

# INFORMATIONAL MEMORANDUM

## Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director 

DATE: April 10, 2013

SUBJECT: Support Services Interlocal Agreement Extension

### **ISSUE**

Extend Support Services Interlocal Agreement (ILA) with the City of Tukwila.

### **FINANCIAL IMPACT**

The Financial Impact for this decision would be \$7,500 per month for each month of the ILA or \$41,250 for the five and a half month extension.

### **BACKGROUND**

The timeline of events related to Support Services is as follows:

September 14, 2011: MPD entered into an Interlocal Agreement with the City to provide support services.

November 21, 2011: MPD signed Addendum No. 1, extending the Interlocal Agreement through January 15, 2013.

February 13, 2012: MPD signed Addendum No. 2 which removed pool staff and management salaries and benefits to be billed separately to the MPD.

September 17, 2012: Support Services Review presentation to the Board.

September 17, 2012: Independent review of Support Services RFP/ RFQ process presented to Board. Board members were asked to consider the topic of contracted support services and to bring ideas, concepts, and thoughts to discuss at the December 17, 2012 Board meeting

December 17, 2012: Board members discussed the potential of an Independent review of support services and listened to several citizens. Board members determined they would like to begin the process of evaluating support services needs and options by reviewing the Sustain the Tukwila Pool (STP) group's Comparison Report.

January 7, 2013: MPD signed Addendum No. 3 extending the ILA through July 15, 2013.

March 30, 2013: MPD Board Retreat: Discussion occurred regarding possible extension of the current Interlocal Agreement for Support Services through December 31, 2013. There was also discussion regarding the process for hiring a part-time Executive Director and once this person is in place to continue to evaluate support services and needs of the pool.

**DISCUSSION**

At the March 30, 2013 MPD Board retreat, the Board discussed extending the current support services ILA through December 31, 2013. Extending the ILA will permit time to develop a process for hiring an Executive Director and to continue to review and understand components of support services and needs of the pool.

**RECOMMENDATION**

The Board is being asked to extend the Interlocal Agreement with the City of Tukwila to December 31, 2013. The rest of the contract provisions remain the same.

**ATTACHMENTS**

Addendum 4 to Support Services Contract

ADDENDUM NO. 4

ADDENDUM TO INTERLOCAL AGREEMENT FOR SUPPORT SERVICES  
BETWEEN THE CITY OF TUKWILA AND  
THE TUKWILA POOL METROPOLITAN PARK DISTRICT

**THIS ADDENDUM** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the City of Tukwila and the Tukwila Pool Metropolitan Park District, both of whom are Washington municipal corporations, in accordance with the Interlocal Cooperation Act (RCW 39.34).

**ITEM ONE REVISION TO SECTION II AGREEMENT:** That Item 1.1. "Term" is amended to read as follows:

1. Term of Agreement and Renewal.

1.1 Term. This Agreement shall be valid until **December 31, 2013.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

CITY OF TUKWILA

TUKWILA POOL METROPOLITAN  
PARK DISTRICT

By: \_\_\_\_\_  
Jim Haggerton, Mayor

By: \_\_\_\_\_  
Verna Seal Board President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Christy O'Flaherty City Clerk

\_\_\_\_\_  
De'Sean Quinn, Clerk of the Board

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Shelley M. Kerslake, City Attorney

\_\_\_\_\_  
Lisa M. Marshall, Attorney for TPMPD