



## MEMBER OF THE BOARD OF COMMISSIONERS

### Position # 5 Description

**Term of Office:** From January 1, 2018 to December 31, 2023.

**Purpose:** As stewards of the tax district, Tukwila Pool MPD Commissioners serve at-large, representing all members of the Tukwila community in legislative and executive decision-making about District budgeting, policy and planning.

**Compensation:** The TPMPD compensates Commissioners at a rate of \$114 for each of the monthly Board Meetings (12 per year) plus the annual retreat. Special meetings may be compensated with Board approval in advance.

**Requirements:** You must be a registered voter and a current resident of Tukwila.

**Duties:** All duties of the Board are performed as a whole and acting as representatives of the Tukwila community. As such, the Board of Commissioners of the Tukwila Pool Metropolitan Park District:

- Develops the long-term goals for the Tukwila Pool.
- Appropriates funds as needed to operate the pool and to meet the long-term goals.
- Creates policy for the District and provides policy direction for the staff.

To accomplish this, a commissioner must:

- Review, study, discuss and decide on policy and fiscal questions.
- Interact with members of the community during public meetings and one-on-one.
- Be proficient in a variety of communication methods, including email, telephone and written.

Commissioners should have the ability to:

- Learn and use Robert's Rules of Order.
- Follow the laws that regulate park districts (Some of this information can be found by reviewing RCW 35.61- Metropolitan Park Districts).
- Research, listen to, analyze and evaluate information and perspectives on a variety of topics.
- Work in collaboration with a diverse community, incorporating a wide range of beliefs, backgrounds and ethnicities.
- Act at all times in what they consider to be the best interest of the community as a whole and with the understanding that your words and actions will be perceived as representative of the TPMPD.

**Time Commitment:** All Commissioners attend Regular Board meetings on the second Monday of each month beginning at 6:00 PM and generally lasting between 2 and 3 hours. Preparation for Board meetings involves independent study of agenda materials. Special meetings such as work sessions or ad-hoc committees are scheduled throughout the year and a one-day retreat is held annually.

**Please Note:** Persons elected or appointed to fill a vacant elective office must file a financial affairs statement with the Public Disclosure Commission detailing certain financial information about themselves, their spouse and any dependent children which then becomes public information for anyone to access. More information can be obtained from the Public Disclosure Commission, P.O. Box 40908, Olympia, WA 98504-0908 or by calling 1-877-601-2828. This is a State requirement of all appointed and elected officials.