

INFORMATIONAL MEMORANDUM

Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Verna Seal, Board President

DATE: September 12, 2013

SUBJECT: Pool Operations and Program Report

ISSUE

Pool Operations and Program Review Report

FINANCIAL IMPACT

Not to exceed \$5,000

BACKGROUND

At the August 19, 2013 MPD Board meeting the Board authorized the Board President to enter into a Consultant Agreement with KJ Design for a Pool Operations and Program Review, not to exceed \$5,000. The Scope of Work was reviewed and based upon input the following items have been clarified with the consultant:

- Informal interviews with a few dozen members of the public that use the facility were conducted at the Pool. Questions included: How often do you swim here? Is there anything about the operation that you would like to see changed? Can you suggest any improvement to the operation?
- Interviews were conducted with members of the Tukwila Pool Advisory Committee (TPAC) and some members of Sustain the Tukwila Pool (STP).
- Model of Governance Comparison will include comparisons between for-profit, non-profit and government models. Public/private partnerships will also be included.
- Website links were sent to all MPD public record documents, including a specific link to the STP report.
- Copies of the final report will be available electronically and hard copies will be available to all the Commissioners.

DISCUSSION

KJ Design will be presenting and delivering their report at the September 16, 2013 MPD Board meeting, copies of the report will be distributed at that time. The presentation will include the following:

Maintenance

- Areas for improvement
- The Good
- Our recommendations

Operational issues

- Areas for improvement
- The Good

- Our recommendations
- Programming
 - Area for improvement
 - The Good
 - Our recommendations
- Executive Director
 - The ideal executive director
 - Specific issues
 - Our recommendations
- Governance
 - Brief outline of the styles
 - What is commercialized public recreation?
 - A focus on third party operators
 - Evaluating success and failures
 - Our recommendations

RECOMMENDATION

N/A

ATTACHMENTS

N/A