



TUKWILA POOL METROPOLITAN PARK DISTRICT

Special Meeting of the Board of Commissioners

MINUTES

March 1, 2019

5:31 p.m.

Tukwila Pool, 4414 S 144th St, Tukwila WA

CALL TO ORDER

President of the Board: Christine Neuffer called the meeting to order at 5:30 pm

Present: Commissioner Aaron Shipman, Jeri Frangello-Anderson

President: Christine Neuffer

Via Phone: Commissioner Ellen Gengler

Citizen: Sharon Shipman

**MOVED BY COMMISSIONER GENGLER TO EXCUSE COMMISSIONER ZAPUTIL
COMMISSIONER JERI FRANGELLO-ANDERSON SECONDS.
MOTION CARRIED**

AGENDA

- Transition planning for hiring a new Director of Aquatics Operations
- Formation of Hiring Committee
- Community Farewell discussion

**MOVED BY COMMISSIONER SHIPMAN TO APPROVE THE AGENDA, SECONDED BY
COMMISSIONER FRANGELLO-ANDERSON
MOTION CARRIED**

CITIZEN COMMENTS

None

Business Items:

Transition Planning for hiring a new Director of Aquatics Operations:

Ellen suggested that our current Director of Aquatics Operations offer any input to the current job description if there are any changes she would recommend. President Neuffer to give direction to our current Director of Aquatics Operations (Michelle) to proceed with posting current Director of Aquatics Operations position. Posting to Indeed. Commissioner Shipman also suggested that we also use WRPA, posting at Tukwila Pool, Tukwila Pool Website, Facebook and other sites that was used previously. Posting to websites at Director of Aquatics Operations discretion. Email address to be set back up for jobs@tukwilapool.org and all BOC members, District Administrator and Michelle Simpson to all receive these emails.

Formation of Hiring Committee:

President Neuffer suggested for the Hiring Committee to have 2 Commissioners, DA, DoAO, TPAC Member/Citizen. Commissioner Shipman concerned about too many members on the hiring committee. Current Assistant Managers also to be involved in reviewing resumes and interview process. Commissioner Gengler suggested that maybe a survey to be given to the current Assistant Managers to get input on what qualities they would like to see or offer any suggestions.

Commissioner Shipman nominated by President Neuffer, Frangello-Anderson seconded and Commissioner Gengler nominated Frangello-Anderson Commissioner Shipman seconded. Hiring Committee to meet on Wednesday 3/6/2019 with Michelle Simpson, DoAO and DA to address interview questions and process for moving forward. Discussion regarding the transition plan moving forward if we don't find a qualified applicant by March 28, 2019 and working with an interim plan in regard to current Assistant Managers. President Neuffer to discuss this plan with Michelle. Hiring committee to report progress at BOC Meeting March 11, 2019.


Community Farewell Discussion:

Discussion to offer the opportunity for the community to have a way to be able to offer thanks and appreciation to Michelle. Talk with Di to possibly create a memory box for pool patrons to be able to write a note to Michelle. Post to Facebook for citizen input and Commissioner Gengler suggested giving people the opportunity to possibly supply a video that Michelle could take with her. Commissioner Frangello-Anderson to reach out to the Tukwila Reporter to see if we may have time to put together a short article for the March issue. Jeri Frangello-Anderson and Sharon Shipman to work together to put something together with input from Commissioners, Kristine Selleck and staff.

ADJOURNMENT

COMMISSIONER SHIPMAN MADE MOTION TO ADJOURN, COMMISSIONER FRANGELLO-ANDERSON SECOND. MEETING ADJOURNED AT 6:20 PM.

ATTEST:



Jeri Frangello-Anderson, Clerk of the Board

March 18, 2019
Date: