

## INFORMATIONAL MEMORANDUM

### Tukwila Metropolitan Park District

TO: Tukwila Pool MPD Board

FROM: Rick Still, Parks and Recreation Director 

DATE: October 16, 2013

SUBJECT: TPAC Member Appointment Process

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#### ISSUE

Appointment process for vacant TPAC positions.

#### FINANCIAL IMPACT

No financial impact.

#### BACKGROUND

The Tukwila Pool Advisory Committee (TPAC) was established by Resolution #8 on December 12, 2011. Staggered terms were established for continuity of the committee: Two original members had a one-year term and three original positions had a two-year term. The staggered terms allow for two or three vacancies to occur every year rather than all five vacancies at one time.

Appointment Process: A public call for volunteer application was let, applicants were interviewed by the Board President and TPAC Chair, the Board President made appointments and those appointments were confirmed by the MPD Board. There have been two vacancies this year that occurred due to committee members stepping down as a TPAC member. These positions were filled August 19, 2013 after following the appointment process described above.

#### DISCUSSION

Terms for TPAC positions #1 and #2 will expire on December 31, 2013 thus creating two vacancies on the committee.

The Board has a couple options for filling these positions. The Board may choose to use the historical appointment process to fill the vacancies or the Board may choose to reappoint the positions without further processes.

The Board may also consider defining one of the positions to include student participation as a regular member on the Committee or the Board may choose to add a student representative as an ad hoc position. The Board may consider creating other opportunities for many active pool participants, for example a "friends of the Tukwila Pool" or a less formal group that provides feedback from participants in a more casual setting.

Finally, the Board may consider requesting that TPAC be open to a meeting time change that may accommodate other potential committee members.

#### RECOMMENDATION

Staff recommends that the Board advertise and seek a student participant as an official member of the Tukwila Pool Advisory Committee and to use the historical appointment process for all vacancies now and in the future.