

## INFORMATIONAL MEMORANDUM

### Tukwila Pool Metropolitan Park District

TO: **Tukwila Pool MPD Board**

FROM: Jennafer Price Cargill, TPMPD Executive Director

DATE: March 26, 2014

SUBJECT: **2014 Planning Calendar**

**ISSUE**

Distribution of the 2014 Planning Calendar

**FINANCIAL IMPACT**

None

**BACKGROUND**

A long-term planning calendar was developed by the operator for the benefit of the Board of Commissioners. The operator has since turned that calendar over to the Executive Director who will maintain the calendar on behalf of the Board.

**DISCUSSION**

The calendar is being provided for your information. One item in particular that the Commissioners need to decide on is the date of the annual Board Retreat. The EDC has recommended a date of May 31<sup>st</sup> for this all-day planning session.

**RECOMMENDATION**

The Board is asked to approve a date for the 2014 Board Retreat

**ATTACHMENTS**

-2014 Planning Calendar



# Tukwila Pool Metropolitan Park District 2014 Planning Calendar

**DRAFT**

2014												
January	February	March	April	May		June	July	August	September	October	November	December
1/20/14 Consent Agenda: Approval of minutes; and vouchers. Executive Director Budget Allocation.	2/26/14 Consent Agenda: Approval of minutes; and vouchers. Revised TPAC Resolution	3/26/14 Consent Agenda: Approval of minutes; and vouchers. Proposed language for ILA revisions	4/23/14 Consent Agenda: Approval of minutes; and vouchers.	5/28/14 Consent Agenda: Approval of minutes; and vouchers. Policy Review: Rental, programs and budget	5/31/14 Board Retreat (proposed date)	6/25/14 Consent Agenda: Approval of minutes; and vouchers.	7/23/14 Consent Agenda: Approval of minutes; and vouchers.	8/27/14 Consent Agenda: Approval of minutes; and vouchers. Preliminary Budget Direction; Programs & Fees Direction; & Fee Study	9/24/14 Consent Agenda: Approval of minutes; and vouchers. Budget Workshop	10/22/14 Consent Agenda: Approval of minutes; and vouchers. Fees Adoption: Market now for January	11/26/14 Consent Agenda: Approval of minutes; and vouchers. Appointment of Officers	12/15/14 Consent Agenda: Approval of minutes; and vouchers.
Executive Steering Cmte discussion	Executive Steering Cmte Resolution	Executive Director Committee Report		Marketing Plan Review						Public Hearings: 2015 Tax Levy 2015 1% Tax Increase 2015 Budget	Resolutions Adopt: 2015 Tax Levy 2015 Tax Levy Increase 2015 Budget	
Future amendments to ILA proposed discussion	Recommended Amendments to ILA proposed discussion	Long-term planning calendar review								10-1-14 Budget Distribution		
TPAC membership discussion	Implementing KJ Designs' recommendations	Discussion on TPMPD specific Email addresses for Board								Budget & 5-year Financial Plan Distribution W/ Policy Issues		
Preliminary TPAC Direction	2013 Year End Report - Program & Financial; Support Services Contract	Approval of Facilities Use Agreement		Quarterly Report Program, Financial & Support Services				Quarterly Report Program, Financial & Support Services			2014 TPAC Terms Expiration #3, #4 & #5	
Employee PEIS participation											Preliminary Long-Term Agenda	
TPAC Report	TPAC Report	TPAC Report	TPAC Report	TPAC Report		TPAC Report	TPAC Report	TPAC Report	TPAC Report	TPAC Report	Preliminary TPAC Direction	
Staff Report	Staff Report	Staff Report	Staff Report	Staff Report		Staff Report	Staff Report	Staff Report	Staff Report	Staff Report	Attorney Contract	
ED Report	ED Report	ED Report	ED Report	ED Report		ED Report	ED Report	ED Report	ED Report	ED Report	Support Services Contract	
											Quarterly Report Program, Financial & Support Services	

<b>Color Key</b>	Consent Agenda	Budget Items	Capital Issues	Policy Issues	Administrative Issues	Support Services	TPAC Issues	Legal Services Issues	Long-term planning	Reports	Governance Issues
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