

## INFORMATIONAL MEMORANDUM MPD

TO: Tukwila Pool MPD Board President

FROM: Bryan Nelson, Chair, Tukwila Pool Advisory Committee

DATE: November 14, 2012

SUBJECT: Fees Increase and Budget Recommendations

### ISSUE

Tukwila Pool Advisory Committee (TPAC) Fees Increase and Budget Recommendations

### DISCUSSION

TPAC has thoroughly reviewed and discussed Fees Increase materials and the 2013-2014 MPD Budget at their October 2<sup>nd</sup>, November 7<sup>th</sup>, and November 10<sup>th</sup> meetings. The following is TPAC's recommendations:

**Fees Increase:** At the November 10, 2012 TPAC meeting, a motion was passed to recommend the MPD Board adopt and implement the recommended fee increase effective May 2013.

**2013 Budget:** At the November 10, 2012 TPAC meeting, a motion was passed to recommend the MPD Board adopt the 2013 Budget as presented with the following requests:

- Addition of a line item for a scholarship program (\$5,000) with recommended details/guidelines to be worked out by TPAC, Staff and MPD Board in the future.
- Budget includes/assumes similar programs and scheduling as 2012, with a minimum of three special events.

### RECOMMENDATION

Please consider TPAC's recommendations as you move forward with determining a fees increase and passing the 2013 MPD Budget.



# Tukwila Metropolitan Park District Tukwila Pool Advisory Committee

TO: Citizens Pool Advisory Committee  
FROM: Bryan Nelson - Chair  
DATE: 9/30/12  
SUBJECT: Tukwila Pool Advisory Committee Meeting

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If you are unable to attend, please notify Bryan at 206-931-1579

## AGENDA

October 3, 2012

7:00 AM

Meeting Location: Tukwila Community Center

### Call to Order

Approval of Minutes – September 12, 2012

### Business Items:

- 1) 10 min: Pre-Construction/Development Status/Projected Construction Timeline/Marketing: Update only. No recommendations from TPAC expected.
- 2) 20 min: Review Preliminary Budget (requested from the 10/1 MPD Special Meeting): Any Questions, Clarification, additional information needed. No recommendations at this point.
- 3) 10 min: Review Governance Outline for Elected Board: Any Questions, Clarification, additional information needed. No recommendations at this point.
- 10 min: Discussion about having another community meeting that includes MPD, TPAC, STP and greater pool community. Extension from last meeting discussion.
- 4) 40 min: Review of the TPAC Direction from the Board discussed at the last MPD meeting. Begin working through timelines. Verna is going to work on incorporating the discussion from that meeting and send to us in advance.

Action item: fee increase recommendation MPD is requesting from TPAC.

### Committee Reports

### Citizen Comments

### Staff Report

### Other

Next Meeting: November 7, 2012

### Adjournment



TUKWILA METROPOLITAN PARK DISTRICT  
Tukwila Pool Advisory Committee

MINUTES

Tukwila Community Center  
Wednesday, October 3, 2012 7:00 AM

**Attendance**

Committee: Bryan Nelson, Jeri Frangello-Anderson, David Puki, Vida Verdier, Vanessa Zaputil  
Staff: Robert Eaton, Stephanie Gardner, Amy Kindell, Rick Still  
Board Member: Verna Seal

**Call to Order:** Bryan Nelson called the meeting to order at 7:04 AM.

**Approval of Minutes:** Committee Members reviewed the minutes from the September 12, 2012 meeting and made amendments. Vida Verdier made a motion to approve the minutes as amended. David Puki seconded the motion. The motion carried 5-0.

**Business Items**

1. Pre-Construction/Development Status/Project Construction Timeline/Marketing – Robert Eaton provided a brief summary of the status of the project, sharing with the group the project is moving ahead with RFP's going out to sub-contractors next week. He also shared that the definite first day of the closure is November 5, 2012. Committee members asked specific questions about the project timeline. Robert Eaton and Rick Still explained the process has unique characteristics resulting in the specific timeline during construction being somewhat flexible. They assured the committee everything is on schedule.

Amy Kindell shared with the committee regarding upcoming marketing items. Fliers for the upcoming pre-closure Pooch Plunge were passed out to the committee. Amy Kindell discussed details of the event to the committee and shared that posters are up at City offices and fliers would be going out at other locations this week. Additionally, Amy Kindell shared with the committee three fliers that would be available to pool patrons later that day. The fliers provide information for adults, youth and seniors on alternate recreation activities they can participate in while the pool is being re-modeled. Committee members asked questions regarding the options listed in the fliers. Bryan Nelson requested the fliers be made available on the MPD website.

2. Review Preliminary Budget (requested from the 10/1 MPD Special Meeting) – Rick Still shared with the committee that financing options are still being explored and an application for one such option has been submitted. The final details are being worked out and the project is on track.

Committee members asked specific questions regarding how figures in the budget were generated or used. Rick Still answered committee questions around topics such as the use of 2011 proposed budget numbers vs. 2011 approved budget numbers, loan repayment, city valuation, credit card usage rates, employee compensation during the closure, employee retention during the closure and utilities rates. The committee forwarded this item to their next meeting.

## TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

3. Review Governance Outline for Elected Board – not discussed
4. Review of the TPAC Direction from the Board discussed at the last MPD Meeting – Vanessa Zaputil provided the committee with a re-cap of the discussion by the Board of this matter at their meeting September 17, 2012 meeting. Committee members reviewed and discussed the TPAC work plan document that the Board reviewed and discussed at their last meeting. The committee then discussed the intention of the Board in providing TPAC with direction. Vanessa Zaputil shared that she felt the Board had been very supportive of TPAC pursuing items in addition to those in the document. Board Member Seal clarified that the action items listed in the document are items that the Board needs TPAC to attend to. The committee further discussed the tasks outlined in the document and how to respond to the direction from the Board.

The committee discussed how a gap analysis would be done, potential partnerships, and cultural competency.

Bryan Nelson brought up that idea of a community meeting being a possible way to address many of the topics like gap analysis and cultural competency. He shared that he felt the previous visioning meeting was great but mostly geared toward the upcoming improvements and it may be beneficial to do another visioning meeting for programming at the Pool. He suggested such a meeting could potentially happen before or during the upcoming closure. Rick Still explained to the committee that a visioning meeting that would involve all groups within the community would require quite a bit of planning and coordination.

8:18 AM Verna Seal exited the meeting.

The committee suggested a possible March or April visioning meeting. It was then discussed that committee members could build a list of community connections they currently have or would like to see built to support the Pool.

The Committee then briefly discussed their recommendation to the Board regarding a potential fee increase. They discussed the philosophy of how rate increases should be accomplished either in large increases occasionally or in small regular increases. Staff distributed information to the committee that showed the suggested rate increases, compared them with previous rates, compared them with the industry average from the fee study completed by Staff in late 2011, and showed the potential increased revenue from the suggested increase. The committee requested information from staff for their next meeting, on the fee increase habits of the other pools included in the late 2011 fee study as well as information about what pools were included in that study.

Vanessa Zaputil shared with the committee some of her notes from the September 2012 board meeting. The committee agreed to generate a recommendation for the Board on the proposed fee increase at their next meeting.

**Citizen Comments:** None

TUKWILA METROPOLITAN PARK DISTRICT  
Tukwila Pool Advisory Committee

**Staff Reports:**

**Other:**

**Adjournment:** Vanessa Zaputil made a motion to adjourn the meeting. Vida Verdier seconded the motion. The meeting was adjourned at 8:36 AM.

**Next Meeting:** Wednesday, November 7, 2012 7:00 AM, Tukwila Community Center

Minutes by ANK





## **Tukwila Metropolitan Park District Tukwila Pool Advisory Committee**

**TO:** Citizens Pool Advisory Committee  
**FROM:** Bryan Nelson - Chair  
**DATE:** 11/1/12  
**SUBJECT:** Tukwila Pool Advisory Committee Meeting

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If you are unable to attend, please notify Bryan at 206-931-1579

### **AGENDA**

November 7, 2012

7:00 AM

**Meeting Location: Tukwila Community Center**

#### **Call to Order**

#### **Approval of Minutes – October 3, 2012**

#### **Business Items:**

- 1) 10 min: TPAC meetings: how do we balance compliance with RCW and efficiency/effectiveness in planning additional meeting times?
- 2) 5 min: Request for approved TPAC minutes to be in a folder on the MPD site, separate from the MPD Agenda packet for ease of access.
- 3) 10 min: Pre-Construction/Development Status/Projected Construction Timeline/Marketing: Update only. No recommendations from TPAC expected.
- 4) 30 min: Review Preliminary Budget and provide recommendation to MPD Board if possible (Additional meeting may be required).
- 5) 20 min: Review proposed fee increase and provide recommendation to MPD Board if possible (further discussion at future meeting may be required).
- 6) 5 min: Review preliminary list of outreach that will be done during the closure for the Community meeting that includes MPD, TPAC, STP and greater pool community (post grand re-opening)

#### **Committee Reports**

#### **Citizen Comments**

#### **Staff Report**

#### **Other**

**Next Meeting: December 5, 2012**



Tukwila Pool Pass Sales and Revenue  
2010-2012

Period	Resident		Non-Resident		Total		# Change	\$ Change	Average Pass Sale
	# sold	\$	# sold	\$	# sold	\$			
May 1, 2012 - October 31, 2012	195	\$8,631.43	148	\$7,714.22	343	\$16,345.65	35	6.79%	\$47.65
May 1, 2011 - October 31, 2011	143	\$6,899.85	165	\$8,406.70	308	\$15,306.55	-21	-11.34%	\$49.70
May 1, 2010 - October 31, 2010	135	\$6,992.64	194	\$10,272.53	329	\$17,265.17			\$52.48

January 1, 2012-October 31, 2012	297	\$13,619.77	269	\$13,645.02	566	\$27,264.79	57	8.04%	\$48.17
January 1, 2011- October 31, 2011	216	\$10,750.23	293	\$14,485.53	509	\$25,235.76	-57	-13.82%	\$49.58
January 1, 2010- October 31, 2010	241	\$12,406.58	325	\$16,876.41	566	\$29,282.99			\$51.74

**Notes -**

\*All revenues listed are net (after tax) revenues. \*2010 was the highest earning year in Tukwila Pool history.

**Comparison of May 1, 2012 Tukwila Pool Pass sales and revenues  
with Other Area Pool Fees**

	Tukwila Resident May 2012 Rates	Tukwila Non-Resident May 2012 Rates	Evergreen	Mount Rainer (AMG)	Lindbergh	Seattle Parks - Southwest Pool	Kent Meridian (AMG)	Mercer Island	King County Aquatic Center	Covington - Resident	Covington - Non Resident	Auburn	Redmond	Industry Average	Tukwila Resident vs. Average	Tukwila Non-Res. vs. Average
Adult Drop-in	\$4.00	\$4.00	\$4.50	\$4.95	\$3.75	\$4.75	\$4.95	\$5.50	\$3.25	\$3.50	\$4.25	\$3.00	\$4.40	\$4.22	-5.11%	-5.11%
Youth/Sr Drop-in	\$3.00	\$3.00	\$3.50	\$3.58	\$4.25	\$3.25	\$3.58	\$4.00	\$3.25	\$3.50	\$4.25	\$2.50	\$3.60	\$3.48	-13.83%	-13.83%
Adult Lap Swim Drop-in	n/a	n/a	n/a	n/a	\$4.25	n/a	n/a	n/a	\$5.00	\$5.25	\$6.50	\$4.00	n/a	\$5.00	-20.00%	-\$0.20
Youth Lap Swim Drop-in	n/a	n/a	n/a	n/a	\$4.25	n/a	n/a	n/a	\$5.00	\$5.25	\$6.50	\$4.00	n/a	\$5.00	-40.00%	-40.00%
Senior Lap Swim Drop-in	n/a	n/a	n/a	n/a	\$3.25	n/a	n/a	n/a	\$3.75	\$3.50	\$4.25	\$4.00	n/a	\$3.75	-20.00%	-20.00%
Adult H2OX Drop-in	\$6.00	\$6.00	n/a	\$7.15	\$6.25	\$6.00	\$7.15	\$7.50	\$6.25	\$6.75	\$8.25	n/a	\$4.60	\$6.54	-8.21%	-8.21%
Sr. H2OX Drop-in	\$5.00	\$5.00	n/a	\$5.50	\$4.25	\$3.50	\$4.25	\$5.50	\$4.75	\$5.25	\$6.50	n/a	\$5.60	\$5.12	2.40%	-2.40%
Youth 10 Punch Public Swim	\$27.00	\$30	\$30.00	\$38.50	\$31.25	\$29.20	\$38.50	\$35.00	n/a	\$31.50	\$38.25	n/a	\$40.00	\$33.56	-19.56%	-10.62%
Adult 10 Punch Public Swim	\$36.00	\$40	\$40.00	\$38.50	\$35.42	\$42.70	\$38.50	\$50.00	n/a	\$31.50	\$38.25	n/a	\$40.00	\$39.17	-8.09%	2.12%
Senior 10 Punch Public Swim	\$27.00	\$30	\$30.00	\$33.00	\$27.08	\$29.20	\$33.00	\$30.00	n/a	\$31.50	\$38.25	n/a	\$32.00	\$31.00	-12.91%	-3.24%
Youth 10 Punch Lap	\$27.00	\$30	\$30.00	\$46.75	\$35.42	\$29.20	\$46.75	\$33.33	n/a	\$47.25	\$58.50	n/a	\$4.00	\$35.29	-23.49%	-14.99%
Adult 10 Punch Lap	\$36.00	\$40	\$40.00	\$46.75	\$35.42	\$42.70	\$46.75	\$30.83	n/a	\$47.25	\$58.50	n/a	\$40.00	\$42.20	-14.69%	-5.21%
Senior 10 Punch Lap	\$27.00	\$30	\$30.00	\$33.00	\$27.08	\$29.20	\$33.00	\$28.33	n/a	\$31.50	\$38.25	n/a	\$32.00	\$30.85	-12.48%	-2.76%
Youth 1 Month Pass	\$28.00	\$37	\$40.00	n/a	n/a	\$40.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.26	-22.78%	2.16%
Adult 1 Month Pass	\$39.00	\$52	\$65.00	n/a	n/a	\$55.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$52.65	-25.92%	-2.00%
Sr. 1 Month Pass	\$28.00	\$37	\$40.00	n/a	n/a	\$40.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.26	-22.78%	2.16%
Youth 3 Month Pass	\$66.00	\$87	\$105.00	\$100.00	\$170.00	n/a	\$100.00	\$120.00	\$107.50	\$87.50	\$106.25	n/a	n/a	\$104.96	-37.12%	-16.81%
Adult 3 Month Pass	\$105.00	\$139	\$155.00	\$125.00	\$170.00	n/a	\$125.00	\$180.00	\$156.75	\$131.25	\$162.50	n/a	n/a	\$144.94	-27.56%	-4.16%
Sr. 3 Month Pass	\$66.00	\$87	\$105.00	\$80.00	\$110.00	n/a	\$80.00	\$115.00	\$107.50	\$87.50	\$106.25	n/a	n/a	\$94.46	-30.13%	-7.56%
Youth 12 Month Pass	\$187.00	\$247	n/a	\$300.00	\$480.00	n/a	\$300.00	\$330.00	\$312.00	\$175.00	\$212.50	n/a	n/a	\$282.66	-33.84%	-12.47%
Adult 12 Month Pass	\$308.00	\$407	n/a	\$430.00	\$480.00	n/a	\$430.00	\$450.00	\$456.00	\$262.50	\$325.00	n/a	n/a	\$394.33	-21.89%	3.34%
Sr. 12 Month Pass	\$187.00	\$247	n/a	\$200.00	\$330.00	n/a	\$200.00	\$260.00	\$273.00	\$175.00	\$212.50	n/a	n/a	\$231.66	-19.28%	6.80%
Adult H2OX 10 visit	\$52.00	\$60	n/a	\$60.00	\$52.08	n/a	\$60.00	\$70.00	\$56.25	\$60.75	\$74.25	n/a	n/a	\$60.59	-14.18%	-0.98%
Sr. H2OX 10 visit	\$42.00	\$50	n/a	\$42.50	\$35.42	n/a	\$42.50	\$50.00	\$42.75	\$47.25	\$58.50	n/a	n/a	\$45.66	-8.01%	9.51%
Swim Lesson (\$/class)	\$5.50	\$6.50	\$9.00	\$10.75	\$7.83	\$6.50	\$10.75	\$9.75	\$6.80	\$7.50	\$9.00	\$6.00	\$7.00	\$7.91	-30.50%	-17.87%
Private Lessons	\$25.00	\$30.00	\$20.00	\$42.90	\$28.00	\$34.00	\$42.90	\$30.00		\$28.00	\$34.00		\$25.00	\$30.89	-19.07%	-2.88%
Semi Private Lessons	\$30.00	\$35.00	\$30.00	\$30.25	n/a	\$44.00	\$30.25	\$24.00		\$17.00	\$21.00	n/a		\$29.06	3.25%	20.46%
Party Rental (1-25 ppl) /hr	\$110.00	\$140.00	\$115.00	\$99.00	\$120.00	\$206.00	\$99.00	\$150.00	\$115.00	\$110.00	\$135.00		\$115.00	\$126.17	-12.81%	10.96%
Party Rental (26-60 ppl) /hr	\$135.00	\$170.00	\$150.00	\$132.00	\$145.00	\$231.00	\$132.00	\$250.00	\$145.00	\$155.00	\$190.00		\$145.00	\$165.00	-18.18%	3.03%
Party Room 1/hr	\$0.00	\$0.00	n/a	\$49.50	\$40.00	\$35.00	\$49.50	n/a	\$39.00	\$35.00	\$45.00	n/a		\$32.56	-100.00%	-100.00%
Lane Rental/hr - Swim Team	\$9.00	\$12.00	\$13.00	\$10.50	\$10.00	\$27.00	\$10.50	\$25.00	\$12.50	\$11.00	\$11.00		\$12.00	\$13.63	-33.94%	-11.93%
Lane Rental/hr - Schools	\$8.00	\$11.00	\$10.00	\$10.50	\$10.00	\$27.00	\$10.50	\$10.83	\$14.50	\$11.00	\$11.00		\$13.30	\$12.30	-34.97%	-10.59%
Distance (miles) from Tukwila Pool	n/a	n/a	6.90	7.70	7.90	7.90	11.00	15.30	15.50	15.80	15.80	19.20	24.40	Average % difference	-24.32%	-23.31%

**Methods of determining fees for Pools included in  
2011 Tukwila Pool Fee Study**

Pool	Last Fee Change	Method of increase
Evergreen	<i>2011</i>	No response from inquiry - <i>set by management company</i>
Lindburg	Jul-11	Proposed by staff, School Board Approved
Covington	yearly	set by policy - based on consumer price index and cost recovery goals
Seattle		No response from inquiry - <i>set by parks board, approved by City Council</i>
Mt. Rainer	2010	Set by Management company
Kent Meridian	2010	Set by Management company
Mercer Island	twice yearly	some contract with SD, the rest Market survey & cost recovery
King County Aquatics Center	<i>2009-2010</i>	Proposed by staff to parks board, approved by County Council
Auburn		No response from inquiry - <i>proposed by staff, approved by School Board</i>
Redmond	2009	No response from inquiry - <i>Set by Management company</i>

**Notes -** \* All information in italics has not been verified with the facility management and is from staff recollection

Current Tukwila Pool Fee Schedule  
2012 Fee Recommendation

Fee Type	Tukwila Resident	Proposed 2013 Resident Fee	Early 2012 Tukwila Non-Resident	New 2012 Non-Resident Fee	Proposed 2013 Non-Resident Fee	Industry Average
Adult Drop-in	\$4.00	\$4.00	\$4.00	\$5.00	\$4.00	\$4.22
Youth/Sr Drop-in	\$3.00	\$3.00	\$3.00	\$4.00	\$3.00	\$3.48
Adult H2OX Drop-in	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.54
Sr. H2OX Drop-in	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.12
Youth 10 Punch Public Swim	\$27.00	\$28	\$27.00	\$30	\$30	\$33.29
Adult 10 Punch Public Swim	\$36.00	\$38	\$36.00	\$40	\$40	\$38.81
Senior 10 Punch Public Swim	\$27.00	\$28	\$27.00	\$30	\$30	\$30.73
Youth 1 Month Pass	\$28.00	\$29	\$31.00	\$35	\$37	\$34.75
Adult 1 Month Pass	\$39.00	\$41	\$43.00	\$49	\$52	\$50.50
Sr. 1 Month Pass	\$28.00	\$29	\$31.00	\$35	\$37	\$34.75
Youth 3 Month Pass	\$66.00	\$69	\$73.00	\$83	\$87	\$103.53
Adult 3 Month Pass	\$105.00	\$110	\$115.00	\$132	\$139	\$142.55
Sr. 3 Month Pass	\$66.00	\$69	\$73.00	\$83	\$87	\$93.03
Youth 12 Month Pass	\$187.00	\$196	\$205.00	\$236	\$247	\$277.94
Adult 12 Month Pass	\$308.00	\$323	\$339.00	\$388	\$407	\$386.72
Sr. 12 Month Pass	\$187.00	\$196	\$205.00	\$236	\$247	\$226.94
Adult H2OX 10 visit	\$52.00	\$55	\$52.00	\$60	\$60	\$59.70
Sr. H2OX 10 visit	\$42.00	\$44	\$42.00	\$50	\$50	\$44.77
Swim Lesson (\$/class)	\$5.50	\$5.50	\$6.00	\$6.50	\$6.50	\$7.88
Private Lessons	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.44
Semi Private Lessons	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00	\$28.50
Party Rental (1-25 ppl) /hr	\$110.00	\$116.00	\$110.00	\$140.00	\$140.00	\$123.67
Party Rental (26-60 ppl) /hr	\$135.00	\$140.00	\$135.00	\$170.00	\$170.00	\$162.08
Party Rental (60-90 ppl) /hr	\$160.00	\$168.00	\$160.00	\$200.00	\$200.00	\$180.56
Party Rental (90-120ppl) /hr	\$185.00	\$195.00	\$185.00	\$235.00	\$235.00	\$217.57
Party Rental (120-150ppl) /hr	\$210.00	\$220.00	\$210.00	\$265.00	\$265.00	\$253.71
Party Room 1/hr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.56
Lane Rental/hr - Schools	\$9.00	\$12.00	\$9.00	\$12.00	\$12.00	\$13.38
Lane Rental/hr - Swim Team	\$8.00	\$11.00	\$8.00	\$11.00	\$11.00	\$12.05

Current Tukwila Pool Fee Schedule  
2013 Fee Recommendation

Fee Type	Tukwila Resident	Proposed 2013 Resident Fee	Change	vs average	Early 2012 Tukwila Non-Resident	Post May 2012 Non-Resident Fee	Proposed 2013 Non-Resident Fee	Change	vs. average	Industry Average
Adult Drop-in	\$4	\$4	\$0	(\$0.22)	\$4	\$4	\$4.00	\$0	(\$0.22)	\$4.22
Youth/Sr Drop-in	\$3	\$3	\$0	(\$0.48)	\$3	\$3	\$3.00	\$0	(\$0.48)	\$3.48
Adult H2OX Drop-in	\$6	\$6	\$0	(\$0.54)	\$6	\$6	\$6.00	\$0	(\$0.54)	\$6.54
Sr. H2OX Drop-in	\$5	\$5	\$0	(\$0.12)	\$5	\$5	\$5.00	\$0	(\$0.12)	\$5.12
Youth 10 Punch Public Swim	\$27	\$28	\$1	(\$4.94)	\$27	\$30	\$30	\$0	(\$3.29)	\$33.29
Adult 10 Punch Public Swim	\$36	\$38	\$2	(\$1.01)	\$36	\$40	\$40	\$0	\$1.19	\$38.81
Senior 10 Punch Public Swim	\$27	\$28	\$1	(\$2.38)	\$27	\$30	\$30	\$0	(\$0.73)	\$30.73
Youth 1 Month Pass	\$28	\$29	\$1	(\$5.35)	\$31	\$35	\$37	\$2	\$2.25	\$34.75
Adult 1 Month Pass	\$39	\$41	\$2	(\$9.55)	\$43	\$49	\$52	\$3	\$1.50	\$50.50
Sr. 1 Month Pass	\$28	\$29	\$1	(\$5.35)	\$31	\$35	\$37	\$2	\$2.25	\$34.75
Youth 3 Month Pass	\$66	\$69	\$3	(\$34.23)	\$73	\$83	\$87	\$4	(\$16.53)	\$103.53
Adult 3 Month Pass	\$105	\$110	\$5	(\$32.30)	\$115	\$132	\$139	\$7	(\$3.55)	\$142.55
Sr. 3 Month Pass	\$66	\$69	\$3	(\$23.73)	\$73	\$83	\$87	\$4	(\$6.03)	\$93.03
Youth 12 Month Pass	\$187	\$196	\$9	(\$81.59)	\$205	\$236	\$247	\$11	(\$30.94)	\$277.94
Adult 12 Month Pass	\$308	\$323	\$15	(\$63.32)	\$339	\$388	\$407	\$19	\$20.28	\$386.72
Sr. 12 Month Pass	\$187	\$196	\$9	(\$30.59)	\$205	\$236	\$247	\$11	\$20.06	\$226.94
Adult H2OX 10 visit	\$52	\$55	\$3	(\$5.10)	\$52	\$60	\$60	\$0	\$0.30	\$59.70
Sr. H2OX 10 visit	\$42	\$44	\$2	(\$0.67)	\$42	\$50	\$50	\$0	\$5.23	\$44.77
Swim Lesson (\$/class)	\$5.50	\$5.50	\$0	(\$2.38)	\$6	\$6.50	\$6.50	\$0	(\$1.38)	\$7.88
Private Lessons	\$25	\$25	\$0	(\$5.44)	\$25	\$30	\$30	\$0	(\$0.44)	\$30.44
Semi Private Lessons	\$30	\$30	\$0	\$1.50	\$30	\$35	\$35	\$0	\$6.50	\$28.50
Party Rental (1-25 ppl) /hr	\$110	\$110	\$0	(\$13.67)	\$110	\$140	\$140	\$0	\$16.33	\$123.67
Party Rental (26-60 ppl) /hr	\$135	\$135	\$0	(\$27.08)	\$135	\$170	\$170	\$0	\$7.92	\$162.08
Party Rental (60-90 ppl) /hr	\$160	\$160	\$0	(\$20.56)	\$160	\$200	\$200	\$0	\$19.44	\$180.56
Party Rental (90-120ppl) /hr	\$185	\$185	\$0	(\$32.57)	\$185	\$235	\$235	\$0	\$17.43	\$217.57
Party Rental (120-150ppl) /hr	\$210	\$210	\$0	(\$43.71)	\$210	\$265	\$265	\$0	\$11.29	\$253.71
Party Room 1/hr	\$0	\$0	\$0	(\$32.56)	\$0	\$0	\$0	\$0	(\$32.56)	\$32.56
Lane Rental/hr - Schools	\$9	\$12	\$3	(\$1.38)	\$9	\$12	\$12	\$0	(\$1.38)	\$13.38
Lane Rental/hr - Swim Team	\$8	\$11	\$3	(\$1.05)	\$8	\$11	\$11	\$0	(\$1.05)	\$12.05

**Comparison of 2011 Tukwila Pool Pass sales and revenues  
with Proposed 2013 Tukwila Pool Pass rates and projected revenues**

Fee Type	2011						Total Revenue	2013				Total projected revenue increase
	# Resident Purchased	Resident Rate	Revenue	# Non Resident Purchased	Non- Resident Rate	Revenue		Proposed Resident Rate	Projected Resident Revenue change	Proposed Non- Resident Rate	projected Non Res. revenue change	
Youth 10 Punch Public Swim	27	\$27	\$729	14	\$27	\$378	\$1,107	\$28	\$27.00	\$30	\$42.00	\$69.00
Adult 10 Punch Public Swim	125	\$36	\$4,500	99	\$36	\$3,564	\$8,064	\$38	\$250.00	\$40	\$396.00	\$646.00
Senior 10 Punch Public Swim	75	\$27	\$2,025	131	\$27	\$3,537	\$5,562	\$28	\$75.00	\$30	\$393.00	\$468.00
Youth 1 Month Pass	35	\$28	\$980	11	\$31	\$341	\$1,321	\$29	\$35.00	\$37	\$66.00	\$101.00
Adult 1 Month Pass	71	\$39	\$2,769	25	\$43	\$1,075	\$3,844	\$41	\$142.00	\$52	\$225.00	\$367.00
Sr. 1 Month Pass	34	\$28	\$952	45	\$31	\$1,395	\$2,347	\$29	\$34.00	\$37	\$270.00	\$304.00
Youth 3 Month Pass	4	\$66	\$264	2	\$73	\$146	\$410	\$69	\$12.00	\$87	\$28.00	\$40.00
Adult 3 Month Pass	18	\$105	\$1,890	13	\$115	\$1,495	\$3,385	\$110	\$90.00	\$139	\$312.00	\$402.00
Sr. 3 Month Pass	15	\$66	\$990	30	\$73	\$2,190	\$3,180	\$69	\$45.00	\$87	\$420.00	\$465.00
Youth 12 Month Pass	0	\$187	\$0	0	\$205	\$0	\$0	\$196	\$0.00	\$247	\$0.00	\$0.00
Adult 12 Month Pass	4	\$308	\$1,232	4	\$339	\$1,356	\$2,588	\$323	\$60.00	\$407	\$272.00	\$332.00
Sr. 12 Month Pass	26	\$187	\$4,862	25	\$205	\$5,125	\$9,987	\$196	\$234.00	\$247	\$1,050.00	\$1,284.00
Adult H2OX 10 visit	10	\$52	\$520	23	\$52	\$1,196	\$1,716	\$55	\$30.00	\$60	\$184.00	\$214.00
Sr. H2OX 10 visit	18	\$42	\$756	24	\$42	\$1,008	\$1,764	\$44	\$36.00	\$50	\$192.00	\$228.00
<b>Grand Total</b>	<b>462</b>		<b>\$22,469</b>	<b>446</b>		<b>\$22,806</b>	<b>\$45,275</b>		<b>\$1,070</b>		<b>\$3,850</b>	<b>\$4,920.00</b>

Year Revenue Goal*	\$205,000
% of yearly revenue goal	2.40%
growth required by budget	1.00%

\* assumption of 12 month year



TUKWILA METROPOLITAN PARK DISTRICT  
Tukwila Pool Advisory Committee

MINUTES

Tukwila Community Center  
Wednesday, November 7, 2012 7:00 AM

**Attendance**

Committee: Bryan Nelson, Jeri Frangello-Anderson, David Puki, Vida Verdier, Vanessa Zaputil  
Staff: Robert Eaton, Stephanie Gardner, Amy Kindell, Malcolm Neely, Rick Still  
Board Member: Verna Seal

**Call to Order:** Bryan Nelson called the meeting to order at 7:00 AM.

**Approval of Minutes:** Committee Members reviewed the minutes from the October 3, 2012 meeting and made amendments. Vida Verdier made a motion to approve the minutes as amended. Jeri Frangello-Anderson seconded the motion.

**Business Items**

1. TPAC meetings: how do we balance compliance with RCW and efficiency/effectiveness in planning additional meeting times? –  
Rick Still passed out a packet (Attachment A) to the committee including a memo summarizing the rules regarding TPAC meetings and a copy of the Revised Code of Washington (RCW) regarding the Open Public Meeting Act (OPMA).

7:03 AM David Puki entered the meeting.

Committee members discussed and asked clarifying questions of staff regarding the appropriate location of meetings, specifically RCW 42.30.080. The committee was referred to the packet that had been provided to them and informed that all meetings held by TPAC need to be noticed and open to the public. David Puki shared that in his experience public meetings are held at locations that are generally accepted to be public like community centers, company or organization meeting rooms or locations like Starbucks to eliminate the appearance of favoritism. Board President Seal expressed agreement that meetings should be held at locations generally accepted to be public and not at private residences. Vanessa Zaputil requested further clarification from the attorney on this matter.

Vanessa Zaputil requested staff provide the step by step procedure used for noticing public meetings.

Committee members asked clarifying questions of staff regarding the use of e-mail for communication regarding TPAC. Board President Seal explained that the committee must be careful not to conduct TPAC business via e-mail. If information must be shared via e-mail every member of TPAC should be included in the e-mail. Vanessa Zaputil requested further clarification from the attorney on this matter.

## TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

Board Member Seal reminded the committee that they must be careful to abide by the OPMA at all times, including at Sustain Tukwila Pool (STP) meetings. A quorum of TPAC members at STP meetings would be a violation of the OPMA.

Vanessa Zaputil asked clarifying questions regarding holding executive sessions (RCW 42.30.110). Rick Still and Board President Seal explained that the committee is an advisory committee and not a governing body; as such TPAC has no authority to hold an executive session.

2. Request for approved TPAC minutes to be in a folder on the MPD site, separate from the MPD Agenda packet for ease of access –  
Vanessa Zaputil requested for ease of access that TPAC minutes be posted directly on the MPD website. Following up to previous questions regarding TPAC minutes, Stephanie Gardner shared that it is not practice to post draft minutes and as such draft minutes would not be posted in the records center. However, a folder would be created in the records center specifically for approved TPAC minutes. It was agreed that location would be accessible from the MPD website.
3. Pre-Construction/Development Status/Projected Construction Timeline/Marketing: Update only. No recommendation from TPAC expected. –  
Robert Eaton shared that the project has begun with the pool being drained on Monday and crews beginning demo. He also shared that preparations are underway for the December 15<sup>th</sup> tour of the construction. The committee verified that the tour would be open to the public. Robert Eaton responded in the affirmative. Rick Still shared that the additional projects such as the updated entry way have gone out to bid.

7:23 AM David Puki exited the meeting.

7:28 AM David Puki returned to the meeting.

Amy Kindell shared with the committee that the Pooch Plunge went well as pooches and owners had a great time. The project update page is up and running with photos from the Pooch Plunge and will be updated regularly. The first edition of the Tukwila Pool Newsletter went out last Friday. The first Balance and Flexibility class held at Lindburg Pool during the closure went well on the first day.

Kay Mulliner, Tukwila Citizen, shared with the committee that 6 seniors took part in the balance class Tuesday and she really enjoyed being able to take part in the class during the closure. She also expressed that she hoped that the MPD Board minutes would reflect that there are alternative swim options at Lindberg pool during the closure at Tukwila Pool.

4. Review preliminary budget and provide recommendation to the MPD Board if possible (Additional meeting may be required). –  
The committee asked clarifying questions of staff regarding specific aspects of the proposed budget and staff responded to questions.

Bryan Nelson inquired as to the use of the \$250,000 listed as Other Lifecycle Replacements in 2012.

## TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

Bryan Nelson asked if staff salaries and benefits are covered under the inter-local agreement. Rick Still responded in the affirmative.

Vanessa Zaputil inquired regarding updated benefit costs and Rick Still shared that the figures in the memo are correct.

Vanessa Zaputil asked about the expected rental attendance trends; if they included spectators as well as the decrease in numbers after 2009 and the higher estimated numbers for 2013. Staff responded the numbers do include spectators. Staff believes the change was due to two things; a change in the way the program used for rentals totals attendance from 2009 to 2010 and increased programming has decreased the availability of pool time for rental.

Bryan Nelson inquired about the projection for pass visits in 2013. Amy Kindell responded that numbers were down in 2011 due to the fact that people were hesitant to purchase passes due to the potential closure if the ballot measure did not pass. Once the measure passed some didn't purchase a pass again in 2012. In 2012, pass sales will be less due to 2 months of the year being involved in the renovations closure. 2013 is expected to have greater pass visits compared with 2012 due to increased marketing efforts and the facility being open for 11 months.

Bryan Nelson questioned why the insurance for 2013 would be greater than previously listed. Rick Still explained that some of the insurance had been pre-paid before the MPD was formed and now the MPD needs to cover all of the insurance costs.

Vanessa Zaputil inquired if the year end projections listed in the budget are still relevant. Rick Still responded in the affirmative.

Rick Still also responded to a question from the committee regarding any other potential efficiency in the budget in addition to energy savings after renovations. He shared that additional efficiencies result from better than expected revenues, and savings in part time staffing costs. Committee members asked how additional revenues are expected to be achieved. Amy Kindell explained that the goals listed in the proposed budget document, such as developing an after school swim program, are expected to increase revenues.

Bryan Nelson and Vanessa Zaputil then inquired as to the reason for one percent annual revenue increase shown in the proposed budget and Rick Still shared that the one percent is a conservative estimate that results in a simple formula to project out revenues. Vanessa Zaputil asked staff if swimming lessons generated more revenue than other programs. Staff responded that programs are intertwined. While lessons generate significant revenue, they also feed into other programs.

Vanessa Zaputil asked how the scholarship funds would be accounted for. Rick Still explained that those funds would be provided by private donors and not be a budgeted expense.

## TUKWILA METROPOLITAN PARK DISTRICT Tukwila Pool Advisory Committee

7:50 AM Robert Eaton exited the meeting.

Bryan Nelson inquired as to the reasoning for the change in total operations costs from 2012 to the projected numbers for 2013. Rick Still explained that you can find the reasons for the change by looking in the budget document at the sub categories.

The committee forwarded this item to their next meeting.

8:03 AM Bryan Nelson exited the meeting.

5. Review proposed fee increase and provide recommendation to MPD Board if possible (further discussion at future meeting may be required).-  
The committee continued their discussion of the matter from last meeting. Vanessa Zaputil asked for information about projected increases in revenue as a result of changes in rental fees. Amy Kindell distributed to the group a copy of the current fees compared with the proposed fees. Amy Kindell clarified that the only proposed rental fee change was an increase in the resident lane rental fee to match other lane rental fees. Information was not specifically provided because any increase in revenue from this fee change would be negligible due to the fact that the fee is rarely applicable. Tukwila residents do participate in groups that rent lane space but organizations based in Tukwila with a mailing address in Tukwila very rarely rent lane space.

Amy Kindell distributed the document from the October 3, 2012 meeting comparing 2011 pass sales and projected revenues in 2013 with the proposed pass rates. Vanessa Zaputil expressed that 50 percent of the proposed increase would be borne by seniors. Staff clarified that senior passes were not proposed to be a 50 percent greater cost than other pass rates. Seniors purchase more passes than other groups and when a group purchases more passes their purchases account for a greater percentage of the total revenue earned from pass sales.

Kay Mulliner shared that the proposed rates are still much lower than other options such as the YMCA. She then shared that people don't just pay for the use of the pool when they purchase a pass at Tukwila Pool, they buy into the community and people are willing to pay just a little bit more because of the community at Tukwila Pool. She also shared that many people travel 10-15 miles to participate in the community at Tukwila Pool.

The committee briefly continued discussing the matter before forwarding a decision to the Special Meeting Saturday, November 10, 2012.

6. Review preliminary list of outreach that will be done during the closure for the Community meeting that includes MPD, TPAC, STP and greater pool community (post grand re-opening) – Not discussed

**Citizen Comments:** None

**Staff Reports:**

TUKWILA METROPOLITAN PARK DISTRICT  
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**Other:** Board President Verna Seal passed out to the committee 2 letters received by the Board from citizens regarding the upcoming discussion by the Board regarding change in governance. She clarified that the Board will be voting Yes or No on the question 'Is the Board interested in ever changing governance?' Board President Seal also explained the vote by the Board on whether to pursue a change in governance will be postponed until the December board meeting. At the December board meeting the next Board President will also be elected.

**Adjournment:** Vida Verdier made a motion to adjourn the meeting. David Puki seconded the motion. The meeting was adjourned at 8:19 AM.

**Next Meeting:** Saturday, November 10, 2012 8:00 AM, Tukwila Community Center

Minutes by ANK

DRAFT