

INFORMATIONAL MEMORANDUM

Tukwila Pool Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Jennafer Price Cargill (Executive Director, TPMPD) & Brian Snure (TPMPD Attorney)

DATE: February 26, 2014

SUBJECT: **Recommendations for amending the Interlocal Agreement with the City of Tukwila**

ISSUE

The TPMPD Executive Director and Attorney's recommended revisions to the Interlocal Agreement with the City of Tukwila

FINANCIAL IMPACT

None

BACKGROUND

An Interlocal Agreement with the City of Tukwila was approved in December 2013. At the January 2014 meeting Commissioner Robertson proposed a process by which amendments could be made to the agreement. Commissioner Robertson and Commissioner Kruller each put forward suggestions for areas which should be reviewed. Ultimately, the Board voted to have the Executive Director and Attorney recommend amendments for the Board to consider at the February meeting.

DISCUSSION

After reviewing the current Interlocal Agreement with the City of Tukwila, the ED and Attorney propose that language should be drafted to cover the following topics which are standard for agreements of this type:

- 1) Dispute Resolution
- 2) Termination – for non-payment, lack of insurance, or material breach of contract
- 3) Accountability & Reporting – including a work plan with measurable goals, financial & other reports, and performance audits
- 4) Cost controls – setting an annual cap on spending beyond which additional approval would be required
- 5) Policies and Procedures – reserving TPMPD's right to adopt reasonable policies in the future that set a higher standard and would supersede City policies once adopted.

STAFF RECOMMENDATION

The TPMPD Board of Commissioners is asked to consider the five revisions outlined above and direct the Executive Director and Attorney to draft amendments that the Board can review and potentially put to a vote at the March meeting.

ATTACHMENTS

-none