

2019 SCHOLARSHIP PROGRAM INFORMATION

Tukwila Residents Only

SCHOLARSHIP FUND

The Tukwila Pool wants to ensure all Tukwila residents have access to swim lessons. The pool's scholarship program is funded annually with the intention to provide everyone the opportunity to participate in our learn to swim program, regardless of income. Tukwila Pool staff aim to create a warm, friendly environment that promotes water safety, efficient swimming technique and FUN! Staff are here to help with the application process if you have questions or concerns.

REQUEST PROCESS

The request process is as follows:

1. Complete the attached *Scholarship Program Request Form* and, if necessary, supply supporting documentation.
 - **Option #1:** Go to the Tukwila School District office and obtain a verification of Free/Reduced Lunch Program Participation letter **OR**
 - **Option #2:** Complete the Income Verification Worksheet section of the *Scholarship Program Request Form* and provide the following documents:
 - Most recent Federal Income Tax Return Form **AND**
 - Copy of last two (2) most recent pay stubs
2. Return scholarship form and supporting documentation to the Tukwila Pool
3. Tukwila Pool Staff will review the completed form and documentation and respond to your request within 10 business days of being received.

APPLICATION INFORMATION & POLICIES

1. **Scholarships are available to residents and/or students in Tukwila only.** Proof of residency and/or verification of school attendance may be required.
2. **Qualification is based upon Household Income Guidelines or Free and Reduced Lunch Qualification.** The U.S. Department of Housing and Urban Development's current "Income Guidelines for King County" will be used as the basis for establishing the award guidelines. Additionally, students qualifying for free/reduced lunch with their school may automatically qualify. The table below details award amounts based upon qualifications

School District Free/Reduced Lunch	HUD Income Guidelines	Scholarship Award Amount
	80% - 50% of Median Income	50% of program or pass cost
Reduced Lunch	50% - 30% of Median Income	75% of program or pass cost
Free Lunch	30% or lower of Median Income	100% of program or pass cost

3. **Scholarships may not be available for all programs.** Some programs are exempt from funding, and some programs may only be eligible for partial funding.
4. **Scholarships availability.** Scholarships are dependent on funding availability and awarded on a first-come, first-served basis. Funding is allocated annually and distributed seasonally as follows:

Season	% of funds to be awarded
Winter: January – April	25%
Summer: May – August	50%
Fall: September - December	25%

5. **Scholarships are limited.** One scholarship per participant per season may be awarded. However, additional scholarships may be awarded at the discretion of the Director of Operations, depending upon funding availability. Only lessons continuation will be considered for additional scholarship funding in a given season. The intent of additional scholarships for swim lessons is to encourage skills competency relative to water safety.
6. **Additional Policy and Procedure information:** Additional information can be found at www.tukwilapool.org.



2019 Scholarship Request Form Tukwila Residents

PARENT/GUARDIAN INFORMATION

Parent/Guardian _____ Date of birth ____/____/____
 Street Address _____ City _____ Zip _____
 Primary Phone (____) _____ Email _____

PARTICIPANT INFORMATION

Name _____ Date of birth ____/____/____
 School _____ Age _____ Gender _____

Scholarship Request (list whether for lessons, program, class, etc.) _____

PLEASE NOTE: Scholarships are available to Tukwila residents & students at Tukwila schools only.

I certify the information on this form is true and correct. I understand this information is for a scholarship and that the Tukwila Pool may verify the information on the application. I also understand that deliberate misrepresentation of the information may impact my ability to receive funding now and in the future.

Parent/Guardian Signature _____ Date _____

Option #1

INCOME INFORMATION FROM SCHOOL: Does the participant qualify for Free or Reduced Lunch through their school? If NO, please proceed to Option #2. If YES, please complete this section.

My child receives Free or Reduced Lunch in the following school or district and I have attached a document from the school district verifying this.

Parent/Guardian Signature _____ Date _____

Option #2

INCOME VERIFICATION WORKSHEET: Please complete this section to determine your monthly household income. Monthly income is calculated for all members of the household and includes wages, salary, social security, public assistance, childcare assistance, pension, unemployment, insurance, child/spousal support, retirement and/or any other sources of income.

Number of people in household _____

Paycheck	
Unemployment	
Social Security	
Child/Spouse Support	
DSHS (Welfare, WIC, etc.)	
Other (list _____)	
TOTAL	

To determine eligibility and funding amount the following documents must be submitted with this application.

Most recent Federal Income Tax Return Form

AND

Copy of two (2) most recent paystubs

The information provided on and with this form is confidential and will only be used to determine eligibility.

OFFICE USE ONLY

Date Received: _____ Customer Notified: _____

Approved – Amount Granted: _____ Form Scanned: _____

Denied – Reason: _____ Account Note: _____

Staff Signature: _____ Spreadsheet: _____

Comments: _____