

**Tukwila Metropolitan Park District
Citizens Pool Advisory Committee**

ITEM No.

5.C.

TO: **Citizens Pool Advisory Committee**
FROM:  **Rick Still, Parks and Recreation Director**
DATE: **March 6, 2012**
SUBJECT: **March 10, 2012 Committee Meeting Agenda**

If you are unable to attend, please notify Stephanie at 206-767-2342

AGENDA

March 10, 2012, 8:00 AM
Tukwila Community Center – **Senior Card Room**

Call to Order

Approval of Minutes – February 25, 2012

Business Items

1. Adopt by-laws
2. Priority list discussion
3. Discuss Mission Statement
4. Update on Save Tukwila Pool efforts to coordinate with Tukwila School District

Committee Reports

Citizen Comments

Staff Reports

Other

Next Meeting: March 24, 2012

Adjournment

TUKWILA METROPOLITAN PARK DISTRICT
Tukwila Pool Advisory Committee

MINUTES –

Tukwila Community Center – Senior Card Room
Saturday, March 10, 2012 8:00 AM

Attendance

Commissioners: Jeri Frangello-Anderson, Bryan Nelson, David Puki, Vanessa Zaputil

Absent: Vida Verdier

Staff: Rick Still, Stephanie Gardner

Call to Order: The meeting was called to order at 8:05 AM.

Approval of Minutes: Jeri Frangello-Anderson made a motion to accept the minutes of the February 25, 2012 meeting as written, Vanessa Zaputil seconded the motion; all were in favor and the motion carried.

Business Items

1. **Adopt By-Laws:** Dave Puki made a motion to accept the Citizens Pool Advisory Committee By-Laws as amended, Jeri Frangello-Anderson seconded the motion; all were in favor and the motion carried. Due the confusion of surrounding the current committee name, a name change will be added to the next meeting agenda. It will be suggested that the name be changed from Citizens Pool Advisory Committee to Tukwila Pool Advisory Committee.

Vanessa Zaputil made a motion to change the business items order moving item # 3 (Mission Statement discussion) to #2 (Priority List Discussion) and moving #2 to #3, Jeri Frangello-Anderson seconded the motion; all were in favor and the motion carried.

2. **Discuss Mission Statement:** The Committee discussed the contents of a mission statement and agreed to add the following to the March 24, 2012 meeting for further discussion and vote:

The Mission of the Tukwila Pool Advisory Committee is to advise, guide, and assist the Tukwila Metropolitan Park District on matters relation to the Tukwila Pool.

3. **Priority List Discussion:** The Committee discussed items to be placed on the priority list, the following list was established, (note items are not in order of priority):
 - CIP – ongoing
 - Marketing
 - Tukwila School District Relationship
 - New Programs for public use: community outreach, scholarships, events

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- Fiscal responsibility, accountability
 - Existing Programs: improvement, teaching methods
 - Advise support MPD long term agenda
 - Fundraising: scholarships, bricks/tiles
4. Update on Save Tukwila Pool efforts with the Tukwila School District (TSD): Dave Puki reported on pool programs coordinated with the Tukwila School District. Mr. Puki stated that he met with TSD Superintendent Ethelda Burke and that there was consensus that it is extremely important to the TSD and the community that kids learn to swim. The biggest roadblock to implementing programs for TSD students is language barrier related. Ms. Burke gave Mr. Puki a list of special accommodations that students may need. Mr. Puki also met with JD Hill regarding accommodations needed for TSD students. Overall, Mr. Puki said that everyone is interested in seeing the pool succeed.

Committee Reports: There were no committee reports. Stephanie Gardner asked that if there is a sub-committee report or individual committee member report that a brief written report be given to staff for future minutes documentation.

Citizen Comments: None

Staff Reports: None

Other: None

Adjournment: At 9:25 AM Vanessa Zaputil made a motion to adjourn the meeting, David Puki seconded the motion; all were in favor and the motion carried.

Next Meeting: Saturday March 24, 2012 at 8:00 AM, Tukwila Community Center

**Tukwila Metropolitan Park District
Citizens Pool Advisory Committee**

TO: **Citizens Pool Advisory Committee**
FROM:  **Rick Still, Parks and Recreation Director**
DATE: **March 20, 2012**
SUBJECT: **Tukwila Pool Advisory Committee Meeting**

If you are unable to attend, please notify Stephanie at 206-767-2342

AGENDA

March 24, 2012 8:00 AM
Tukwila Community Center – **Senior Card Room**

Call to Order

Approval of Minutes – March 10, 2012

Business Items

1. Committee Name Change
2. Mission Statement
3. Priorities List
4. Cost effectiveness of legal representation at MPD meetings

Committee Reports

Citizen Comments

Staff Reports

Other

Next Meeting: April 7, 2012

Adjournment

**Tukwila Metropolitan Park District
Citizens Pool Advisory Committee**

TO: **Citizens Pool Advisory Committee**
FROM:  **Rick Still, Parks and Recreation Director**
DATE: **April 4, 2012**
SUBJECT: **Tukwila Pool Advisory Committee Meeting**

If you are unable to attend, please notify Stephanie at 206-767-2342

AGENDA

April 7, 2012 8:00 AM
Tukwila Community Center – **Senior Card Room**

Call to Order

Approval of Minutes – March 24, 2012

Business Items

1. Priorities list – review remaining items
2. Web Site
3. Cost breakdown of staff for Saturday meeting attendance
4. Pool Rental Policy
5. MPD Communication Letters

Committee Reports

Citizen Comments

Staff Report

Other

Next Meeting: April 21, 2012

Adjournment

TUKWILA METROPOLITAN PARK DISTRICT Citizens Pool Advisory Committee

MINUTES

Tukwila Community Center – Senior Card Room
Saturday, March 24, 2012 8:00 AM

Attendance

Commissioners: Jerri Frangello-Anderson, Bryan Nelson, David Puki, Vanessa Zaputil
Board Members: Kathy Hougardy
Staff: Rick Still, Amy Kindell

Call to Order: Brian Nelson called the meeting to order at 8:05 AM.

Approval of Minutes: The minutes from the meeting March 10, 2012 were reviewed by the committee and corrections were made. Vanessa Zaputil motioned that the minutes be approved as amended. Jerri Frangello-Anderson seconded the motion. The motion carried 5-0 with Vida Verder's proxy vote.

Business Items

1. Committee Name Change– David Puki motioned that the name of the committee change from Citizens Pool Advisory Committee (CPAC) to Tukwila Pool Advisory Committee (TPAC) when authorized by the Board of the MPD. Vanessa Zaputil seconded the motion. The motion carried 5-0 with Vita Verdier's proxy vote.

2. Mission Statement – The mission statement was discussed and it was requested that the mission statement read as follows –

The mission of the Tukwila Pool Advisory Committee is to advise, guide, and assist the Tukwila Metropolitan Park District on matters relating to the Tukwila Pool.

David Puki motioned that the mission statement be accepted as corrected. Jerri Frangello-Anderson seconded the motion. The motion carried 5-0 with Vita Verdier's proxy vote.

8:20 AM Board member Kathy Hougardy joined the meeting.

3. Priorities List – The priorities list generated from the March 10, 2012 meeting was discussed and updated. The updated priorities list is as follows:
 - CIP-ongoing
 - Incorporation of Individual showering & dressing stalls into plans
 - ADA – compliance plan
 - Consideration of corrosive nature of swimming pools in materials selection
 - Financing options
 - Ideas for energy efficiency
 - Marketing
 - Merchandise
 - Availability of times for Pool Use

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- After School Program
 - Schools – Fliers home in backpacks
 - Pre-schools/Daycares in the area
 - Parent Meetings at Tukwila School District
 - Web Site
- School District Relationship
 - Casual meetings with school board members
- New Programs
 - Saturday Morning Swimming Lessons
- Fiscal Responsibility
 - New Fees
 - Communication with patrons
 - Online Registration
 - Comparison of Revenue Models used by pools

9:00 AM David Puki left the meeting.

The committee requested a staff report of the current marketing plans. The committee also requested that April Pools Day Fliers be made available to them at the next meeting for additional distribution throughout the community.

The need for communication with patrons regarding the new fee structure was discussed. It was agreed that a letter from the MPD Board would be posted at the Tukwila Pool outlining the reasoning for the May 1st fee increases to patrons.

4. Cost Effectiveness of legal representation at MPD meetings – The issues surrounding the necessity of legal representation being present at all MPD board meetings was discussed. Vanessa Zaputil motioned to make a recommendation to the Board that cost effectiveness of legal representation at MPD board meetings be considered. Jerri Frangello-Anderson seconded the motion. It carried 3-0.

Citizen Comments: None

Staff Reports: None

Other:

- Agenda Items for 4/7/12 meeting –
 - Priorities list – review remaining items
 - Web Site

Adjournment: Vanessa Zaputil motioned to adjourn the meeting at 9:30 AM, Jerri Frangello-Anderson seconded the motion. The motion carried, 3-0.

Next Meeting: Saturday, April 7, 2012 8:00 AM, Tukwila Community Center