

# TPMPD Finance Committee Meeting Minutes

Location: Tukwila Pool

Date: 6/18/18

Time: 5:00pm

Attendees: Committee Members: Vanessa Zaputil (Commissioner), Jeri Frangello-Anderson (Commissioner)

Staff: Michelle Simpson (DoAO), Richard Rabe (DA), Kristine Selleck (Bookkeeper)

Commissioners: Ellen Gengler (President)

## Agenda items

1. Approval of previous meeting's minutes. - 05/21/18
2. Bookkeeper's report- Update/Discussion
3. Director of Aquatic Operations' report- Update/Discussion
4. District Administrator's report- Update/Discussion
5. Status of pending contracts- Update/Discussion and Action (Below)
6. Status on Policy compliance- Discussion
7. Adjournment- 7:45pm

Action items	Owner(s)	Deadline	Status
Pool Cover Purchase (per ORCA quote- deep and shallow) \$16,918.62	Michelle Simpson	July Finance Meeting	Approved
WRPA Aquatics Sector Training- Sept.	Michelle Simpson	Aug. BOC Meeting	Forward to July. BOC Meeting for Recommendation

Action items	Owner(s)	Deadline	Status
Create "Small & Attractive Asset Tracking Log" per TPMPD Policy #555.	Richard Rabe	July Finance Meeting	In Progress
Create Prevailing Wage Contracts for McKinstry, Orcas, McDonald Miller & Security Co.	Richard Rabe	July Finance Meeting	In Progress
Approve recommending Policy #540 & #545 to BOC	Richard Rabe		Forward to TPAC, then Aug. BOC

Action items

Owner(s)

Deadline

Status