


## INFORMATIONAL MEMORANDUM

### Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director 

BY: Vicky Carlsen, Deputy Finance Director

DATE: January 15, 2014

SUBJECT: Optional Enrollment in WA State Department of Retirement Systems Public Employees' Retirement System Plan

#### ISSUE

Decide if the MPD wishes to enroll in PERS as a retirement benefit to all eligible MPD employees.

#### FINANCIAL IMPACT

Current employer contribution rate is 9.21% on all reportable income.

#### DISCUSSION

The Executive Director for the MPD signed an employment contract which includes the benefit of participating in a Washington State Department of Retirement Systems (DRS) PERS plan. The City's Finance department started the process of setting up a new entity with DRS and in doing so discovered that a newly formed governmental entity has the option rather than a requirement of enrolling in PERS.

If the MPD chooses to enroll in PERS, a resolution by the governing body must be approved. Once enrolled in the program, the MPD cannot opt out of the program at a later date. Additionally, once an employer becomes a participant in PERS, all employees who are employed in eligible positions must participate in PERS. An eligible position is one that normally works at least 70 hours per month for at least 5 months each year.

Participation in PERS requires both an employer and employee contribution every pay cycle. The current employer rate is 9.21%. The current employee rate is 4.92% for PERS plan 2 and ranges from 5% to 15% for PERS plan 3, depending on the option selected. These rates are adjusted periodically to ensure that the programs are properly funded.

If the MPD chooses not to enroll in PERS at this time, the employment contract will need to be amended to reflect the change. The MPD can choose, at a later date, to enroll in PERS.

#### RECOMENDATION

The Board is being asked to consider whether or not to enroll in PERS.

#### ATTACHMENTS

Resolution for Enrollment in PERS



# Tukwila Metropolitan Park District

Resolution No. \_\_\_\_\_

## A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT AUTHORIZING AND APPROVING PARTICIPATION IN THE WASHINGTON STATE PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS).

**WHEREAS**, the Board of Commissioners of the Tukwila Metropolitan Park District desires to provide a retirement benefit to all eligible employees of the Tukwila Metropolitan Park District; and

**WHEREAS**, RCW 41.40.062 allows optional entry to the Washington State Public Employees' Retirement System (PERS) by political subdivisions or associations of political subdivisions;

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:**

1. Eligible employees of the Tukwila Metropolitan Park District shall participate in PERS, as allowed by RCW 41.40.062;
2. The necessary funds shall be made available to cover the Tukwila Metropolitan Park District's proportionate share for participation in PERS; and
3. PERS membership shall begin on January 1, 2014.

PASSED BY THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT at a Regular Meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
*Kate Kruller, Clerk of the Board*

\_\_\_\_\_  
*De'Sean Quinn, President,  
Board of Commissioners*

APPROVED AS TO FORM BY:

Filed with the Clerk: \_\_\_\_\_  
Passed by the Commission: \_\_\_\_\_  
Resolution Number: \_\_\_\_\_

\_\_\_\_\_  
*Brian Snure, Commission Attorney*