estate Tax Proceeds - Budget

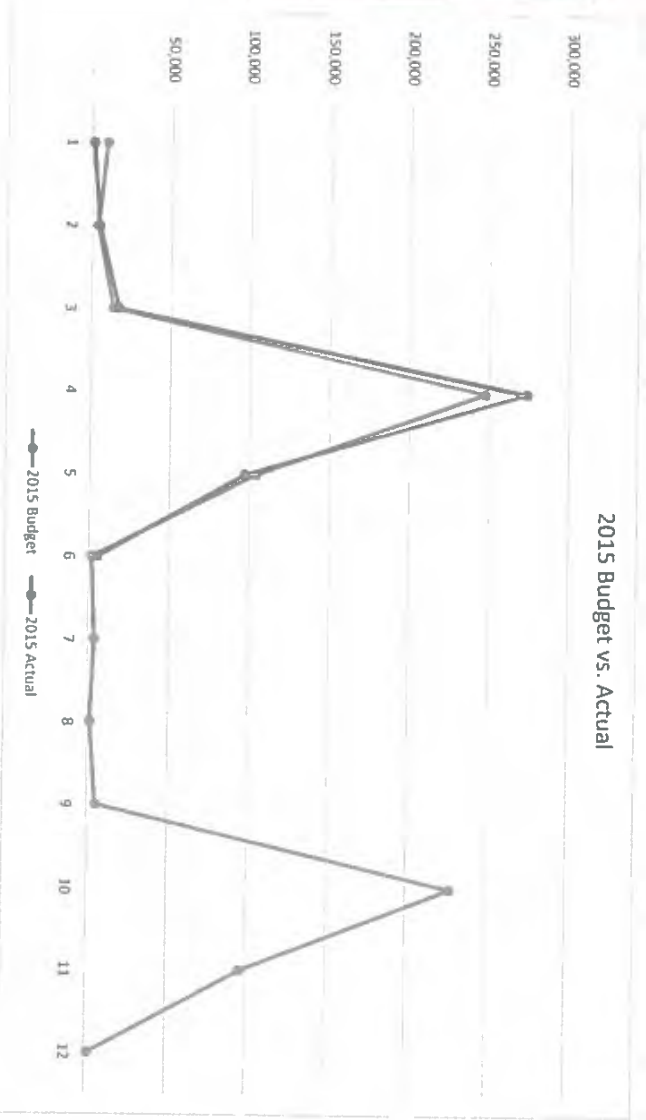
⑥ Nice increase of Tax receipts over last year

	2014 Actual	2014%	2015 Budget	2015 Actual	2015%
Q1	26,209	3.75%	26,876	22,884	3.20%
Q2	344,737	49.37%	353,506	375,566	52.45%
Q3	10,018	1.43%	10,273		
Q4	317,316	45.44%	325,388		
	698,280	100%	716,043	398,450	55.65%



Total Budget for 2015 **716,043**

	Budget %	2015 Budget	2015 Actual	2015%
Jan	1.31%	9,350	996	0.14%
Feb	0.53%	3,821	4,718	0.66%
Mar	1.91%	13,705	17,170	2.40%
Apr	34.55%	247,376	273,482	38.19%
May	14.57%	104,352	97,063	13.56%
Jun	0.25%	1,778	5,021	0.70%
Jul	0.50%	3,574		
Aug	0.20%	1,460		
Sep	0.73%	5,238		
Oct	31.80%	227,700		
Nov	13.41%	96,052		
Dec	0.23%	1,637		
	100.00%	716,042	398,450	55.65%



Tukwila Pool Metropolitan Park District
Budget vs. Actuals: General Fund (001) - FY15 P&L
 January - June, 2015

BY MONTH

① Highest month of Program Fees

4

	Jan 2015		Feb 2015		Mar 2015		Apr 2015		May 2015		Jun 2015		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income														
311.00 General Property Tax	996.01	9,350.00	2,976.65	3,821.00	18,606.84	13,705.00	270,785.73	247,376.00	97,063.43	104,352.00	5,021.21	1,778.00	398,449.87	390,382.00
Total 311.00 General Property Tax	\$ 996.01	\$ 9,350.00	\$ 2,976.65	\$ 3,821.00	\$ 18,606.84	\$ 13,705.00	\$ 270,785.73	\$ 247,376.00	\$ 97,063.43	\$ 104,352.00	\$ 5,021.21	\$ 1,778.00	\$ 398,449.87	\$ 390,382.00
341.70 Sales of Merchandise														
341.71 Vending Sales	125.00	125.00	10.50	125.00	10.46	183.00	2.83	183.00	2.73	125.00	0.91	125.00	0.00	750.00
341.72 Sales of Taxable Merchandise	183.00	183.00	10.50	183.00	10.46	183.00	2.83	183.00	2.73	183.00	0.91	183.00	0.00	1,098.00
Total 341.70 Sales of Merchandise	\$ 0.00	\$ 308.00	\$ 10.50	\$ 308.00	\$ 10.46	\$ 366.00	\$ 2.83	\$ 366.00	\$ 2.73	\$ 308.00	\$ 0.91	\$ 308.00	\$ 27.43	\$ 1,848.00
347.30 Cultural and Recreation														
347.31 Activity Fees (Pass Sales)	916.00	3,000.00	1,515.53	3,000.00	2,187.27	3,000.00	846.72	3,000.00	662.44	3,000.00	1,916.83	3,000.00	8,044.79	18,000.00
347.32 Activity Fees (General Admissions)	1,659.78	2,833.00	1,942.14	2,833.00	2,112.41	2,833.00	1,708.41	2,833.00	2,460.97	2,833.00	2,523.05	2,833.00	12,408.76	16,998.00
347.61 Program Fees (Swim Classes/Instruction)	2,205.97	10,341.00	4,011.61	10,341.00	3,448.50	10,341.00	4,131.00	10,341.00	4,121.00	10,341.00	5,959.50	10,341.00	24,259.58	62,046.00
347.62 Program Fees (Exercise Classes)	53.91	189.00	105.22	189.00	62.00	189.00	107.00	189.00	247.00	189.00	216.00	189.00	791.13	1,134.00
347.63 Program Fees (Camps and Special Events)	141.00	141.00	141.00	141.00	141.00	141.00	141.00	141.00	141.00	141.00	82.20	141.00	82.20	846.00
Total 347.00 Cultural and Recreation	\$ 4,535.66	\$ 18,504.00	\$ 7,574.50	\$ 18,504.00	\$ 7,810.18	\$ 18,504.00	\$ 7,175.13	\$ 18,504.00	\$ 7,491.41	\$ 18,504.00	\$ 10,697.58	\$ 18,504.00	\$ 45,844.46	\$ 90,024.00
361.00 Interest and Other Earnings	100.00	100.00	0.00	100.00	0.00	100.00	0.00	100.00	12.67	100.00	78.08	100.00	90.75	600.00
Total 361.00 Interest and Other Earnings	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 12.67	\$ 100.00	\$ 78.08	\$ 100.00	\$ 90.75	\$ 600.00
362.41 Rent, Leases and Concessions	364.34	1,825.00	58.00	1,825.00	723.00	1,825.00	0.04	1,825.00	36.00	1,825.00	897.00	1,825.00	2,078.34	10,950.00
362.42 Equipment and Leasing Rentals	133.00	133.00	723.02	2,500.00	363.02	2,500.00	5,186.02	2,500.00	4,414.00	2,500.00	2,500.00	2,500.00	11,049.08	15,000.00
362.52 Rental (Long-Term) (Contracted)	363.02	2,500.00	723.02	2,500.00	363.02	2,500.00	5,186.02	2,500.00	4,414.00	2,500.00	2,500.00	2,500.00	11,049.08	15,000.00
Total 362.00 Rent, Leases and Concessions	\$ 727.36	\$ 4,458.00	\$ 781.02	\$ 4,458.00	\$ 1,086.08	\$ 4,458.00	\$ 5,186.06	\$ 4,458.00	\$ 4,450.00	\$ 4,458.00	\$ 997.00	\$ 4,458.00	\$ 13,127.50	\$ 26,748.00
387.10 Contributions from Private Sources	83.00	83.00	83.00	83.00	83.00	83.00	13.73	83.00	83.00	83.00	83.00	83.00	13.73	498.00
389.00 Other Misc. Revenue	4.00	0.00	4.00	0.00	62.00	0.00	747.28	0.00	440.00	0.00	395.00	0.00	1,553.28	0.00
Total 389.00 Other Misc. Revenue	\$ 4.00	\$ 0.00	\$ 4.00	\$ 0.00	\$ 62.00	\$ 0.00	\$ 747.28	\$ 0.00	\$ 440.00	\$ 0.00	\$ 395.00	\$ 0.00	\$ 1,553.28	\$ 0.00
396.00 Sales Tax Collected/Agency Deposits	0.00	0.00	0.00	0.00	47.32	0.00	153.49	0.00	236.86	0.00	248.01	0.00	695.68	0.00
Total Income	\$ 6,563.03	\$ 30,803.00	\$ 11,346.67	\$ 25,274.00	\$ 27,692.66	\$ 35,168.00	\$ 287,064.25	\$ 298,823.00	\$ 109,097.10	\$ 125,805.00	\$ 17,338.79	\$ 23,231.00	\$ 459,032.70	\$ 609,100.00
Expenses														
576.20 Operational Expenditures														
20.10 Salaries and Wages	0.00	5,833.00	4,937.26	5,833.00	4,076.38	5,833.00	2,112.00	5,833.00	2,039.14	5,833.00	4,208.76	5,833.00	19,324.33	34,998.00
11.0 Wages Lifeguard	1,950.79	2,916.00	2,293.50	2,916.00	2,575.51	2,916.00	5,771.52	2,916.00	3,168.01	2,916.00	4,828.76	2,916.00	16,881.30	17,496.00
12.0 Wages Instructor	108.00	2,916.00	6,748.90	2,916.00	4,455.77	2,916.00	5,696.13	2,916.00	9,592.40	2,916.00	5,421.02	2,916.00	34,422.97	17,496.00
13.0 Wages Head Guard	2,598.75	4,166.00	7,187.49	4,166.00	4,791.56	4,166.00	7,605.66	4,166.00	9,208.16	4,166.00	9,448.66	4,166.00	38,241.63	24,996.00
14.0 Wages Aquatics Manager	809.39	4,166.00	2,321.76	4,166.00	2,386.50	4,166.00	601.25	4,166.00	1,836.13	4,166.00	2,146.01	4,166.00	10,101.03	24,996.00
15.0 Wages Assistant Aquatics Manager	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	0.00	22,500.00
16.0 Wages Executive Director	23.00	168.00	406.51	168.00	1,900.38	168.00	2,081.50	168.00	2,003.51	168.00	3,164.39	168.00	9,559.29	0.00
18.0 Overtime	168.00	168.00	168.00	168.00	168.00	168.00	168.00	168.00	168.00	168.00	168.00	168.00	0.00	986.00
Total 20.10 Salaries and Wages	\$ 5,489.92	\$ 23,913.00	\$ 21,831.42	\$ 23,913.00	\$ 20,986.20	\$ 23,913.00	\$ 23,788.06	\$ 23,913.00	\$ 27,047.35	\$ 23,913.00	\$ 29,217.60	\$ 23,913.00	\$ 128,310.55	\$ 142,478.00
20.20 Personnel Benefits	420.65	1,832.00	1,670.07	1,832.00	1,544.30	1,832.00	1,817.54	1,832.00	2,130.37	1,832.00	2,235.16	1,832.00	9,818.09	10,992.00
21.0 FICA	107.76	717.00	426.81	717.00	366.89	717.00	436.90	717.00	509.99	717.00	499.61	717.00	2,338.96	4,302.00
22.0 Unemployment	35.08	1,040.00	104.23	1,040.00	107.17	1,040.00	120.51	1,040.00	137.67	1,040.00	147.94	1,040.00	652.60	6,240.00
23.0 LMI	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	1,812.00	500.32	10,872.00
24.0 Benefits/Cafeteria Plan	563.49	5,401.00	2,201.11	5,401.00	2,018.36	5,401.00	2,875.27	5,401.00	2,778.03	5,401.00	2,873.71	5,401.00	13,209.97	32,406.00
Total 20.00 Personnel Benefits	\$ 2,439.95	\$ 10,884.00	\$ 5,111.32	\$ 10,884.00	\$ 4,966.82	\$ 10,884.00	\$ 6,048.26	\$ 10,884.00	\$ 5,764.12	\$ 10,884.00	\$ 6,388.54	\$ 10,884.00	\$ 27,726.84	\$ 50,000.00

⑧ This "Budget to Actual" difference may be due to the classification of Kinis compensation

5

	Jan 2015		Feb 2015		Mar 2015		Apr 2015		May 2015		Jun 2015		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
20.31 Office Supplies														
31.1 Office Supplies	723.09	250.00	51.34	250.00	98.29	250.00	7.84	250.00	135.27	250.00	0.00	250.00	0.00	1,500.00
31.2 Office Furniture	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	246.00
31.3 Printing and Copying Supplies	236.79	208.00	236.70	208.00	236.70	208.00	236.70	208.00	236.70	208.00	239.95	208.00	1,423.45	1,248.00
31.4 Computer Supplies	413.63	333.00	333.00	333.00	164.25	333.00	333.00	333.00	21.89	333.00	333.00	333.00	589.77	1,998.00
Total 20.31 Office Supplies	\$ 1,373.42	\$ 832.00	\$ 288.04	\$ 832.00	\$ 498.24	\$ 832.00	\$ 244.54	\$ 832.00	\$ 393.86	\$ 832.00	\$ 239.95	\$ 832.00	\$ 3,039.95	\$ 4,992.00
20.32 Program Supplies and Equipment														
32.1 Exercise Classes	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	0.00
32.2 Swim Class/Instructor	125.00	125.00	1,071.18	125.00	125.00	125.00	142.24	125.00	282.94	125.00	0.00	125.00	1,496.36	750.00
32.3 Camps and Special Events	41.00	41.00	361.66	41.00	261.85	41.00	52.54	41.00	41.00	41.00	41.00	41.00	676.85	246.00
Total 20.32 Program Supplies and Equipment	\$ 0.00	\$ 207.00	\$ 1,432.84	\$ 207.00	\$ 261.85	\$ 207.00	\$ 194.78	\$ 207.00	\$ 282.94	\$ 207.00	\$ 0.00	\$ 207.00	\$ 2,172.41	\$ 1,242.00
20.33 Maintenance and Repairs Supplies														
33.1 Uniforms and Clothing	250.00	250.00	250.00	250.00	250.00	250.00	13.01	250.00	250.00	250.00	250.00	250.00	13.01	1,500.00
33.2 Pool Chemicals	425.97	666.00	582.27	666.00	1,048.89	666.00	260.08	666.00	1,466.08	666.00	231.20	666.00	4,014.49	3,996.00
33.3 Cleaning and Janitorial Supplies	2,500.00	2,500.00	819.96	2,500.00	250.00	2,500.00	690.35	2,500.00	555.55	2,500.00	367.09	2,500.00	2,532.95	1,500.00
33.4 Lifeguard Supplies and Equip.	2,086.20	83.00	83.00	83.00	762.95	83.00	83.00	83.00	83.00	83.00	83.00	83.00	2,949.15	498.00
33.5 Maintenance Supplies	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	2,949.15	498.00
Total 20.33 Maintenance and Repairs Supplies	\$ 2,512.17	\$ 1,374.00	\$ 1,402.23	\$ 1,374.00	\$ 1,811.84	\$ 1,374.00	\$ 1,183.44	\$ 1,374.00	\$ 2,021.63	\$ 1,374.00	\$ 596.29	\$ 1,374.00	\$ 9,509.80	\$ 8,244.00
20.34 Miscellaneous Supplies														
34.1 Supplies Purchased For Inventory/Resale	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	0.00
35.2 Small Tools and Minor Equip.	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	246.00
Total 20.34 Miscellaneous Supplies	\$ 0.00	\$ 82.00	\$ 0.00	\$ 82.00	\$ 0.00	\$ 82.00	\$ 0.00	\$ 82.00	\$ 0.00	\$ 82.00	\$ 21.16	\$ 82.00	\$ 21.16	\$ 492.00
Total 20.30 Supplies	\$ 3,885.59	\$ 2,495.00	\$ 3,123.11	\$ 2,495.00	\$ 2,572.83	\$ 2,495.00	\$ 1,602.78	\$ 2,495.00	\$ 2,688.43	\$ 2,495.00	\$ 859.40	\$ 2,495.00	\$ 14,742.22	\$ 14,878.00
20.40 Services														
20.41 Professional Services														
41.1 IT/Computer Service	4,004.74	83.00	478.88	83.00	408.80	83.00	295.02	83.00	151.01	83.00	313.99	83.00	5,187.44	498.00
41.2 Transaction Services/Merchant Fees	400.00	400.00	180.68	400.00	388.79	400.00	264.95	400.00	1,466.08	400.00	2,941.00	400.00	1,299.42	2,400.00
41.3 Legal Services	4,084.50	1,666.00	1,397.00	1,666.00	1,573.00	1,666.00	682.00	1,666.00	2,937.00	1,666.00	2,941.00	1,666.00	13,514.50	9,996.00
41.4 Translation Services	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	157.15	246.00
41.5 Landscaping Services	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	1,248.00
41.6 Security Services	65.00	116.00	300.43	116.00	307.98	116.00	65.00	116.00	65.00	116.00	1,870.64	116.00	2,674.05	696.00
41.7 Bank Charges	60.27	25.00	90.68	25.00	148.16	25.00	187.42	25.00	113.94	25.00	477.99	25.00	1,078.46	150.00
41.8 Misc. Services	428.76	166.00	481.03	166.00	576.16	166.00	495.53	166.00	526.93	166.00	409.38	166.00	2,917.79	996.00
Total 20.41 Professional Services	\$ 8,643.27	\$ 2,705.00	\$ 2,928.70	\$ 2,705.00	\$ 3,402.89	\$ 2,705.00	\$ 1,989.82	\$ 2,705.00	\$ 3,739.88	\$ 2,705.00	\$ 6,070.15	\$ 2,705.00	\$ 28,828.61	\$ 16,230.00
20.42 Communications														
42.1 Telephone	1,819.46	350.00	1,138.36	350.00	639.67	350.00	848.87	350.00	660.78	350.00	617.64	350.00	5,724.78	2,100.00
42.2 Postage and Mailing	41.00	41.00	41.00	41.00	41.00	41.00	32.41	41.00	74.40	41.00	144.96	41.00	251.77	246.00
42.3 Web/Internet	472.32	500.00	166.65	500.00	177.72	500.00	152.07	500.00	157.15	500.00	5.00	500.00	1,130.91	3,000.00
42.4 Program Advertising	1,155.82	791.00	791.00	791.00	1,635.41	791.00	791.00	791.00	791.00	791.00	791.00	791.00	2,791.23	4,746.00
Total 20.42 Communications	\$ 3,447.80	\$ 1,682.00	\$ 1,906.01	\$ 1,682.00	\$ 2,452.80	\$ 1,682.00	\$ 1,033.35	\$ 1,682.00	\$ 892.33	\$ 1,682.00	\$ 767.60	\$ 1,682.00	\$ 9,898.89	\$ 10,082.00
20.43 Travel														
43.1 Travel/Conferences/Conventions	41.00	41.00	55.60	41.00	41.00	41.00	22.43	41.00	350.80	41.00	0.00	41.00	55.60	0.00
43.2 Training	208.00	208.00	208.00	208.00	410.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	22.43	246.00
Total 20.43 Travel	\$ 0.00	\$ 249.00	\$ 55.60	\$ 249.00	\$ 410.00	\$ 249.00	\$ 22.43	\$ 249.00	\$ 350.80	\$ 249.00	\$ 0.00	\$ 249.00	\$ 828.83	\$ 1,494.00
20.44 Rentals and Leases														
44.1 Heavy Equipment	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	62.00	0.00
44.2 Office Equipment Lease/Rentals	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	150.00
44.3 Facility Ground Lease	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	5,472.00
Total 20.44 Rentals and Leases	\$ 0.00	\$ 999.00	\$ 0.00	\$ 999.00	\$ 0.00	\$ 999.00	\$ 0.00	\$ 999.00	\$ 0.00	\$ 999.00	\$ 0.00	\$ 999.00	\$ 0.00	\$ 5,994.00
20.45 Insurance														
45.1 Liability Insurance	11,405.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	916.00	0.00
Total 20.45 Insurance	\$ 11,405.00	\$ 916.00	\$ 0.00	\$ 916.00	\$ 0.00	\$ 916.00	\$ 0.00	\$ 916.00	\$ 0.00	\$ 916.00	\$ 654.00	\$ 916.00	\$ 12,059.00	\$ 5,496.00

	Jan 2015		Feb 2015		Mar 2015		Apr 2015		May 2015		Jun 2015		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
20.48 Utility														
46.2 Electrical	2,352.64	1,422.00	5,041.23	1,422.00	1,288.34	1,422.00	7,043.94	1,422.00	1,055.06	1,422.00	1,207.23	1,422.00	0.00	0.00
48.3 Gas	4,000.00	4,000.00	5,012.04	4,000.00	4,847.95	4,000.00	4,495.52	4,000.00	4,050.59	4,000.00	3,599.93	4,000.00	17,988.44	8,532.00
48.3 Water	492.00	492.00	520.47	492.00	52.05	492.00	492.00	492.00	492.00	492.00	709.60	492.00	22,105.03	24,000.00
48.4 Sewer	766.00	766.00	606.26	766.00	606.26	766.00	2,187.85	766.00	690.31	766.00	108.10	766.00	1,846.82	2,992.00
48.5 Garage	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	4,168.78	4,596.00
Total 20.48 Utility	\$ 2,918.14	\$ 6,830.00	\$ 11,180.00	\$ 6,830.00	\$ 6,794.60	\$ 6,830.00	\$ 13,727.31	\$ 6,830.00	\$ 5,705.96	\$ 6,830.00	\$ 5,722.86	\$ 6,830.00	\$ 46,108.67	\$ 40,980.00
20.47 Repair and Maintenance														
47.1 Facility Repair/Maintenance	2,807.93	500.00	500.00	500.00	2,036.59	500.00	1,430.19	500.00	696.01	500.00	3,855.63	500.00	10,825.35	3,000.00
47.2 Equipment Repair/Maintenance	0.00	729.00	6,991.03	729.00	1,275.13	729.00	1,439.38	729.00	164.25	729.00	729.00	729.00	9,669.79	4,374.00
Total 20.47 Repair and Maintenance	\$ 2,807.93	\$ 1,229.00	\$ 6,991.03	\$ 1,229.00	\$ 3,311.72	\$ 1,229.00	\$ 2,869.57	\$ 1,229.00	\$ 860.26	\$ 1,229.00	\$ 3,855.63	\$ 1,229.00	\$ 20,595.14	\$ 7,374.00
20.46 Miscellaneous														
48.2 Memberships and Dues	91.00	91.00	91.00	91.00	552.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00	0.00	0.00
48.3 Subscriptions	41.00	41.00	41.00	41.00	30.00	41.00	41.00	41.00	41.00	41.00	21.89	41.00	552.00	546.00
48.4 Misc. Service	83.00	83.00	83.00	83.00	30.00	83.00	83.00	83.00	83.00	83.00	148.13	83.00	51.89	246.00
Total 20.46 Miscellaneous	\$ 0.00	\$ 215.00	\$ 0.00	\$ 215.00	\$ 582.00	\$ 215.00	\$ 0.00	\$ 215.00	\$ 0.00	\$ 215.00	\$ 170.02	\$ 215.00	\$ 752.02	\$ 1,280.00
20.50 Intergovernmental Services														
51.0 External Taxes and Operating Assessments	\$ 28,221.94	\$ 14,825.00	\$ 22,480.34	\$ 14,825.00	\$ 18,854.01	\$ 14,825.00	\$ 19,842.58	\$ 14,825.00	\$ 11,683.23	\$ 14,825.00	\$ 17,240.26	\$ 14,825.00	\$ 117,182.38	\$ 88,950.00
52.0 Business License	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	704.00	0.00	0.00
53.0 RGRIL Fee	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	4,224.00	0.00
54.0 Annual Permits	50.00	50.00	50.00	50.00	50.00	50.00	599.10	50.00	50.00	50.00	50.00	50.00	0.00	246.00
Total 20.50 Intergovernmental Services	\$ 0.00	\$ 826.00	\$ 0.00	\$ 826.00	\$ 0.00	\$ 826.00	\$ 599.10	\$ 826.00	\$ 0.00	\$ 826.00	\$ 0.00	\$ 826.00	\$ 599.10	\$ 5,016.00
Total 528.20 Operational Expenditures	\$ 39,160.94	\$ 47,470.00	\$ 49,615.98	\$ 47,470.00	\$ 41,731.50	\$ 47,470.00	\$ 48,477.77	\$ 47,470.00	\$ 44,987.04	\$ 47,470.00	\$ 50,100.87	\$ 47,470.00	\$ 274,164.20	\$ 284,820.00
Depreciation	4,506.49		4,506.49		4,506.49		4,506.49		4,506.49		4,506.49		27,038.94	0.00
Non-Operational Expenditures														
513.20 Advisory Services														
513.21 Board of Commissioners/Meetings/Advisory	256.36	125.00	260.00	125.00	386.00	125.00	426.00	125.00	548.00	125.00	410.00	125.00	2,286.36	750.00
513.23 Public Records Request	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	174.11	500.00	500.00	500.00	174.11	3,000.00
514.00 Accounting, Audits and Election														
514.20 State Auditor	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00	2,480.47	3,750.00
514.21 Accounting Services	5,250.00	1,883.00	1,250.00	1,883.00	1,250.00	1,883.00	1,250.00	1,883.00	1,250.00	1,883.00	1,390.90	625.00	3,083.95	3,750.00
Total 514.00 Accounting, Audits and Election	\$ 5,250.00	\$ 2,508.00	\$ 1,250.00	\$ 2,508.00	\$ 1,250.00	\$ 2,508.00	\$ 1,250.00	\$ 2,508.00	\$ 3,003.05	\$ 2,508.00	\$ 2,550.90	\$ 2,508.00	\$ 14,553.95	\$ 15,048.00
588.00 Sales Tax/Agency														
581.78 Debt Service Principle	0.00	10,121.00	0.00	10,121.00	0.00	10,121.00	0.00	10,121.00	0.00	10,121.00	0.00	10,121.00	0.00	0.00
76.71 City Bridge Loan (Principle)	0.00	9,427.00	0.00	9,427.00	0.00	9,427.00	0.00	9,427.00	0.00	9,427.00	0.00	9,427.00	0.00	60,726.00
Total 591.78 Debt Service Principle	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 19,548.00	\$ 0.00	\$ 117,288.00
592.78 Debt Service Interest	1,566.90	1,567.00	3,091.00	1,563.00	1,524.06	1,538.00	1,509.73	1,524.00	8,523.55	1,510.00	1,481.00	1,495.00	17,696.24	9,187.00
76.81 Loans and Bonds (Interest)	1,566.90	1,567.00	3,091.00	1,563.00	1,524.06	1,538.00	1,509.73	1,524.00	8,523.55	1,510.00	1,481.00	1,495.00	17,696.24	9,187.00
Total 592.78 Debt Service Interest	\$ 1,566.90	\$ 1,567.00	\$ 3,091.00	\$ 1,563.00	\$ 1,524.06	\$ 1,538.00	\$ 1,509.73	\$ 1,524.00	\$ 8,523.55	\$ 1,510.00	\$ 1,481.00	\$ 1,495.00	\$ 17,696.24	\$ 9,187.00
597.00 Transfers Out	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	6,666.00	0.00	0.00
00.30.1 Transfer Out to Capital Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 597.00 Transfers Out	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 6,666.00	\$ 0.00	\$ 39,996.00
Total Non-Operational Expenditures	\$ 7,073.26	\$ 30,914.00	\$ 4,878.61	\$ 30,500.00	\$ 3,461.30	\$ 30,886.00	\$ 3,585.08	\$ 30,871.00	\$ 12,963.80	\$ 30,657.00	\$ 5,134.24	\$ 30,642.00	\$ 37,066.37	\$ 185,269.00
Total Expenses	\$ 50,740.89	\$ 78,984.00	\$ 59,001.08	\$ 79,370.00	\$ 49,699.29	\$ 78,255.00	\$ 56,549.22	\$ 78,241.00	\$ 62,447.43	\$ 78,327.00	\$ 59,831.70	\$ 78,312.00	\$ 338,289.51	\$ 470,089.00
Net Operating Income	\$ 44,177.66	\$ 47,581.00	\$ 47,654.41	\$ 53,098.00	\$ 22,076.43	\$ 43,197.00	\$ 230,514.93	\$ 190,498.00	\$ 47,249.67	\$ 47,478.00	\$ 42,482.91	\$ 55,081.00	\$ 121,363.19	\$ 39,071.00
Other Miscellaneous Expense														
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 1,177.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.67	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 0.00	\$ 1,201.27	\$ 0.00
Net Other Income	\$ 0.00	\$ 0.00	\$ 1,177.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.67	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 0.00	\$ 1,201.27	\$ 0.00

9 With the official asset transfer now accounted for, depreciation can be computed.

9

Tukwila Pool Metropolitan Park District
Budget vs. Actuals: General Fund (001) - FY15 P&L
 January - June, 2015

BY QUARTER

	Jan - Mar, 2015			Apr - Jun, 2015			Total			% of Budget	
	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget		
Income											
311.00 General Property Tax			0.00			0.00			0.00		
311.10 Real and Personal Property Tax	22,579.50	20,876.00	-4,296.50	375,870.37	353,506.00	22,364.37	106.33%	398,449.87	380,382.00	18,067.87	104.75%
Total 311.00 General Property Tax	\$ 22,579.50	\$ 20,876.00	-\$ 4,296.50	\$ 375,870.37	\$ 353,506.00	\$ 22,364.37	106.33%	\$ 398,449.87	\$ 380,382.00	\$ 18,067.87	104.75%
341.70 Sales of Merchandise			0.00			0.00			0.00		
341.71 Vending Sales	341.71	375.00	-375.00	0.00	375.00	-375.00	0.00%	0.00	375.00	-375.00	0.00%
341.72 Sales of Taxable Merchandise	20.96	549.00	-528.04	6.47	549.00	-542.53	1.18%	27.43	1,098.00	-1,070.57	2.50%
Total 341.70 Sales of Merchandise	\$ 20.96	\$ 924.00	-\$ 903.04	\$ 6.47	\$ 924.00	-\$ 917.53	0.70%	\$ 27.43	\$ 1,648.00	-\$ 1,620.57	1.48%
347.00 Cultural and Recreation			0.00			0.00			0.00		
347.31 Activity Fees (Pass Sales)	4,618.80	9,000.00	-4,381.20	3,425.99	9,000.00	-5,574.01	38.07%	8,044.79	18,000.00	-9,955.21	44.69%
347.32 Activity Fees (General Admissions)	5,714.33	8,499.00	-2,784.67	6,692.43	8,499.00	-1,806.57	78.74%	12,406.76	16,998.00	-4,591.24	72.99%
347.61 Program Fees (Swim Class/Instruction)	9,666.08	31,023.00	-21,356.92	14,593.50	31,023.00	-16,429.50	47.04%	24,259.58	62,046.00	-37,786.42	39.10%
347.62 Program Fees (Exercise Classes)	221.13	567.00	-345.87	570.00	567.00	3.00	100.53%	791.13	1,134.00	-342.87	69.76%
347.63 Program Fees (Camps and Special Events)		423.00	-423.00	82.20	423.00	-340.80	19.43%	82.20	846.00	-763.80	9.72%
Total 347.00 Cultural and Recreation	\$ 20,220.34	\$ 49,512.00	-\$ 29,291.66	\$ 25,364.12	\$ 49,512.00	-\$ 24,147.88	51.23%	\$ 45,584.46	\$ 99,024.00	-\$ 53,439.54	48.03%
361.90 Interest Earnings		300.00	-300.00	90.75	300.00	-209.25	30.25%	90.75	600.00	-509.25	15.13%
Total 361.90 Interest and Other Earnings	\$ 0.00	\$ 300.00	-\$ 300.00	\$ 90.75	\$ 300.00	-\$ 209.25	30.25%	\$ 90.75	\$ 600.00	-\$ 509.25	15.13%
362.00 Rents, Leases and Concessions	1,145.34	5,475.00	-4,329.66	933.00	5,475.00	-4,542.00	17.04%	2,078.34	10,950.00	-8,871.66	18.98%
362.41 Rentals (Short-Term) (One Time)	0.04	399.00	-398.96	0.04	399.00	-398.96	0.01%	0.08	798.00	-797.92	0.01%
362.42 Equipment and Locker Rentals	1,449.06	7,500.00	-6,050.94	9,600.02	7,500.00	2,100.02	128.00%	11,049.08	15,000.00	-3,950.92	73.65%
Total 362.00 Rents, Leases and Concessions	\$ 2,594.44	\$ 13,374.00	-\$ 10,779.56	\$ 10,533.06	\$ 13,374.00	-\$ 2,840.94	78.76%	\$ 13,127.50	\$ 28,748.00	-\$ 13,620.50	48.08%
367.10 Contributions from Private Sources		249.00	-249.00	13.73	249.00	-235.27	5.51%	12.73	498.00	-484.27	2.76%
369.00 Other Misc. Revenue	70.00	0.00	70.00	1,593.28	0.00	1,593.28		1,553.28	0.00	1,553.28	
Total 369.00 Other Misc. Revenue	\$ 70.00	\$ 0.00	\$ 70.00	\$ 1,593.28	\$ 0.00	\$ 1,593.28		\$ 1,553.28	\$ 0.00	\$ 1,553.28	
386.00 Sales Tax Collected/Agency Deposits	47.32	0.00	47.32	638.36	0.00	638.36		686.68	0.00	686.68	
Total Income	\$ 45,532.56	\$ 91,235.00	-\$ 45,702.44	\$ 414,100.14	\$ 417,865.00	-\$ 3,764.86	99.10%	\$ 459,632.70	\$ 509,100.00	-\$ 49,467.30	90.28%
Expenses											
576.20 Operational Expenditures			0.00			0.00			0.00		
20.10 Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		
11.0 Wages Lifeguard	10,964.43	17,499.00	-6,534.57	8,359.90	17,499.00	-9,139.10	47.77%	19,524.33	34,998.00	-15,473.67	55.22%
12.0 Wages Instructor	2,913.01	8,748.00	-5,834.99	13,768.29	8,748.00	5,020.29	157.39%	16,681.30	17,486.00	-814.70	95.34%
13.0 Wages Head Guard	13,803.42	8,748.00	5,055.42	20,619.55	8,748.00	11,871.55	235.71%	34,422.97	17,486.00	16,936.97	196.75%
14.0 Wages Aquatics Manager	11,979.15	12,498.00	-518.85	26,282.48	12,498.00	13,784.48	210.13%	38,241.63	24,996.00	13,245.63	152.99%
15.0 Wages Assistant Aquatics Manager	5,517.64	12,498.00	-6,980.36	4,583.39	12,498.00	-7,914.61	36.67%	10,101.03	24,996.00	-14,894.97	40.41%
16.0 Wages Executive Director		11,250.00	-11,250.00		11,250.00	-11,250.00	0.00%	0.00	22,500.00	-22,500.00	0.00%
17.0 Wages Maintenance	2,329.89	2,329.89	0.00	7,229.40	7,229.40	0.00		9,559.29	9,559.29	0.00	
18.0 Overtime		498.00	-498.00		498.00	-498.00	0.00%	0.00	996.00	-996.00	0.00%
Total 20.10 Salaries and Wages	\$ 47,507.84	\$ 71,739.00	-\$ 24,231.16	\$ 80,823.01	\$ 71,739.00	\$ 9,084.01	112.66%	\$ 128,330.55	\$ 143,478.00	-\$ 15,147.45	99.44%
20.20 Personal Benefits			0.00			0.00			0.00		
21.0 FICA	3,635.02	5,496.00	-1,860.98	6,183.07	5,496.00	667.07	112.50%	9,818.09	10,992.00	-1,173.91	89.32%

	Jan - Mar, 2015				Apr - Jun, 2015				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
22.0 Unemployment	901.46	2,151.00	-1,249.54	41.91%	1,437.50	2,151.00	-713.50	66.83%	2,338.96	4,302.00	-1,963.04	54.37%
23.0 LEI	246.48	3,120.00	-2,873.52	7.90%	406.12	3,120.00	-2,713.88	13.02%	652.60	6,240.00	-5,587.40	10.46%
24.0 Benefits/Caterina Plan	5,436.00	5,436.00	0.00	100%	500.32	5,436.00	-4,935.68	9.20%	500.32	10,872.00	-10,371.68	4.60%
Total 20.20 Personal Benefits	\$ 4,782.96	\$ 16,203.00	\$ -11,420.04	29.52%	\$ 6,527.01	\$ 16,203.00	\$ -7,675.99	52.53%	\$ 13,309.97	\$ 32,408.00	\$ -19,098.03	41.07%
20.30 Supplies												
20.31 Office Supplies												
31.1 Office supplies	872.72	750.00	122.72	116.36%	143.11	750.00	-606.89	19.08%	1,015.83	1,500.00	-484.17	67.72%
31.2 Office Furniture	710.10	123.00	-587.10	0.00%	0.00	123.00	-123.00	0.00%	0.00	246.00	-246.00	0.00%
31.3 Printing and Copying Supplies	577.88	624.00	-46.12	113.90%	713.35	624.00	89.35	114.32%	1,423.45	1,248.00	175.45	114.06%
31.4 Computer Supplies	999.00	999.00	0.00	100%	21.89	999.00	-977.11	2.19%	599.77	1,998.00	-1,398.23	30.02%
Total 20.31 Office Supplies	\$ 2,160.70	\$ 2,496.00	\$ -335.30	86.57%	\$ 878.35	\$ 2,496.00	\$ -1,617.65	35.19%	\$ 3,039.05	\$ 4,992.00	\$ -1,952.95	60.98%
20.32 Program Supplies and Equipment												
32.1 Exercise Classes	1,071.18	123.00	-948.18	0.00%	0.00	123.00	-123.00	0.00%	0.00	246.00	-246.00	0.00%
32.2 Swim Class/Instruction	623.51	375.00	-248.51	59.65%	425.18	375.00	50.18	113.38%	1,496.36	750.00	746.36	199.51%
32.3 Camps and Special Events	500.51	500.51	0.00	100%	52.54	123.00	-70.46	42.72%	676.05	246.00	430.05	274.82%
Total 20.32 Program Supplies and Equipment	\$ 1,694.69	\$ 621.00	\$ 1,073.69	272.90%	\$ 477.72	\$ 621.00	\$ -143.28	76.93%	\$ 2,172.41	\$ 1,242.00	\$ 930.41	174.91%
20.33 Maintenance and Repair Supplies												
33.1 Uniforms and Clothing	750.00	750.00	0.00	100%	13.01	750.00	-736.99	1.73%	13.01	1,500.00	-1,486.99	0.87%
33.2 Pool Chemicals	2,057.13	1,998.00	59.13	102.96%	1,957.36	1,998.00	-40.64	97.97%	4,014.49	3,996.00	18.49	100.46%
33.3 Cleaning and Janitorial Supplies	819.96	750.00	69.96	109.39%	1,812.99	750.00	1,062.99	241.73%	2,632.95	1,500.00	1,132.95	175.53%
33.4 Linen and Laundry Supplies and Equip.	2,849.15	249.00	-2,600.15	1144.24%	249.00	249.00	0.00	100%	2,849.15	498.00	2,351.15	572.12%
33.5 Maintenance Supplies	375.00	375.00	0.00	100%	375.00	375.00	0.00	100%	0.00	750.00	-750.00	0.00%
Total 20.33 Maintenance and Repair Supplies	\$ 5,728.24	\$ 4,122.00	\$ 1,606.24	138.92%	\$ 3,783.36	\$ 4,122.00	\$ -338.64	91.76%	\$ 9,509.60	\$ 8,244.00	\$ 1,265.60	115.35%
20.34 Miscellaneous Supplies												
34.1 Supplies Purchased For Inventory/Resale	123.00	123.00	0.00	100%	123.00	123.00	0.00	100%	0.00	246.00	-246.00	0.00%
35.2 Small Tools and Minor Equip.	123.00	123.00	0.00	100%	21.16	123.00	-101.84	17.20%	21.16	246.00	-224.84	8.60%
Total 20.34 Miscellaneous Supplies	\$ 0.00	\$ 246.00	\$ -246.00	0.00%	\$ 21.16	\$ 246.00	\$ -224.84	8.60%	\$ 21.16	\$ 492.00	\$ -470.84	4.30%
Total 20.30 Supplies	\$ 9,581.63	\$ 7,485.00	\$ 2,096.63	128.01%	\$ 5,160.59	\$ 7,485.00	\$ -2,324.41	88.95%	\$ 14,742.22	\$ 14,970.00	\$ -227.78	98.48%
20.40 Services												
20.41 Professional Services												
41.1 IT/Computer Services	4,892.42	249.00	-4,643.42	1964.83%	295.02	249.00	46.02	118.48%	5,187.44	498.00	4,689.44	1041.65%
41.2 Transaction Services/Merchant Fees	569.47	1,200.00	-630.53	47.46%	729.95	1,200.00	-470.05	60.83%	1,299.42	2,400.00	-1,100.58	54.14%
41.3 Legal Services	7,054.50	4,998.00	2,056.50	141.15%	6,460.00	4,998.00	1,462.00	129.25%	13,514.50	9,996.00	3,518.50	135.20%
41.4 Translation Services	123.00	123.00	0.00	100%	157.15	123.00	34.15	127.76%	157.15	246.00	-88.85	63.88%
41.5 Landscaping Services	673.41	624.00	49.41	103.11%	2,000.64	624.00	1,376.64	220.61%	0.00	1,248.00	-1,248.00	0.00%
41.6 Security Services	348.00	348.00	0.00	100%	2,674.05	696.00	1,978.05	284.20%	2,674.05	696.00	1,978.05	384.20%
41.7 Bank Charges	299.11	75.00	224.11	398.81%	779.35	75.00	704.35	1039.13%	1,078.46	150.00	928.46	718.97%
41.8 Misc. Services	1,485.95	498.00	987.95	298.98%	1,431.84	498.00	933.84	287.52%	2,917.79	996.00	1,921.79	292.95%
Total 20.41 Professional Services	\$ 14,974.96	\$ 8,115.00	\$ 6,859.96	184.53%	\$ 11,853.95	\$ 8,115.00	\$ 3,738.95	146.07%	\$ 28,828.81	\$ 18,230.00	\$ 10,598.81	185.30%
20.42 Communications												
42.1 Telephone	3,597.49	1,050.00	2,547.49	342.62%	2,127.29	1,050.00	1,077.29	202.60%	5,724.78	2,100.00	3,624.78	272.61%
42.2 Postage and Mailing	123.00	123.00	0.00	100%	251.77	123.00	128.77	204.69%	251.77	246.00	5.77	102.35%
42.3 Website/Internet	816.69	1,500.00	-683.31	54.45%	314.22	1,500.00	-1,185.78	20.95%	1,130.91	3,000.00	-1,869.09	37.70%
42.4 Program Advertising	2,791.23	2,373.00	418.23	117.65%	2,373.00	2,373.00	0.00	100%	2,791.23	4,746.00	-1,954.77	58.81%
Total 20.42 Communications	\$ 7,206.41	\$ 5,046.00	\$ 2,159.41	142.79%	\$ 2,893.28	\$ 5,046.00	\$ -2,152.72	53.37%	\$ 9,898.69	\$ 10,092.00	\$ -193.31	98.08%
20.43 Travel	55.60	123.00	-67.40	45.19%	0.00	123.00	-123.00	0.00%	55.60	0.00	55.60	55.60%
43.1 Travel/Conferences/Conventions	123.00	123.00	0.00	100%	22.43	123.00	-100.57	18.24%	22.43	246.00	-223.57	9.12%

6

	Jan - Mar, 2015				Apr - Jun, 2015				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
43.2 Training	410.00	624.00	-214.00	65.71%	356.80	624.00	-267.20	56.22%	766.80	1,248.00	-481.20	60.96%
Total 20.43 Travel	\$ 485.60	\$ 747.00	-\$ 261.40	62.33%	\$ 373.23	\$ 747.00	-\$ 373.77	49.86%	\$ 858.83	\$ 1,494.00	-\$ 635.17	56.15%
20.44 Rentals and Leases												
44.1 Heavy Equipment		186.00	-186.00	0.00%		186.00	-186.00	0.00%		0.00	0.00	0.00%
44.2 Office Equipment Leases/Rentals		75.00	-75.00	0.00%		75.00	-75.00	0.00%		0.00	0.00	0.00%
44.3 Facility Ground Leases		2,736.00	-2,736.00	0.00%		2,736.00	-2,736.00	0.00%		0.00	0.00	0.00%
Total 20.44 Rentals and Leases	\$ 0.00	\$ 2,997.00	-\$ 2,997.00	0.00%	\$ 0.00	\$ 2,997.00	-\$ 2,997.00	0.00%	\$ 0.00	\$ 5,994.00	-\$ 5,994.00	0.00%
20.45 Insurance												
45.1 Liability Insurance	11,405.00	2,748.00	8,657.00	415.03%	654.00	2,748.00	-2,094.00	23.80%	12,059.00	5,496.00	6,563.00	219.41%
Total 20.45 Insurance	\$ 11,405.00	\$ 2,748.00	\$ 8,657.00	415.03%	\$ 654.00	\$ 2,748.00	-\$ 2,094.00	23.80%	\$ 12,059.00	\$ 5,496.00	\$ 6,563.00	219.41%
20.46 Utility												
46.1 Electrical		0.00	0.00	0.00%		0.00	0.00	0.00%		0.00	0.00	0.00%
46.2 Gas	8,682.21	4,266.00	4,416.21	203.52%	9,306.23	4,266.00	5,040.23	218.15%	17,988.44	8,532.00	9,456.44	210.53%
46.3 Water	9,859.99	12,000.00	-2,140.01	82.17%	12,245.04	12,000.00	245.04	102.04%	22,105.03	24,000.00	-1,894.97	92.10%
46.4 Sewer	1,138.02	1,476.00	-337.98	77.10%	708.50	1,476.00	-767.40	48.01%	1,846.52	2,952.00	-1,105.38	62.55%
46.5 Garbage	1,212.52	2,298.00	-1,085.48	52.75%	2,956.26	2,298.00	658.26	128.64%	4,168.78	4,596.00	-427.22	90.70%
Total 20.46 Utility	\$ 20,892.74	\$ 20,490.00	\$ 402.74	101.57%	\$ 25,218.13	\$ 20,490.00	\$ 4,728.13	123.07%	\$ 48,106.87	\$ 40,980.00	\$ 5,128.87	112.52%
20.47 Repairs and Maintenance												
47.1 Facility Repairs/Maintenance	4,844.52	1,500.00	3,344.52	322.97%	5,981.83	1,500.00	4,481.83	398.79%	10,826.35	3,000.00	7,826.35	360.89%
47.2 Equipment Repairs/Maintenance	8,266.16	2,187.00	6,079.16	377.97%	1,603.63	2,187.00	-583.37	73.33%	9,869.79	4,374.00	5,495.79	225.65%
Total 20.47 Repairs and Maintenance	\$ 13,110.68	\$ 3,687.00	\$ 9,423.68	355.99%	\$ 7,585.46	\$ 3,687.00	\$ 3,898.46	205.74%	\$ 20,696.14	\$ 7,374.00	\$ 13,322.14	280.65%
20.48 Miscellaneous												
48.1 Memberships and Dues	552.00	273.00	279.00	202.20%	273.00	273.00	-273.00	0.00%	552.00	546.00	6.00	101.10%
48.2 Subscriptions	30.00	123.00	-93.00	24.39%	21.89	123.00	-101.11	17.80%	51.89	246.00	-194.11	21.09%
48.4 Misc. Services		249.00	-249.00	0.00%	148.13	249.00	-100.87	59.49%	148.13	498.00	-349.87	29.74%
Total 20.48 Miscellaneous	\$ 582.00	\$ 645.00	-\$ 63.00	90.23%	\$ 170.02	\$ 645.00	-\$ 474.98	26.36%	\$ 752.02	\$ 1,290.00	-\$ 537.98	58.30%
Total 20.40 Services	\$ 68,636.29	\$ 44,475.00	\$ 24,161.29	154.33%	\$ 48,546.07	\$ 44,475.00	\$ 4,071.07	109.15%	\$ 117,182.36	\$ 88,950.00	\$ 28,232.36	131.74%
20.50 Intergovernmental Services												
51.0 External Taxes and Operating Assessments		2,112.00	-2,112.00	0.00%		2,112.00	-2,112.00	0.00%		4,224.00	-4,224.00	0.00%
52.0 Business Licenses		123.00	-123.00	0.00%		123.00	-123.00	0.00%		246.00	-246.00	0.00%
53.0 RGRL Fee		123.00	-123.00	0.00%		123.00	-123.00	0.00%		246.00	-246.00	0.00%
54.0 Annual Permits		150.00	-150.00	0.00%	599.10	150.00	449.10	399.40%	599.10	300.00	299.10	199.70%
Total 20.50 Intergovernmental Services	\$ 0.00	\$ 2,508.00	-\$ 2,508.00	0.00%	\$ 599.10	\$ 2,508.00	-\$ 1,908.90	23.89%	\$ 599.10	\$ 5,016.00	-\$ 4,416.90	11.94%
Total 576.20 Operational Expenditures	\$ 130,508.42	\$ 142,410.00	-\$ 11,901.58	91.64%	\$ 143,655.78	\$ 142,410.00	\$ 1,245.78	100.87%	\$ 274,164.20	\$ 284,820.00	-\$ 10,655.80	96.25%
Depreciation	13,519.47		13,519.47		13,519.47		13,519.47		27,038.94		27,038.94	
Non-Operational Expenditures												
513.20 Advisory Services		0.00	0.00	0.00%		0.00	0.00	0.00%		0.00	0.00	0.00%
513.21 Board of Commissioners/Meetings/Advisory	902.36	375.00	527.36	240.63%	1,384.00	375.00	1,009.00	369.07%	2,286.36	750.00	1,536.36	304.85%
513.23 Public Records Request		1,500.00	-1,500.00	0.00%		1,500.00	-1,500.00	0.00%		3,000.00	-3,000.00	0.00%
Total 513.20 Advisory Services	\$ 902.36	\$ 1,875.00	-\$ 972.64	48.13%	\$ 1,558.11	\$ 1,875.00	-\$ 316.89	83.10%	\$ 2,460.47	\$ 3,750.00	-\$ 1,289.53	65.61%
514.00 Accounting, Audits and Election												
514.20 State Auditor		1,875.00	-1,875.00	0.00%		1,875.00	-1,875.00	0.00%		0.00	0.00	0.00%
514.21 Accounting Services	7,750.00	5,649.00	2,101.00	137.19%	3,053.95	1,875.00	1,178.95	162.89%	3,053.95	3,750.00	-696.05	81.44%
Total 514.00 Accounting, Audits and Election	\$ 7,750.00	\$ 7,524.00	\$ 226.00	103.00%	\$ 6,803.95	\$ 7,524.00	-\$ 720.05	90.43%	\$ 14,553.95	\$ 15,048.00	-\$ 494.05	96.72%
586.00 Sales Tax/Agency	578.85		578.85		1,776.86		1,776.86		2,355.71		2,355.71	
591.76 Debt Service Principle												
76.71 City Bridge Loan (Principle)	0.00	30,363.00	-30,363.00	0.00%	0.00	30,363.00	-30,363.00	0.00%	0.00	60,726.00	-60,726.00	0.00%

10

	Jan - Mar, 2015				Apr - Jun, 2015				Total				
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	
76.72 Loans and Bonds (Principle)		29,281.00	-28,281.00	0.00%	0.00	29,281.00	-28,281.00	0.00%	0.00	56,562.00	-56,562.00	0.00%	
Total 591.76 Debt Service Principle	\$ 0.00	\$ 56,644.00	-\$ 56,644.00	0.00%	\$ 0.00	\$ 56,644.00	-\$ 56,644.00	0.00%	\$ 0.00	\$ 117,288.00	-\$ 117,288.00	0.00%	
592.76 Debt Service Interest			0.00				0.00				0.00		
76.81 Loans and Bonds (Interest)	6,181.96	4,658.00	1,523.96	132.72%	11,514.28	4,529.00	6,985.28	254.23%	17,696.24	9,187.00	8,509.24	192.62%	
Total 592.76 Debt Service Interest	\$ 6,181.96	\$ 4,658.00	\$ 1,523.96	132.72%	\$ 11,514.28	\$ 4,529.00	\$ 6,985.28	254.23%	\$ 17,696.24	\$ 9,187.00	\$ 8,509.24	192.62%	
597.00 Transfers Out			0.00				0.00				0.00		
00.30.1 Transfer Out to Capital Improvement Fund		19,998.00	-19,998.00	0.00%		19,998.00	-19,998.00	0.00%		0.00	39,996.00	-39,996.00	0.00%
Total 597.00 Transfers Out	\$ 0.00	\$ 19,998.00	-\$ 19,998.00	0.00%	\$ 0.00	\$ 19,998.00	-\$ 19,998.00	0.00%	\$ 0.00	\$ 39,996.00	-\$ 39,996.00	0.00%	
Total Non-Operational Expenditures	\$ 15,413.17	\$ 92,699.00	-\$ 77,285.83	16.63%	\$ 21,653.20	\$ 92,570.00	-\$ 70,916.80	23.39%	\$ 37,066.37	\$ 185,269.00	-\$ 148,202.63	20.01%	
Total Expenses	\$ 159,441.06	\$ 235,109.00	-\$ 75,667.94	67.82%	\$ 176,828.45	\$ 234,980.00	-\$ 58,151.55	78.10%	\$ 338,269.51	\$ 470,089.00	-\$ 131,819.49	71.95%	
Net Operating Income	-\$ 113,908.50	-\$ 143,874.00	\$ 29,965.50	79.17%	\$ 235,271.69	\$ 182,885.00	\$ 52,386.69	128.64%	\$ 121,363.19	\$ 39,011.00	\$ 82,352.19	311.10%	
Other Expenses													
Other Miscellaneous Expenses	1,177.94		1,177.94		23.33		23.33		1,201.27		0.00	1,201.27	
Total Other Expenses	\$ 1,177.94	\$ 0.00	\$ 1,177.94		\$ 23.33	\$ 0.00	\$ 23.33		\$ 1,201.27	\$ 0.00	\$ 1,201.27		
Net Other Income	-\$ 1,177.94	\$ 0.00	-\$ 1,177.94		-\$ 23.33	\$ 0.00	-\$ 23.33		-\$ 1,201.27	\$ 0.00	-\$ 1,201.27		
Net Income	-\$ 115,086.44	-\$ 143,874.00	\$ 28,787.56	79.99%	\$ 235,248.36	\$ 182,885.00	\$ 52,363.36	128.63%	\$ 120,161.92	\$ 39,011.00	\$ 81,150.92	308.02%	

Friday, Jul 17, 2015 03:41:31 PM PDT GMT-7 - Accrual Basis

INFORMATIONAL MEMORANDUM

Tukwila Metropolitan Park District

TO: **Tukwila Pool MPD Board President**

FROM: Vanessa Zaputil, Tukwila Pool Advisory Committee Chair

DATE: July 16, 2015

SUBJECT: **TPAC Committee Chair's Report**

ISSUE

Summary of the July TPAC Meeting held at Tukwila Community Center

FINANCIAL IMPACT

N/A

BACKGROUND

Meeting date July 11, 2015 **(Note meeting was canceled due to lack of quorum and renamed work session)*

DISCUSSION

1. Policy Discussion. Members discussed and provided input and revisions to proposed policies:
 - TPMPD Employee Handbook

Highlights of input include:

- Covered Parts 8-10
- Personal Technology Usage
- Employee Conduct

TPAC completed reviewing the Handbook and has planned a short meeting on July 27, when a quorum can be established, for the purpose of entertaining a motion to forward on TPAC's recommended edits to the Commission.

SUBJECT: Governance Change – Appointment of Pro/Con Committee Members

ISSUE

Tukwila Pool Metropolitan Park District Governance Change

FINANCIAL IMPACT

Cost of inclusion in November elections; voters' pamphlet publication

BACKGROUND

As part of its forward-looking considerations on governance, the Board of Commissioners of the TPMPD has begun the process of putting the matter to a vote of the citizens of Tukwila, to be scheduled for the November elections. Resolution 2015-8 resulted in submission to King County Elections of what will be Proposition 1 for the ballot, and listed in the voters' pamphlet.

DISCUSSION

A letter dated July 7, 2015 was received by Kate Kruller from the King County Department of Elections, entitled:

RE: Request for Special Election, Acknowledgement of Receipt

Required actions and deadlines are listed in the letter.

ACTION

Staff recommends, per the letter, that the board arrange to submit no later than 4:30 p.m. on each of the following dates:

- August 4: the Pro/con committee appointment form
- August 7: the Explanatory statement
- August 13: Pro/con statements
- August 17: Pro/con rebuttal statements



King County

Department of Elections

Sherril Huff, Director

July 7, 2015

Kate Kruller, Commission President
Tukwila Pool Metropolitan Park District
4414 S. 144th St.
Tukwila, WA 98168

RE: Request for Special Election, Acknowledgement of Receipt

Dear Ms. Kruller:

This letter acknowledges receipt of Resolution No. 2015-8, requesting that a special election be held in the Tukwila Pool Metropolitan Park District in conjunction with the November 3, 2015, general election. The ballot measure will appear on the ballot as Proposition No. 1. A copy of the Order of Election will be sent immediately following the review of the official ballot title.

For the November general election all ballot measures are automatically included in the local voters' pamphlet. A local voters' pamphlet packet can be found on our website at: <http://www.kingcounty.gov/elections/referenceresources/jurisdictions.aspx>. This packet contains important dates and forms you will find helpful when submitting your information.

The deadlines for the general election local voters' pamphlet are listed below. Please note that all materials must be submitted by 4:30 p.m. on the due date.

- August 4: Pro/con committee appointment form
- August 7: Explanatory statement
- August 13: Pro/con statements
- August 17: Pro/con rebuttal statements

If you have any questions concerning the deadlines for submission of additional materials or administration of your election, please contact Election Operations at 206-296-1565 or election.operations@kingcounty.gov.

Sincerely,

Sherril Huff
Director of Elections

TO: Tukwila Pool MPD Board of Directors

FROM: Verna Seal, Commissioner

DATE: July 22, 2015

SUBJECT: Governance Change – Appointment of “Pro” and “Con” Committee

The TPMPD Board needs to appoint a “Pro” and “Con” committee for the upcoming vote on a change of governance for the TPMPD board of directors. The community was notified by postings at the pool, an article in the Tukwila Reporter, and other various communication methods that interested individuals should contact me no later than July 20, 2015.

As of the close of business on July 20, 2015 I had two individuals apply for the “Pro Committee.” Those individuals are:

Jacque Carroll
Diane Myers

As of the close of business on July 20, 2015 no one applied for the “Con Committee.”

I recommend that the board call for additional committee members for the Pro Committee at the July 23 MPD Board of Directors meeting as well as nominations for the “Con Committee.” If no additional individuals are nominated I recommend that Jacque Carroll and Diane Meyers be appointed to the “Pro Committee.”

SUBJECT: Insurance Matters - Travelers

ISSUE

Correction to Travelers EnergyMax 21 Equipment Insurance policy

FINANCIAL IMPACT

N/A

BACKGROUND

Travelers Insurance provided us a policy, reported at the June 2015 meeting, providing insurance coverage for our Boiler Room and associated equipment. It was noted that the name of our organization was given on said policy as: TUKWIL POOL METROPOLITAN PARK. We have requested they change that to: TUKWILA POOL METROPOLITAN PARK DISTRICT. April Smith, of Anderson and Black Insurance, now out of Lynnwood, WA, said she will take care of this, and send us a copy of our policy with the correct name.

DISCUSSION

ACTION

Information only

SUBJECT: Insurance Matters – WCIA 2015 COMPACT Audit, Annual Review, Supplemental Insurance

ISSUE

Washington Cities Insurance Authority (WCIA) conducted an audit of personnel and human resources policies for TPMPD on July 2, 2015.

FINANCIAL IMPACT

N/A

BACKGROUND

WCIA requires annual audits of its membership. This year their focus is HR. They requested that we respond to an online questionnaire, which Dave Perkins and Kim McCoy did. At the conclusion of the audit they asked that the TPMPD obtain a signed release/waiver from each job applicant to perform background and references.

Also, it was recommended we consider adding Crime and Fidelity Supplemental Insurance coverage.

DISCUSSION

The WCIA Annual Review and Audit contains a good deal of insurance coverage information for the TPMPD, available for review. In addition, Chip McKenna, Sr. Risk Management Representative with WCIA, provided a form that meets the requirements. A copy of the form adapted to our organization follows the WCIA Annual Review and Audit paperwork.

ACTION

Staff recommends the Board of Commissioners order adoption and use of the TPMPD Reference Release Form.

President Kate Kruller recommends that we await feedback from the City of Tukwila to learn how they obtained insurance coverage for Crime and Fidelity matters before we make a decision on that aspect of the WCIA's recommendation.

Tukwila Pool Metropolitan Park District

2015 ANNUAL REVIEW

Presented by

**Chip McKenna,
Sr. Risk Management Representative**



July 2, 2015

Kim McCoy
Tukwila Pool Metropolitan Park District
710 W 13th Street
Vancouver, WA 98660-2810

RE: 2015 ANNUAL REVIEW & AUDIT

Dear Kim:

This letter is a follow-up to our meeting of July 1st to discuss the 2015 Annual Review and Audit. Following the terms of the WCIA Membership COMPACT, I visited to conduct a review of your Personnel practices as well as to provide you with other information as part of the Annual Review. First, I'd like to express my appreciation to you for setting aside a good portion of the day to meet with me.

2015 AUDITS: PERSONNEL

There was one mandatory requirement generated during the 2015 Personnel Audit.

Q. 5.5 Do you obtain a release/waiver from the applicant to perform background and reference checks?

AUTO PHYSICAL DAMAGE AND PROPERTY PROGRAMS

I provided current copies of your property schedule for review. Any changes to your schedule can be made "on line" at the WCIA Web Site. Please contact Tiffany, tiffanyw@wciapool.org, if you need assistance.

COMPACT STATUS & TRAINING REQUIREMENTS

To meet the 2015 COMPACT training requirements, staff needs to attend one additional WCIA sponsored training session.

SUMMARY

This completes the summary of my recent visit. I appreciated the hospitality shown me while I was there. If there is any way that I can be of further service regarding the visit or any other risk management concerns you may have, please let me know.

Sincerely,

Chip McKenna
Sr. Risk Management Representative
WCIA
206 575-6046 office
206 687-7908 direct
chipm@wciapool.org



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Member Resources | [Compact Report](#)

COMPACT Status Report

Entity

Tukwila Pool Metropolitan Park District
 4414 South 144th Street
 Tukwila, WA 98168
 206-267-2350
www.tukwila.pool.org

Delegate

Kim McCoy
kimccoy@tukwila.pool.org
 206-432-7550

If you would like information regarding previous COMPACT reports, please contact memberservices@wciapool.org.

COMPACT Report Year:

Assessment Paid	Annual Audit Review Completed	Date Completed	Risk Management Rep	Who Performed Audit
<input checked="" type="checkbox"/>				

COMPACT Qualified Training

Member	Start Date	End Date	Title	General	City Attorney	Member Delegate	Audit Topic
McCoy, Kim	05/06/2015	05/06/2015	Employee Handbooks and Policies	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
McCoy, Kim	05/06/2015	05/06/2015	Progressive Discipline and Discharge	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

COMPACT Qualified Meetings

Member	Start Date	End Date	Title	Category	COMPACT
Burke, Steve	01/16/2015	01/16/2015	2015 Annual Full Board Meeting	Full Board	<input checked="" type="checkbox"/>
McCoy, Kim	05/06/2015	05/06/2015	2015 Full Board Meeting - Yakima	Full Board	<input checked="" type="checkbox"/>

Washington Cities Insurance Authority
 P.O. Box 88030
 Tukwila, WA 98138
 Phone: 206.575.6046
 Fax: 206.575.7426

Washington Cities Insurance Authority is a self insured municipal risk pool, offering liability, property and specialty insurance programs as well as risk management services to municipal entities in Washington state.

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SITE BY

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2015 WCIA Insurance Coverage Summary



Member: **Tukwila Pool Metropolitan Park District**

LIABILITY PROGRAM

Liability Joint Protection Program

Auto Liability, General Liability, Police Liability, Errors or Omissions Liability, Employment Practices Liability, Employee Benefit Liability and Stop-Gap Liability. 100% occurrence form.

Layer:	Limits:
Self-Insured Layer Limit	\$4,000,000 per Occurrence
Reinsured Layer – Governmental Entities Mutual, Inc.	\$1,000,000 per Occurrence
Reinsured Layer – Starr Indemnity Liability Company, LLC	\$10,000,000 per Occurrence
Reinsured Layer – Allied World Assurance Company (U.S.) Inc.	\$5,000,000 per Occurrence
 Total Limit	 \$20,000,000 per Occurrence, subject to aggregates and sub-limits.

Deductible: [REDACTED] *All members are in the liability program, however if a deductible is listed the member is subject to it.*

This member is currently listed in the following programs if a deductible is listed or the box is marked:

PROPERTY PROGRAM

Property Joint Protection Program

WCIA self-insures (pools) the first \$750,000 of covered perils other than flood and earthquake. 50% Lloyd's of London, 27.5% National Fire Marine Insurance Company, 10% Ironshore Specialty Insurance Company, and 12.5% RSUI Indemnity Company. Additional carriers provide \$50 million excess earthquake above \$100 million. Separate Lloyd's of London policies provide \$100 million of terrorism coverage.

Limits: \$300,000,000 per Occurrence

Sub-Limits \$150,000,000 Earthquake per Occurrence and Annual Pool Aggregate
 \$100,000,000 Flood per Occurrence and Annual Pool Aggregate, except \$50,000,000 Flood Sub-Limit within Flood Zones A and V.
 Other sub-limits may apply.

Deductible: Earthquake: 2% of Values Involved Subject to \$250,000 Minimum per Occurrence
Flood: \$250,000 per occurrence except 3% of values involved subject to a minimum of \$500,000 per occurrence within Flood Zones A/V.

All Other Perils: **\$5,000** *Deductible shown only if program member.*

AUTO PHYSICAL DAMAGE PROGRAM

Auto Physical Damage Joint Protection Program

Limits: Actual Cash Value (ACV) for scheduled vehicles except optional replacement cost coverage for vehicles over \$25,000. Deductible waived for glass repair and damage caused by fire or lightning.

Deductible: [REDACTED] *Deductible shown only if program me*

BOILER AND MACHINERY (EQUIPMENT BREAKDOWN) PROGRAM

Insured by The Hartford Steam Boiler Inspection and Insurance Company

- Limits:** \$100,000,000 Maximum Limit (Equipment Breakdown)
- Sub-Limits**
 - \$10,000,000 Business Income/Business Interruption, Service/Utility/Off Premises Power Interruption
 - \$5,000,000 Demolition, Ordinance of Law/Increased Cost of Construction
 - \$1,000,000 Extra Expense
 - \$500,000 Perishable Goods/Spoilage/Consequential Damage, Expediting Expenses, Hazardous Substances/Pollutants
 - \$100,000 Off Premises Property Damage, Contingent Business Income, Data Restoration

- Deductible:** \$10,000 Combined All Coverage Except:
 - \$25 per KW Turbine Generator Units with a \$50,000 Minimum
 - *\$25 per HP Motors, Pumps, and Deep Well Pump Units
 - *\$2.50 per KVA Transformers
 - *\$25 per HP A/C and Refrigeration Systems
 - *\$25 per HP Internal Combustion Engines and Generators >=500 HP

**Subject to a \$10,000 Minimum Deductible*

\$10,000 *Deductible shown only if program member.*

CRIME/FIDELITY PROGRAM

Insured by National Union Fire Insurance Company of Pittsburgh PA

- Limits:** \$2,500,000 for: Employee Theft - Per Loss Coverage, Forgery or Alteration, Inside Premises - Theft of Money and Securities, Inside Premises - Robbery or Safe Burglary of Other Property, Outside the Premises, Computer Fraud, Funds Transfer Fraud, Money Orders and Counterfeit Money, and Faithful Performance of Duty as prescribed by law. Blanket coverage for all employees unless excluded under the insurance policy.

- Deductible:** \$10,000 *Checked only if program member.*

INFORMATION SECURITY INSURANCE (CYBER INSURANCE) All members are insured.

Insured by National Union Fire Insurance Company of Pittsburgh PA

- Limits:** \$10,000,000 Aggregate Pool Limit
- Sub-Limits**
 - \$1,000,000 Security and Privacy Liability Insurance
 - \$100,000 Regulatory Action
 - 75,000 Affected Individuals Privacy Event Services
 - \$100,000 Event Management
- Deductibles:**
 - \$25,000 Security and Privacy Liability Insurance Including Regulatory Action
 - 100 Affected Individuals Privacy Event Services
 - \$25,000 Event Management

SPECIALIZED INSURANCE

This summary is for your reference only. Please refer to the Joint Protection Program or insurance policy for specific terms, conditions, limits and exclusions.

PROPERTY/AUTO RATES COMPARISON

PROPERTY PROGRAM: Replacement Cost Coverage

Deductible	Rate per \$100	Property Value per \$100	Annual Cost
\$1,000	\$0.211	\$39,580	\$8,351
\$5,000	\$0.157	\$39,580	\$6,214
\$25,000	\$0.116	\$39,580	\$4,591
\$50,000	\$0.102	\$39,580	\$4,037

Current City Values

Property Values	\$3,958,025	
Divide Value by	<u>100</u>	
	\$ 39,580	Value per \$100





EXHIBIT A

**TPMPD
REFERENCE RELEASE FORM**
Issued: 7/2015

I certify that the information given by me to Tukwila Pool Metropolitan Park District (TPMPD) is true and complete to the best of my knowledge. I understand that, if employed, my providing false or misleading information may result in my immediate dismissal.

I further certify that I am not engaged in any outside activity or business that could be considered in conflict with TPMPD’s interest or those of its clients, nor will I become engaged in such activity or business if employed.

I authorize TPMPD to solicit information regarding my character, general reputation, credit, previous employment, and similar background information, and to contact any and all references I have given on my application. I hereby release all parties and persons connected with any such request for information from all claims, liabilities, and damages for any reason arising out of the furnishing of such information. If employed, I release TPMPD from any liability for future references it may provide regarding my work history.

In consideration of my employment, I agree that my employment and compensation can be terminated with or without cause, and with or without notice at any time, at the option of either TPMPD or myself. I understand that no representative of TPMPD, other than the Administrative Director, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

If employed, I further agree that if TPMPD advances any paid leave before it has been accrued, or advances or loans me any money during the course of my employment, or if I lose, damage, or fail to return any of TPMPD’s property, TPMPD is authorized to deduct from my wages sufficient funds to repay such loans or advances or to replace its property.

Applicant - Please Print Name

Applicant’s Signature

_____ Date _____

Maintenance and CIP

TPMPD Board of Commissioners are asked to review and prioritize the following activities and projects:

Background: The Tukwila Pool Metropolitan District has a number of upcoming maintenance and Capital Improvement Projects it must address to sustain operations. As the projects are identified, they need to be prioritized.

Discussion: Any pool has regular maintenance tasks (such as replacing lighting from time to time – and taking advantage of energy & cost savings where feasible), environmental improvements (such as noise abatement in an echo-rich environment), and water safety/water quality improvements (such as UV water treatment – effective against cryptosporidium). These tasks need to be sequenced for implementation. Staff needs direction on prioritizing the projects. Commissioners and management are asked to review the options and recommendations.

1. Flooring

The flooring at the pool is in need either of conditioning in order to increase the coefficient of friction (to make it easier to walk without slipping when surface is wet); or replacement by a surface which better meets that condition.

Aquatics Manager Dave Perkins is running a test in the men's lifeguard (private) shower room to see if a surface treatment of the existing floor will provide needed traction. If so, then we may recommend extension of said treatment to the rest of the pool walkways. If not, then other options will be explored.

One additional shortcoming of the current surface is how quickly it shows dirt, and how much labor is required to clean it up.

Dave has expressed the view that this is a very high priority need.

2. Natatorium (or whole facility) Lighting Replacement

40% of the lighting fixtures in the swimming pool area have one or more fluorescent tubes which either are out or which are quite dim, or flickering. A few fixtures go off and on from time to time, or flicker. A quote on labor to simply

replace the existing fluorescent tubes for the natatorium was received for just under \$5,000. This needs to be done approximately every four to six years, and some fixtures need wholesale replacement.

There is also a need for additional lighting for safety reasons above the deep end of the pool. At some point when the water is drained from the pool for major maintenance, it will be advisable to add underwater lighting back into the pool, as it had in the past, but that is not part of this current proposal.

Seattle City Light (SCL) is offering rebates and other incentives to convert from conventional lighting systems to low-wattage technology such as LEDs (light-emitting diode). Debbi White of SCL came out to evaluate the lighting for our facility. By replacing the natatorium fluorescent lighting with LED lights, we can save over 42,000 kilowatt hours per year in electrical usage. If we replace the majority of the lights throughout the facility, that figure rises to 70,000 kWh/yr.

Electricity savings alone (not factoring in rebates) are estimated at \$5200 per year. Also, LEDs tend to last longer - with a 10 to 20 year lifecycle, depending upon the items chosen, which means only one or

two replacements over the course of 20 years, rather than four or five, cutting labor costs significantly.

SCL recommends we work with Seattle's Lighting Design Lab, whose staff can help us put together a short list of contractors, and evaluate proposed solutions. Together, a replacement approach that makes sense for our pool would be designed.

Again, with 40% of the fixtures now giving suboptimal performance, this is a real need.

3. Natatorium Noise Abatement – Material quote (\$11k, need estimate of labor for installation)

Anyone who has participated in one of the special events at the pool understands just how loud an environment it is. The hard surfaces of the walls, ceilings, and the sonic reflectivity of the water surface itself compound to sustain long-lasting echoes.

If one takes a look at the walls to the south and the west, and less noticeably to the east, it is evident that the walls were formerly covered over in large part with sound reducing materials. When said materials were removed, we do not know.

A lifeguard calls out instructions to a child who is running, or to a swimmer in the water who needs correction. The child cannot understand the instructions, nor can the swimmer discern the warning. The sonic environment itself is a safety hazard.

Looking at the ceiling, we have 48 sound-absorbing panels, each 2'x4', hung in parallel above the lap lanes of the pool. Isn't that enough? An engineering analysis shows that we would need about 490 such panels. Placing them all in parallel will not do it, as a simple parallel placement still allows for standing sound

waves. There needs to be an offsetting of the panels - placement of many, typically, at 90 degrees from the others.

However, rather than figuring out how to put that many panels up in the ceiling with a pool full of water, the easier way is to follow the original sound-abatement design, and place panels, this time 4'x8' (four times the surface area of the ceiling panels) along the walls. Carpenters can bolt individual panels to the walls, or long cables can be run from side-to-side, and the panels threaded through the eyelets in the corners. There are many choices of colors. The material is long lasting, and can handle the moist and corrosive environment of a swimming facility.

Implementation will serve to cut the life-span of echoing vocalizations, rendering words intelligible once again. The child now understands the guard's instructions to slow to a walk (whether or not he chooses to obey), and the swimmer understands she needs to move away from the landing area of the diving board.

Also, during events, people will have a good idea what the announcer is saying. Announcers, and audiences, like that. For swim meets and synchronized swimming events, people may be able to discern the names of the swimmers as they are given.

A side idea as well is to install a loudspeaker system for the pool - but noise abatement must be done before that will be of good effect.

4. UV Water Treatment

Many pools have installed UV (Ultraviolet) treatment systems over the past 30 years. Such systems have a number of benefits. UV light destroys the combined chlorine (also known as chloramines) that form in water from the reaction of bather-introduced chemicals and chlorine. Such chemicals "produce the unpleasant odor

sometimes encountered in a pool, cause 'red-eye' and skin irritation, cloudy water, and can also attack the steel structure of the pool buildings."

(http://www.aquaticsspecialtyservices.com/uv_treatment_systems.html)

UV light also disinfects water. Though chlorine is still required, the amount required can often be dramatically reduced.

The proper choice of UV treatment can provide excellent water quality and a more pleasant bathing environment

It can neutralize cryptosporidium parvum, a one-celled parasite which can cause diarrhea, dehydration, stomach cramps, an upset stomach, or a fever, and which can be particularly damaging to people with autoimmune disorders.

Cryptosporidiosis (often called 'crypto') is a disease spread by contact with infected fecal material. A properly chosen UV water treatment system can inactivate 99% of cryptosporidium, as well as similar microscopic material.

The right UV system would treat all of the water running through the filtration system, and be placed immediately before chlorine is added to the water system.

A system suitable for our pool would cost approximately \$35,000. There would be additional costs for installation into our present system.

The UV lamps would need replacing, and the unit serviced on a semi-annual to annual basis, to the tune of \$2500 to \$4000 per year. They do not require daily maintenance.

Several local pools have such systems.

Recommendation: Whatever Staff is recommending



THE SMART BUSINESS PROGRAM

Project Information & Activity Log

for Seattle City Light
use only --->

Coupon #	
EMS date:	7/15/15
Analyst:	Debbi White

Customer Information	
Business Name:	Tukwila Metropolitan Pool
Address:	4400 S. 144th St; Tukwila 98168
Contact Name:	KimMcCoy
Contact phone:	206-432-7550
Contact Email:	kmccoy@tukwilapool.org
Owner Name:	Tukwila Metropolitan Park District
Owner Phone:	
Owner Email:	

Facility & Contractor Information	
Account #:	1797237 254090
Facility Primary Use:	indoor swimming pool
Gross Sq. Ft.	15754
Conditioned Sq Ft.	15754
Contractor:	
Contractor Phone:	
Contractor Email:	
Contact Name:	
Alternative Phone:	

Heating & Cooling: Enter Floor Area Served (sq.ft.):

	Heating	Cooling
Electric Resistance	-	15,754
Gas	15,754	
Oil		
Heat Pump		
Steam		

This project does NOT include BPA-T12 Replacements.
If the project does include BPA-T12 replacements, please place a copy of the Survey and Rebate Form in a folder for use in September BPA reporting.

SCL Estimated Annual Savings: - kWh/year

DATE	ACTIVITY
07/15/15	conducted survey at owner's request.



Coupon #:

THE SMART BUSINESS PROGRAM - for customers who fall under the SCL Small Business Electric Rate

Survey and Rebate Form

total cost per kWh: 0

Enter information into the green cells.

Project Name: **Tukwila Metropolitan Pool**
 Service Address: 4400 S. 144th St; Tukwila 98168
 Account Number: 1797237 254090
 Survey Date: 07/15/15

SCL Rebate Amount:	\$	-
Annual Savings:	\$	5,201.79
Cost with tax:	\$	-
Out of Pocket Cost:	\$	-
Payback (years):		0.0
ROI:		

A. Standard Rebate Measures

Row	Location	Existing Lighting				Proposed Lighting				Estimated Savings kWh/Yr	Estimated Rebates		Costs without tax (line by line)
		operating hrs/yr	Qty	Style	Watts	Type (menu)	Qty	Measure Code	Watts		Type (menu)	Per Unit	
1										-			
2										-			
3										-			
Standard Rebate Subtotals:		0				0				-		\$ -	\$ -

Survey and Rebate Form

Enter information into the green cells.

total cost per kWh: 0

Project Name: **Tukwila Metropolitan Pool**
 Service Address: 4400 S. 144th St; Tukwila 98168

SCL Rebate Amount:	\$ -
Annual Savings:	\$ 5,201.79
Cost with tax:	\$ -
Out of Pocket Cost:	\$ -

B. Custom Measures (Measures with no standard rebate available or less than required hours.)

Row	Location	Existing Lighting Fixtures					Proposed Lighting Fixtures				Estimated Savings kWh/yr	Estimated Rebates		Costs without tax
		hrs/yr	Qty	Style (See Comment. Use menu for T12s.)	Watts	Type (menu)	Qty	Description (eg, "PAR38 LED Fixt")	Watts	"LO" = lamp-only "HW" = Hard Wired		Totals Prior to Project-Level Caps*		
1	Natorium	5200	35	4L 4ft T5 HO	234	Fluor					42,588		\$ -	
2	Natorium	5200	2	cfl in rec. can	26	Fluor					270		\$ -	
3	Lobby	5200	10	2x2 U tube T8	56	Fluor					2,912		\$ -	
4	men's locker room	5200	23	2L 4ft T8	56	Fluor					6,698		\$ -	
5	women's locker room	5200	23	2L 4ft T8	56	Fluor					6,698		\$ -	
6	family room 1	5200	2	2L 4ft T8	56	Fluor					582		\$ -	
7	family room 2	5200	2	2L 4ft T8	56	Fluor					582		\$ -	
8	meeting room	5200	2	2L 4ft T8	56	Fluor					582		\$ -	
9	janitorial room	1000	4	2L 4ft T8	56	Fluor					224		\$ -	
10	electrical room	1000	2	2L 4ft T8	56	Fluor					112		\$ -	
11	filter room	5200	2	2L 4ft T8	56	Fluor					582		\$ -	
12	boiler room	5200	8	2L 4ft T8	56	Fluor					2,330		\$ -	
13	back office / storage	5200	9	2L 4ft T8	56	Fluor					2,621		\$ -	
14											-		\$ -	
15	exterior walls	4368	5	cfl wall pack 42w	45	Fluor					983		\$ -	
16	exterior walls	4368	4	2L 4ft T5 HO	117	Fluor					2,044		\$ -	
17	lighting for flag	4368	1	cfl wall pack 42w	45	Fluor					197		\$ -	
18	above west door	4368	1	wall mnt cfl fixt	23	Fluor					100		\$ -	
Custom Measure Subtotals:			135				0				70,105		\$ -	\$ -

C. Project Totals:

	Quantity	Savings	Funding	Cost
prior to tax and cost-based funding cap			\$ -	\$ -
with tax and project-level funding cap	0	70,105	\$ -	\$ -

** Asterisks in the left-most column indicate an 70% cap has affected funding.

* Funding of Custom Measures does not exceed 70% of Custom Measure costs. Funding of the total project does not exceed 70% of the total project cost (cap reflected in second row of Section C.)

Assumed Cost of electricity: \$ 0.0742 /kWh

For SCL use only

latest revision: 7/15/2015

THE SMART BUSINESS PROGRAM - for customers who fall under the SCL Small Business Electric Rate

Survey and Rebate Form

Project Name: **Tukwila Metropolitan Pool**

Service Address: 4400 S. 144th St; Tukwila 98168

BPA Project Savings, kWh/yr	70,105
-----------------------------	--------

This project does NOT include BPA-T12 Replacements.	
---	--

total cost per kWh: 0

Phase: Preliminary

Enter information into the green cells.

SCL Rebate Amount: \$	-
Annual Savings: \$	5,201.79
Cost with tax: \$	-
Out of Pocket Cost: \$	-
EMA:	Debbi White

SB - ver. C (2014)

080714bs



THE SMART BUSINESS PROGRAM

Rebate Coupon

Coupon Number: 0

(must be assigned by SCL before work begins)

To request a Smart Business rebate from Seattle City Light (SCL), complete this Rebate Coupon and fax it to (206) 684-4220. Contractors must also send SCL a completed Survey & Rebate form.

Business Name Tukwila Metropolitan Pool

Business Address 4400 S. 144th St; Tukwila 98168

Owner Name Tukwila Metropolitan Park District Phone 0

Contact Name KimMcCoy Phone 206-432-7550

Contractor Name 0 Phone 0

Seattle City Light Use Only:	
Rebate Requested from Worksheet _____	SCL Authorized Rebate: _____
Authorized by: _____	Date: _____

Seattle City Light ("SCL") will review the Building Owner's ("Owner") rebate request coupon ("Request") and determine whether the installed efficiency products qualify for the rebate. If the installed efficiency products qualify, SCL will mail the appropriate rebate within thirty (30) days of SCL's receipt of the Request. By signing this Request and accepting any rebate, Owner (1) shall comply with all applicable Federal, State, and local laws, codes, ordinances, regulations, and requirements in the design, installation, and disposal of materials associated with conservation measures, including all building energy and accessibility codes, and compliance with procedures specified by SCL for the Smart Business Rebate Program; and (2) acknowledges and agrees that (a) SCL has not and does not make any representations or promises with respect to the efficiency products, the energy consumption, and/or energy savings from the installed efficiency products; and (b) SCL MAKES NO IMPLIED OR EXPRESS WARRANTIES REGARDING THIS PROGRAM ITS POLICIES, PROCEDURES, INSPECTIONS AND/OR ANY OWNER INSTALLED EFFICIENCY PRODUCTS, AND SPECIFICALLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Owner certifies that all information provided herein is true and correct. Owner acknowledges and accepts SCL's right to inspect the installed efficiency products listed on the attached Rebate Worksheet. Owner acknowledges that the Rebate Program is a limited offer and subject to the availability of funds, and that rebate amounts may be subject to change.

Signature of Business Owner **Date**

 Printed Name of Business Owner

 Business Owner's Mailing Address



THE SMART BUSINESS PROGRAM

Assignment of Payment Form

This form must be completed for Seattle City Light to issue rebate funds directly to the contractor.

A. Customer Information

Business Name Tukwila Metropolitan Pool

Business Address 4400 S. 144th St; Tukwila 98168

Owner Name Tukwila Metropolitan Park District Phone 0

Rebate Coupon # 0

The Smart Business Program rebate funds belong to the individual business owner. The individual business owner may direct Seattle City Light to issue the rebate check to the contractor listed below.

B. Contractor Information

Payee Name _____

Mailing Address _____ City _____ State _____ Zip _____

C. Customer Signature

Signature of Business Owner _____	Date _____
Printed Name of Business Owner _____	

Confirmed By _____ Date _____	To be Completed by SCL
----------------------------------	------------------------------

NetWell Noise Control

Soundproofing Treatments, Sound Panels and Related Acoustical Consulting Services
18525 37th Avenue North ~ Minneapolis, MN 55446
1-800-638-9355 ~ Fax 763-694-8908
email help@controlnoise.com
web: www.controlnoise.com



July 9, 2015

Request for Quote

Prepared by Mark Rustad ~ Sound Consultant ~

Prepared For Kim McCoy / REVISED
Contact Kim McCoy
Phone (206) 432-7550
Email kmccoy@tukwilapool.org
Date July 9, 2015
Consultant Mark Rustad

Your REVISED Request for Quote on the soundproofing project we discussed by phone is as follows. Per your request, we have swapped out the VET Baffle previously quoted, to go instead with the wall mounted VET Panel.

Product: VET Panel
Treatment: Wall Mount
Size: 4' wide x 8' tall
Thickness: 2"
Color: White
Edge: Heat Sealed
Mount: Grommets
Count: 90
Unit Price: \$108
Total \$9720
Sales Tax: \$0
Freight: \$985
Delivered Price: \$10,705

Freight: Shipping is FOB plant shipping dock to dock. Add \$70 for a lift gate.

Terms: Orders come by phone to 1-800-638-9355, or they can be emailed back or faxed to 763-694-8909. We accept all major credit cards, prepayments, and ACH transfers. Credit applications required for those seeking net 30 day terms upon approval.

Advise back on any questions related to your project. Orders come by phone to 1-800-638-9355. We look forward to working with you and resolving your acoustic issues!

Quote Date: July 9, 2015

Quoted by: Mark Rustad

 [NetWell Testimonials.docx](#)

18525 37th Avenue N Minneapolis, Minnesota 55446 United States (800) 638-9355

If you no longer wish to receive our emails, click the link below:

[Unsubscribe](#)

Tukwila Pool northside pavement: Before (broken up) and after (fresh blacktop)



The waste disposal area behind the pool is shared by Foster High School and Tukwila Pool. The 'Before' photos were taken April 21, 2015, and the blacktop had deteriorated further since. The Tukwila School District made the repairs early in July, 2015

THE

TUKWILA POOL

PRESENTS

THE

GREATEST

POOL ON EARTH



SATURDAY
AUG 15

Tukwila Pool 206 267 2350 4414 S 144th St tukwilapool.org